



# Development Committee Memorandum

*City of Arts & Innovation*

TO: DEVELOPMENT COMMITTEE MEMBERS DATE: JULY 20, 2017

FROM: COMMUNITY & ECONOMIC DEVELOPMENT DEPARTMENT WARDS: ALL

SUBJECT: DISCOUNT OF FEES FOR AGE RESTRICTED SENIOR HOUSING PROJECTS  
- DIRECT SUBMITTAL

## **ISSUE:**

Whether discounted fees be reinstated in support of age-restricted senior housing projects.

## **RECOMMENDATIONS:**

That the Development Committee direct staff to return to the Development Committee with an analysis and recommendation in January 2018.

## **BACKGROUND:**

On August 27, 2015, a comprehensive user fees and charges update went before the Finance Committee (Special Meeting). During this meeting, Chair Soubierous raised the question as to whether or not fees can be lowered or waived for projects of community interest. The answer provided was that existing fee reductions or waivers for certain project types (e.g. historic preservation, senior housing, infill single-family homes, etc.) would be removed and no longer be applicable. The goal was to bring back the issue to the City Council for future discussion.

On September 8, 2015, Resolution No. 22904 was adopted to establish new fees and charges for city services, which resulted in the removal of the 60% reduction in fees for age-restricted senior housing.

## **DISCUSSION:**

The City received an inquiry from a developer in June 2017, in regards to a proposed senior housing project. The developer was seeking information on permit fees and if a fee discount was applicable. Staff advised the developer that there were no longer fee discounts for senior housing projects. The developer advised staff that he had received a fee discount on previous senior housing projects.

In researching this matter, the recommendation in the August 27, 2015 Finance Committee meeting to further discuss the fee discount was discovered, and it was determined that staff has not returned to the City Council.

**Options:**

1. Maintain existing fee schedule with no housing fee discount.
2. Pursue an amendment to the fee schedule to include a housing fee discount. This would require research and consultation with the City Attorney's Office, Finance and all impacted Departments.
3. Research the matter further and bring back a recommendation relative to a housing fee discount.

Staff recommends that further research be completed in order to provide a complete analysis of the fee discount. Staff also recommends that returning to the Development Committee in January 2018 would allow for a complete analysis, and aligns with the Housing Element update program. The approval for the adoption of the Housing Element is scheduled to go before the City Council on October 10, 2017; the approval and adoption of the rezoning and general plan amendments for the Rezoning Program is scheduled to go before the City Council on December 12, 2017.

**FISCAL IMPACT:**

There is no immediate fiscal impact related to this report. However, discounting fees would impact revenue to the City as well as impacting the general fund due to the fact that each fee discount applied would require a general fund subsidy.

Prepared by: Rafael Guzman, Community & Economic Development Director  
Certified as to  
availability of funds: Scott G. Miller, PhD, Chief Financial Officer/City Treasurer  
Approved by: Al Zelinka, FAICP, Assistant City Manager  
Approved as to form: Gary G. Geuss, City Attorney

**Attachments:**

1. August 27, 2015 Report
2. August 27, 2015 Minutes
3. September 8, 2015 Report
4. September 8, 2015 Resolution
5. September 8, 2015 Minutes

1 RESOLUTION NO. 21085

2 A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF RIVERSIDE,  
3 CALIFORNIA, AMENDING RESOLUTION NO. 20735 BY ADDING A NEW  
4 SECTION 28, TO REDUCE BY SIXTY PERCENT (60%) ALL PERMIT AND PLAN  
5 CHECK FEES AND CHARGES IMPOSED FOR THE CONSTRUCTION OF  
6 APPROPRIATE AGE-RESTRICTED SENIOR CITIZEN HOUSING  
7 DEVELOPMENTS, AND AMENDING RESOLUTION NOS. 17007, 17252, 17495,  
8 17692 AND 18991 TO ALLOW FOR THE SAME REDUCTION FOR CERTAIN  
9 DEVELOPMENT MITIGATION FEES

