



# Park and Recreation Commission

*City of Arts & Innovation*

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**TO: HONORABLE COMMISSIONERS** **DATE: JULY 17, 2017**

**FROM: PARKS, RECREATION AND COMMUNITY SERVICES DEPARTMENT**

**SUBJECT: INTROUCTION OF THE 2017 PROMOTED AND NEW FULL-TIME STAFF, AND  
RECOGNITION OF THE 2016 EMPLOYEE OF THE YEAR AND 2016  
DIRECTOR'S CHALLENGE AWARD RECIPIENTS**

## **ISSUE:**

Receive an introduction of the department's 2017 promoted and new full-time staff members, and, recognition of the 2016 Employee of the Year and 2016 Director's Challenge Award recipients.

## **RECOMMENDATION:**

That the Park and Recreation Commission receive and file the report.

## **DISCUSSION:**

In 2017, the Parks, Recreation and Community Services Department (PRCSD) experienced a notable amount of personnel shifts including retirements and internal and external promotions, which created several vacancies and promotional opportunities.

*Below are the 2017 full-time promotions and new employees:*

1. Maria Salinas promoted to full-time Minibus Driver on January 13. She began her career with the City in February 2015, and is known for her passion and dedication to the Special Transportation program.
2. Eydee Jimenez became a City of Riverside employee as a Recreation Services Coordinator, effective January 27. She currently oversees programs at Bordwell, Lincoln and Patterson Parks. Eydee formerly served as an Economic and Development Analyst at the City of Yucaipa. She also brings seven years of experience as a Recreation Coordinator for the City of Fontana.
3. Stephanie Gallegos joined the Riverside PRCSD team as a Recreation Services Coordinator on January 30, she administers the Nutrition Education and Obesity Prevention Branch (NEOPB) grant-funded program at Bobby Bonds Park. Ms. Gallegos formerly worked for the City of Rialto and the YMCA and brings 4+ years of recreation experience to the department.
4. Sheri Arellano became a Minibus Driver on March 10. Sheri brings years of professional minibus driver experience plus experience as a vehicle pre-trip safety trainer to our

department.

5. Jason Davenport became a Minibus Driver on April 7. Minibus Drivers must pass not only an oral interview, but also a practical driving exam. PRCSD is happy to welcome Jason to the team.
6. Mayra Ocampo promoted to Administrative Analyst on April 7; she recently served as the department's Senior Administrative Assistant. Mayra, a valuable PRCSD employee for 14 years, is now responsible for grants, contracts and agreement management, as well as department hiring and personnel actions.
7. Jacob Rosenberger promoted to Recreation Services Coordinator on May 19; recently an Aquatics Assistant Coordinator with 6 years of experience with PRCSD, Jacob is now the lead point of contact in aquatics and Reid Park operations.
8. Randy Solis promoted to Recreation Supervisor on June 16; Randy, recently a Recreation Services Coordinator leading the Youth and Adult Sports and the Fairmount Golf Course brings 20 years of recreation experience to the department. Mr. Solis now supervises the Fairmount Golf Course, Bryant, Villegas, La Sierra, and Nichols Parks as well as their many programs.
9. Timothy Pagano joined the PRCSD team as a Recreation Supervisor on June 16. He supervises aquatics, Hunt, Bordwell, Lincoln, and Patterson Parks along with all their programs. Tim brings 18 years of recreation experience from several different municipalities.
10. Julie Phillips promoted to Administrative Analyst on June 16. Ms. Phillips recently served as the Parks Division's Account Technician. A 10-year veteran at the City of Riverside, Julie is now responsible for grant management, accounting duties and the City-wide Parks volunteer program.
11. Jonadab Urueta Villa began his career with PRCSD as the Parks Division's Maintenance Electrician on June 19. Jona comes to the City with 6 years as an electrician from the private sector.
12. On June 20, PRCSD selected internal candidate, Ronald Del Cid for the Lead Outreach Worker position. Mr. Del Cid currently serves as an Outreach Worker. He continues to support Project BRIDGE as well as the Johnny Sotelo Youth Opportunity Center.
13. On June 22, interviews were held for a Recreation Services Coordinator and PRCSD selected internal candidate, Edgar Servin. Mr. Servin is currently an Assistant Recreation Coordinator with the City and has been with PRCSD since 2006. He will oversee the Youth and Adult Sports programs for the department.

*Below are the 2016 award recipients:*

Employee of the Year, Julie Phillips:

Ms. Phillips, formally an Account Technician, and recently promoted to Administrative Analyst, is a productive employee, who consistently goes above and beyond to ensure she

provides outstanding customer service to both internal and external customers. She is willing to take on new challenges and responsibilities, and continues to learn and grow at PRCSD. Julie accepts the lead role in many responsibilities, and continually improves existing processes.

Director's Challenge Award, Cynthia Carlos:

Cynthia Carlos, Office Specialist from the Administration Office, consistently exhibits a willingness and ability to work in a fast-paced team setting. Due to low staffing levels Cynthia faces a large amount of work and few resources/people who are trained/ready to assist her. Despite the odds, she is able to maintain a positive attitude while working as a responsive and helpful Office Specialist. Cynthia has trained over 15 rotating part-time employees. She effectively trains staff to ensure the quality of service does not decline in the front office area, a challenge which she embraces with poise and confidence. New employees coming in with no clerical experience leave Marcy with new skills---ready and able to serve Riverside, thanks to Cynthia's patience, knowledge, and strong work ethic.

**FISCAL IMPACT:**

There is no fiscal impact associated with this report.

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