



City of Arts & Innovation

# City Council Memorandum

**TO: HONORABLE MAYOR AND CITY COUNCIL** **DATE: JUNE 27, 2017**

**FROM: LIBRARY DEPARTMENT** **WARDS: ALL**

**SUBJECT: DONATION FROM THE COMMUNITY FOUNDATION IN THE AMOUNT OF \$4,667 AS THE ANNUAL DISTRIBUTION FROM THE JOHN AND MARY VANDERZYL FUND DESIGNATED FOR CHILDREN'S LIBRARY SERVICE**

## **ISSUES:**

Accept donation from the Community Foundation in the amount of \$4,667 as the annual distribution from the John and Mary Vanderzyl fund – Funding the future for Children's Services at the Riverside Public Library at the Community Foundation, *Strengthening Inland Southern California through Philanthropy*.

## **RECOMMENDATIONS:**

That the City Council:

1. Authorize acceptance of a donation from The Community Foundation in the amount of \$4,667 to be deposited into the Library System Depository Account No. 0000722-225406; and
2. Authorize an increase in revenues in the same amount into Revenue Account No. 0000722-225406, with the Department returning to the City Council at a future date to request appropriation authority to spend the donation.

## **BACKGROUND:**

The City Charter section 704(f) requires all City funds, including private donations, be deposited into the City Treasury. All Trust Fund and Gift Fund expenditures are to be paid from a City expenditure account after the City Council considers the necessary appropriation. Gift Fund Donations are already held in a City revenue account.

All Trust and Gift Fund donations are expended on materials, programs and services to benefit the public use of the Riverside Public Library System.

**DISCUSSION:**

The Community Foundation provides sources of gifts or grant funds to the Riverside Public Library. The annual distribution from the John and Mary Vanderzyl Fund is in the amount of \$4,667 and is designated for the benefit of the Children's Library Service.

**FISCAL IMPACT:**

The total fiscal impact of the action is \$4,667. All gift funds received will be used as designated, for materials, programs and services to benefit the public use of the Riverside Public Library System and offset General Fund expenditures. The Department will return to City Council to request appropriation authority to spend the donation listed in Recommendation 1.

Prepared by: Tonya Kennon, Library Director  
Certified as to  
availability of funds: Scott G. Miller, PhD, Chief Financial Officer/City Treasurer  
Approved by: Alexander T. Nguyen, Assistant City Manager  
Approved as to form: Gary G. Geuss, City Attorney

Attachment: Award Letter