

**GRANT AGREEMENT
Fiscal Year 2017-2018**

URBAN COMMUNITY ACTS PROJECT DBA HEALTH TO HOPE

[Riverside at Work Program]

This GRANT AGREEMENT is made and entered into this ____ day of _____, 2017, by and between the CITY OF RIVERSIDE, a California charter city and municipal corporation, hereinafter referred to as "Grantor" and the URBAN COMMUNITY ACTION PROJECTS, a California non-profit corporation doing business as HEALTH TO HOPE, hereinafter referred to as "Grantee", with reference to the following facts:

A. The Grantee has requested funds from the Grantor in order to provide certain services as hereinafter described.

B. The Grantor has determined that the granting of such funds is for a public municipal purpose and will advance the general good of the community.

NOW, THEREFORE, the parties hereto mutually agree as follows:

1. The Grantor hereby grants to the Grantee the total sum of Twenty Thousand Dollars (\$20,000) for the period from July 1, 2017 through June 30, 2018; provided, however, any part of said grant which may remain unobligated as of June 30, 2018, shall be returned to Grantor. The City designates the Community & Economic Development Director, or his designee, as the Contract Administrator.

2. In consideration of the funds hereby granted, the Grantee agrees to use those funds for the services and/or programs defined in Exhibit "A," attached hereto and incorporated herein by this reference, and for no other purpose, and in accordance with any other terms and conditions that the City may impose.

3. The Grantee shall use and expend said grant in conformance with the budget marked as Exhibit "B", attached hereto and incorporated herein by this reference; provided, however, that adjustments within the total grant amount may be made between the items in said budget with the written consent of the Contract Administrator of Grantor. Any such amended budget consented to and accepted by both parties shall be attached hereto and incorporated as a part of this Grant Agreement without formal amendment hereto.

4. Payment to Grantee shall be made on an invoice submitted to the Grantor. Grantee shall maintain receipts for all monies paid out or disbursed. Such receipts shall correspond with and substantiate the itemized request for payment and shall be subject to Grantor review during regular business hours.

5. The Grantee shall maintain and keep records of all expenditures and obligations according to generally accepted accounting principles. Such accounting records must be kept current and shall be available to the Grantor for inspection or audit at reasonable times. Such accounts, documents and records shall be retained by the Grantee for five (5) years following the expiration of this Grant Agreement.

6. The Grantee shall submit to Contract Administrator, by no later than October 31, 2018, a financial statement as prepared by Grantee's accountant for Grantee's immediately preceding fiscal year. Failure to comply with these requirements can result in City withholding payment of the grant funds.

7. The Grantee shall make its facilities available for on-site inspections by the authorized representatives of the Contract Administrator of Grantor. Such inspections shall be made only during the normal business or operating hours of Grantee.

8. The Grantee assures and certifies that no person shall on the grounds of race, religious creed, color, national origin, ancestry, age, physical disability, mental disability, medical condition, including the medical condition of Acquired Immune Deficiency Syndrome (AIDS) or any condition related thereto, marital status, sex, genetic information, gender, gender identity, gender expression, or sexual orientation, be excluded from participation in, be denied the benefits of, or be otherwise subject to discrimination under any program or activity for which the Grantee has received funds hereunder and will immediately take measures to effectuate this agreement.

Pursuant to the Americans with Disabilities Act and specifically 42 USC 12132, Grantee acknowledges and agrees that in the performance of the Grant Agreement, no qualified individual shall, by reason of a disability, be excluded from participation in or be denied the benefits of the services, programs or activities of the City or Grantee or be subjected to discrimination by the City or Grantee.

9. The Grantee agrees that no program funded pursuant to this Grant Agreement shall involve political activities and that no grant funds will be used for the construction, operation, or maintenance of that part of any facility which is used for religious instruction or worship.

10. Except as to the sole negligence, or willful misconduct of Grantor, the Grantee shall defend, indemnify, and hold the Grantor, its officers, employees and agents harmless from any and all loss, damage, claim, liability, expense or cost, including attorney's fees, caused by or in any way resulting from any accident or occurrence causing injury to any person or property, arising out of or contributed to by the activities or programs of the Grantee or any of Grantee's employees or agents, funded in whole or part by this grant, notwithstanding that Grantee may have benefited from the Grantee's services. This indemnification provision shall apply to acts or

omissions, willful or negligent conduct, whether active or passive, on the part of Grantee or Grantee's employees or agents. The provisions of this paragraph shall survive the expiration or early termination of this agreement.