10 WHEREAS, the City Council adopted Resolution No. 20735 ("Fees and Charges Resolution")  
11 on July 13, 2004, incorporating the fees and charges in accordance with the 2003-2004 Fee Update;  
12 and

13 WHEREAS, the City Council adopted Resolution No. 17007 on December 20, 1988,  
14 establishing a schedule of fees for transportation impact fees; and

15 WHEREAS, the City Council adopted Resolution No. 17252 on September 5, 1989,  
16 establishing a schedule of fees for traffic signal and railroad signal mitigation; and

17 WHEREAS, the City Council adopted Resolution No. 17495 on June 19, 1990, setting the  
18 amount of the development fee for regional parks and reserve parks; and

19 WHEREAS, the City Council adopted Resolution No. 17692 on February 19, 1991,  
20 establishing a sewer connection schedule of fees; and

21 WHEREAS, the City Council adopted Resolution No. 18991 on October 1, 1996, establishing  
22 a schedule of fees for park development; and

23 WHEREAS, on April 26, 2005, the City Council, as part of the report from the Senior Housing  
24 Task Force, requested that the Planning Department make a recommendation to the Community  
25 Services and Youth Committee to reduce certain development fees for senior housing projects; and

26 WHEREAS, the Planning Department staff reviewed the recommendations of the Senior  
27 Housing Task Force and made recommendations to the Community Services and Youth Committee;  
and

WHEREAS, the Community Services and Youth Committee considered the recommendations  
of the Planning Department staff, concurred with those recommendations, and submitted those

1 recommendations to the City Council for approval; and

2 WHEREAS, on August 23, 2005, the City Council considered those recommendations  
3 presented by Planning Department staff and the Community Services and Youth Committee and  
4 authorized the reduction of certain City permit and plan check fees and development mitigation fees,  
5 as set forth in the staff report presented to the City Council for their consideration on that date for the  
6 construction of age-restricted senior citizen housing developments; and

7 WHEREAS, the recommendations need to be adopted so that the City might carry into effect  
8 its policies.

9 NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Riverside,  
10 California, on the basis of the foregoing recitals, the staff report accompanying this resolution and the  
11 staff reports presented to the City Council on April 26, 2005, and August 23, 2005, as follows:

12 Section 1: The foregoing recitals are all true and correct.

13 Section 2: Resolution No. 20735 is hereby amended by adding the following Section 28:

14 **"SECTION 28: REDUCTION OF PERMIT OR PLAN CHECK FEES OR CHARGES**  
15 **FOR AGE-RESTRICTED SENIOR CITIZEN HOUSING DEVELOPMENT**

16 Notwithstanding anything to the contrary, any permit or plan check fee or charge as  
17 established herein under Sections 2721, 2752, 2770, 2601, 2602, 2609, and 5201, to be paid  
18 by an applicant for the construction of a age-restricted senior citizen housing development,  
19 where a covenant has been recorded with, or will be recorded with prior to the issuance of a  
20 building permit, the Riverside County Recorder limiting occupancy, residency and use in  
21 accordance with Civil Code section 51.3, shall be reduced by sixty percent (60%). Such  
22 covenant shall provide that the covenant may only be removed with City approval, and that  
23 the City shall condition such removal upon verification that the 60% reduction in fees has  
24 been repaid to the City by applicant or their successor in interest, with such repayment  
25 calculated as of the time of proposed removal.

26 To qualify for such reduction, the applicant must submit a verified statement in  
27 writing to the Planning Department requesting such reduction, together with such supporting

1 documentation as may be requested by the Planning Director, or his designee, to establish the  
2 applicability for such reduction as set forth in this section."

