



*City of Arts & Innovation*

# City Council Memorandum

TO: HONORABLE MAYOR AND CITY COUNCIL DATE: JUNE 27, 2017

FROM: PUBLIC WORKS DEPARTMENT WARDS: ALL

SUBJECT: REQUEST FOR PROPOSALS NO 1698 - PROFESSIONAL CONSULTANT SERVICES AGREEMENT FOR INORGANIC AND ORGANIC CHEMICAL ANALYSES FOR THE WATER QUALITY CONTROL PLANT TO BABCOCK LABORATORIES, INC. FOR A TWO YEAR TERM - IN THE AMOUNT OF \$85,112

## **ISSUE:**

Approve the Professional Consultant Services Agreement from Request for Proposal No. 1698 for Inorganic and Organic Chemical Analyses for the Water Quality Control Plant with Babcock Laboratories, Inc. of Riverside, California, for the period July 1, 2017, to June 30, 2019, in an amount not to exceed \$85,112.

## **RECOMMENDATIONS:**

That the City Council:

1. Approve the Professional Consultant Services Agreement for Inorganic and Organic Chemical Analyses for the Water Quality Control Plant with Babcock Laboratories, Inc. of Riverside, California, for the period July 1, 2017, to June 30, 2019, in an amount not to exceed \$85,112; and
2. Authorize the City Manager, or his designee, to execute the Professional Consultant Services Agreement with Babcock Laboratories, Inc., including making minor and non-substantive changes.

## **BACKGROUND:**

The Water Quality Control Plant (WQCP) provides treatment of domestic and industrial wastewater generated within the City of Riverside and the communities of Highgrove, Rubidoux, Edgemont and Jurupa. This entails the operation of the primary, secondary and tertiary treatment processes to produce high quality effluent that complies with all State and Federal requirements. Monitoring is required for the WQCP's discharge to the Santa Ana River under Order No. R8-2013-0016, NPDES No. CA0105350.

**DISCUSSION:**

On May 1, 2017, the City received four (4) responses to Request for Proposals (RFP) 1698, for firms to provide state certified inorganic and organic chemical analyses for the WQCP for wastewater, receiving water, grit and screenings, industrial discharge, and biosolids samples.

After a review of all respondents' qualifications and experience, Babcock Laboratories, Inc. of Riverside, California was selected by the proposal review team as the most qualified firm to perform the scope of work described in RFP 1698.

The Purchasing Services Manager concurs with awarding this Agreement.

**FISCAL IMPACT:**

There is no impact to the General Fund. The total cost for the two year period is \$85,112. Sufficient funding for FY 17/18 (\$39,500) is available in the Sewer Fund budget (\$25,000 in account 4125500-421000 and \$14,500 in account 4125300-421043). The remaining funds will be budgeted appropriately in these accounts in FY 18/19.

Prepared by:	Kris Martinez, Public Works Director
Certified as to availability of funds:	Scott G. Miller PhD, Chief Financial Officer/City Treasurer
Approved by:	Al Zelinka, FAICP, Assistant City Manager
Approved as to form:	Gary G. Geuss, City Attorney

Attachment:	Professional Consultant Services Agreement with Babcock Laboratories
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