



City of Arts & Innovation

City Council Memorandum

TO: HONORABLE MAYOR AND CITY COUNCIL **DATE: JULY 11, 2017**
FROM: RIVERSIDE PUBLIC LIBRARY **WARDS: ALL**
SUBJECT: ACCEPT DONATION IN THE AMOUNT OF \$16,168.75 FROM FRIENDS OF THE RIVERSIDE PUBLIC LIBRARY

ISSUE:

Accept donation from Friends of the Riverside Public Library in the amount of \$16,168.75 into designated account for use by the Library for programs, materials and services.

RECOMMENDATIONS:

That the City Council authorize acceptance of a donation from the Friends of the Riverside Public Library in the amount \$16,168.75 and deposit into Trust Account No. 0000722-225405.

BACKGROUND:

The City Charter requires all City funds, including private donations, be deposited into the City Treasury. All gift fund expenditures are paid from a General Fund expenditure account after the City Council considers the necessary appropriation. Gift funds are held in a Library Minor Gift Fund account pending appropriation to the General Fund.

DISCUSSION:

The Library department received donations in the amount of \$16,168.75 from the Friends of the Riverside Public Library. The Friends of the Riverside Public Library are a 501(c)(3) non-profit organization that raise funds for materials in support of literacy programming at the Riverside Public Library. All expenses from appropriated donations will be paid from the City's Gift Fund expenditure account 5145000-450201. The Department will return to the City Council to request appropriation authority to spend the donation on materials, programs and services to benefit the public use of the Library.

FISCAL IMPACT:

The fiscal impact associated with this report is acceptance of the \$16,168.75 donation. The Department will return to City Council to request appropriation authority to spend the donation for use by the Library for materials, programs and services to benefit the public use of the Riverside

Public Library System.

Prepared by: Tonya Kennon, Library Director

Certified as to

availability of funds: Scott G. Miller, PhD, Chief Financial Officer/City Treasurer

Approved by: Alexander T. Nguyen, Assistant City Manager

Approved as to form: Gary G. Geuss, City Attorney