3 Section 3: Resolution Nos. 17007, 17252, 17495, 17692 and 18991 are hereby amended by  
4 adding the following section to each of those resolutions:

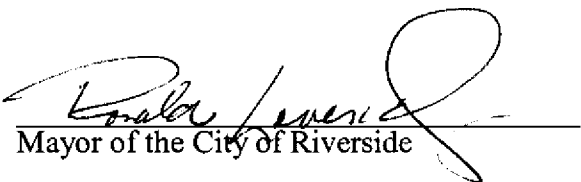
5 "Notwithstanding anything to the contrary, any fee or charge as established herein to be paid  
6 by an applicant for the construction of a age-restricted senior citizen housing development,  
7 where a covenant has been recorded with, or will be recorded with prior to the issuance of a  
8 building permit, the Riverside County Recorder limiting occupancy, residency and use in  
9 accordance with Civil Code section 51.3, shall be reduced by sixty percent (60%). Such  
10 covenant shall provide that the covenant may only be removed with City approval, and that  
11 the City shall condition such removal upon verification that the 60% reduction in fees has  
12 been repaid to the City by applicant or their successor in interest, with such repayment  
13 calculated as of the time of proposed removal.

14 To qualify for such reduction, the applicant must submit a verified statement in  
15 writing to the Planning Department requesting such reduction, together with such supporting  
16 documentation as may be requested by the Planning Director, or his designee, to establish the  
17 applicability for such reduction as set forth in this section."

18 Section 4: The provisions of this resolution shall become effective immediately upon  
19 adoption.

20 ADOPTED by the City Council and signed by the Mayor and attested by the City Clerk this  
21 6th day of December, 2005.

22  
23  
24 Attest:

  
Mayor of the City of Riverside

25  
26   
City Clerk of the City of Riverside

1 I, Colleen J. Nicol, City Clerk of the City of Riverside, California, hereby certify that the  
2 foregoing resolution was duly and regularly introduced and adopted at a meeting of the City Council  
3 of said City at its meeting held on the 6th day of December, 2005, by the following vote, to wit:

4 Ayes: Councilmembers Betro, Moore, Gage, Adkison, Hart, and Adams

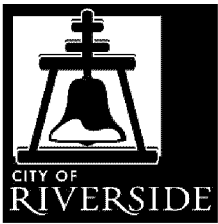
5 Noes: None

6 Absent: Councilmember Schiavone

7 IN WITNESS WHEREOF I have hereunto set my hand and affixed the official seal of the City  
8 of Riverside, California, this 6th day of December, 2005.

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11 City Clerk of the City of Riverside  
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# Finance Committee

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**TO: FINANCE COMMITTEE MEMBERS**

**DATE: AUGUST 27, 2015**

**FROM: FINANCE DEPARTMENT**

**WARDS: ALL**

**SUBJECT: PROPOSED 2015/16 USER FEES AND CHARGES ADJUSTMENTS**

## **ISSUE**

The issue for Finance Committee consideration is whether the proposed changes to the City's user fees and charges as recommended by the recently completed 2015/16 Fees and Charges Study should be recommended to the City Council for approval.

## **RECOMMENDATIONS**

That the Finance Committee recommend that the City Council:

1. Introduce and adopt an ordinance to revise Section 3.30.030 of the Riverside Municipal Code to provide for adjustments to the City's fees and charges as indicated in Attachments 1 and 2, or as amended by the Finance Committee;
2. Adopt a resolution authorizing and establishing a schedule of fees and charges for various City services reflecting the revisions as indicated in Attachments 1 and 2, or as amended by the Committee, which will amend the former Fees and Charges Resolution No. 22227, causing development-based fees to be effective 60 days from the date of City Council adoption and all other fees to be effective October 1, 2015; and
3. Direct staff to return in two years with an update to include evaluation of cost recovery levels for all development-related fees.

## **BACKGROUND**

Periodically, the Finance Department undertakes an update of the City's User Fees & Charges Study. The last update to the City's user fees and charges was approved by the City Council in June 2011, including implementation of an increasing recovery percentage plan for many of the City's services. At that time, staff recommended that the cost recovery percentage for development related services be increased to 80% the following year and to 90% the year after. The Finance Committee and City Council approved the increase to 80%, and directed staff to return in two years with an update and recommendations to increase the cost recovery level to 90%.

