



*City of Arts & Innovation*

# Metropolitan Museum Board

**TO: HONORABLE BOARD/COMMISSION MEMBERS      DATE: JUNE 14, 2017**  
**FROM: MUSEUM & CULTURAL AFFAIRS DEPARTMENT**  
**SUBJECT: HARADA HOUSE DONATIONS ACCEPTANCE**

## **ISSUE:**

Approve acceptance of donations to the Harada House Donations account dated October 2014 to January 2017 in the amount of \$24,024.

## **RECOMMENDATIONS:**

That the Metropolitan Museum Board recommend that the City Council:

1. Approve acceptance of the Harada House Donations dated October 2014 to January 2017 in the amount of \$24,024; and
2. Increase revenues and appropriate expenditures in the amount of \$24,024 to the Harada House (Account Number 5305000-450031).

## **BACKGROUND:**

The funds in the Harada House Donations account are private donations for the Harada House made after the purchase of the Robinson House in 2014. The Robinson House was purchased as the site for a future Harada House interpretive center. It is unclear why these donations were not formally accepted prior to now.

The funds from the Harada House Donations account will be used toward a structural engineering assessment plan for the Harada House. Once the structural engineering assessment plan is complete, a contractor will be hired to implement the assessment plan. The results of the assessment plan will provide information to determine next steps to stabilize the Harada House.

## **DISCUSSION:**

Due to the unstable condition of the Harada House, there is urgency to obtain a comprehensive structural engineering assessment. To proceed with the assessment, a Purchase Order for the structural engineering assessment plan in the amount of \$37,600 is being funded by \$19,637 from the Harada House account (5305000-450031) and \$17,963 from the Museum & Cultural Affairs Tourism, Marketing & Promotion account (5305000-459950). Once the transfer of funds from the Harada House Donations account to the Museum & Cultural Affairs Harada House account is

complete, the Purchase Order will be amended to reflect that all funds for the structural engineering assessment plan will be paid from the Museum's Harada House account. Any money expended from the Tourism, Marketing & Promotion account will be repaid.

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