11. The Grantee shall not be considered and is not an agent, employee or contractor of the Grantor.

12. In the event the Grantee is dissolved, either voluntarily or involuntarily, or otherwise ceases to carry out the activities for which the grant was made, all supplies and equipment purchased with the grant funds shall be transferred to the Grantor and shall become the property of the Grantor.

13. This Grant Agreement may be terminated by the Grantor upon the failure of the Grantee to comply in any substantial or material respect with the terms or conditions of this agreement following the failure of the Grantee upon reasonable notice from Grantor to cure such default. Should the Grantor determine that the termination of this Grant Agreement is required, the Grantor shall forward a written notice of such determination to the Grantee at least thirty (30) days prior to the effective date of such termination.

14. The individuals executing this Agreement and the instruments referenced herein on behalf of URBAN COMMUNITY ACTION PROJECT each represent and warrant that they have the legal power, right and actual authority to bind URBAN COMMUNITY ACTION PROJECTS to the terms and conditions hereof and thereof.

[SIGNATURES ON FOLLOWING PAGE]

IN WITNESS WHEREOF, the parties hereto have caused this Grant Agreement to be
duly executed the day and year first above written.

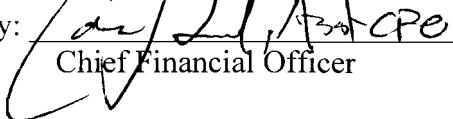
GRANTOR

CITY OF RIVERSIDE, a California charter
city and municipal corporation

By: _____
City Manager

Attest: _____
City Clerk

CERTIFIED AS TO FUND
AVAILABILITY:

By: 
Chief Financial Officer

APPROVED AS TO FORM:

By: 
Assistant City Attorney

GRANTEE

URBAN COMMUNITY ACTION
PROJECTS, a California nonprofit corporation
doing business as Health to Hope

By: 
EMMANUEL PARAKATI
Printed Name
CEC
Title

By: _____

Printed Name

Title

EXHIBIT “A”

SCOPE OF SERVICES

CITY OF RIVERSIDE RIVERSIDE AT WORK

URBAN COMMUNITY ACTION PROJECTS DBA HEALTH TO HOPE MEDICAL CLINIC

Program Summary

The Riverside at Work (RAW) Program is a job-readiness and training program for Riverside residents who are both homeless and unemployed. The program is designed to empower individuals with the skills necessary to reintegrate into the workforce. As employment is a catalyst to self-sufficiency, this program will assist participants in obtaining and sustaining gainful employment and permanent housing; while providing physical care and behavioral health services.

The City of Riverside is working in partnership with Health to Hope Medical Clinic (H2H) to provide physical care and behavioral health services to Riverside at Work Program Participants and serve as a conduit for distribution of associated Riverside at Work Program stipend in the amount of \$25,000.

The scope of work to be undertaken by H2H includes, but is not limited to the following activities:

- Coordination of primary and behavioral health services for no more than eight RAW Program Participants;
- Conduct initial medical and behavioral wellness examination of each program participant;
- Assist with the enrollment process of medical benefits, if applicable;
- Attend monthly multi-disciplinary team meetings as scheduled;
- Provide follow-up medical services post permanent housing and employment;
- Review and process program participant timesheets provided by the City of Riverside's Homeless Services Coordinator;
- Issue each program participant a stipend based on the number of hours completed for the month;
- Establish and maintain orderly books, records and files containing financial correspondences relative to the RAW Program;
- Provide the City of Riverside with a monthly accounting report outlining stipends paid per participant and remaining grant balance.

The scope of work to be undertaken by the City of Riverside includes, but is not limited to the following activities:

- Ensure program participants have transportation to attend all medical related appointments;
- Coordinate and participate in monthly multi-disciplinary team meetings as scheduled;
- Ensure program participants are receiving aftercare case management services post permanent housing and employment for up to six months;
- Homeless Services Coordinator will verify and submit program participant timesheets by the 20th of the previous month to H2H fiscal staff;
- Share information on any assessments that may assist in creating an individualized case plan;
- Establish and maintain program participants case files which will include housing, employment and supportive services documentation.
- Monitor and maintain detailed program fiscal records and documentation.

EXHIBIT "B"

PROJECT BUDGET

RIVERSIDE AT WORK PROGRAM

Organization: URBAN COMMUNITY ACTION PROJECTS DBA HEALTH TO HOPE
MEDICAL CLINIC

Project Budget	Amount
Program Participant Stipend	\$ 20,000
Total Project Budget	\$ 20,000

***Stipend Per Participant Designated @ 10.50/ Completed Hour**