In May 2013 the Finance Department issued a Request for Proposals (RFP) to solicit qualified firms to prepare the City's fee study and Cost Allocation Plan. On August 13, 2013 the City Council approved a contract with NBS Government Finance Group (NBS). The Cost Allocation Plan was prepared and implemented with the Fiscal Year 2014/15 budget cycle however the fee study was delayed for a number of reasons, including staff turnover in key positions related to the fee study in the Building & Safety Division and Public Works Department, as well as the City Manager's Office.

The State Constitution provides the authority for cities to impose user fees and regulatory fees for services and activities, however the fees may not exceed the estimated reasonable cost of providing the service or

performing the activity. The Fee Study was conducted to ensure that existing fees were calibrated to the costs of service and to provide an opportunity for the City Council to optimize its revenue sources, provided that any increased cost recovery from user fees and regulatory fees does not conflict with broader City goals and values. To the extent that fees are not at 100% cost recovery, other City funding sources are subsidizing the provision of the services. In some cases, such as for Library and Parks, Recreation and Community Services Departments, services provide broad public benefits and improve the quality of life and thus are set at far below the cost of recovery. Other services, particularly development related fees, provide primary benefit to those seeking the services and are thus recommended for close to full cost recovery.

As noted above, in 2011 the Finance Committee and City Council approved the increase to 80% for many development related fees, but directed staff to return in two years with an update and recommendations relative to increasing the cost recovery level (for the subject planning fees) to 90%. Since 2011 increasing costs have eroded the recovery percentage such that the City is now recovering approximately 70% for Planning fees and 85% for Building & Safety fee. Attachment 1, which details new fees and fees that are changing materially, includes the following increases in the recovery percentage for development related fees:

Department/Division	Current Recovery Percentage (Actual)	Recommended Recovery Percentage
CED/Planning	70%	90%
CED/Code Enforcement	70%	100%
CED/Building & Safety	85%	70-100%
Public Works/Engineering	80%	95%
Fire/Inspection	40%	50%
Fire/Permitting	45%	70-100%

In addition to considering cost recovery for development-related fees, staff has also surveyed similar fees in comparable jurisdictions to ensure the Riverside's fees are in line with other jurisdictions. Increasing the cost recovery percentage in development related fees will enable the Community and Economic Development and Public Works Departments to increase staffing in the development processing divisions, thus providing a higher level of service and decreasing the amount of time it takes to process development applications.

For all other fees, staff has updated fee amounts to be consistent with the cost recovery direction from the Municipal Code, with minor exceptions where that fee was determined to be too material a change to adopt in full at this time. Changes in fees are generally the result of changes to salary adjustments, inflation factors and other changes. While most fees are recommended to increase, as would be expected with rising costs, there are also instances where they are going down simply because the effort required to perform that service is less than it was before. The recovery percentages for the other fees are detailed in Attachments 1 and 2. Other material changes in fees as outlined in Attachment 1 include:

Public Works – Public Parking Fees	99-100% cost recovery
Police – Various Fees	100% cost recovery
Museum – Film Permits	98-99% cost recovery
Museum – Special Event Permits	5-6% cost recovery
Museum – Horse Carriage Permits	15% cost recovery
Museum – Horizontal Banner Permits	19% cost recovery

Attachment 2 is a master list of all fees included in the study. The corresponding PowerPoint presentation will be appended to this report subsequent to its publication.

## **FISCAL IMPACT**

The fiscal impact will vary depending on service activity levels. Based on existing activity levels, staff



estimates that the proposed fees and charges adjustments will generate approximately \$2.8 million of additional General Fund revenue on an annualized basis. Non-General Fund fee increases will generate additional revenues to support cost recovery in those funds. Given that the increases are occurring part way into the new fiscal year, an amount less than that will be realized this fiscal year. The adopted Fiscal Year 2015/16 General Fund budget included \$2.3 million of new fee revenue based on the results of the new fees and charges study.

Submitted by: Brent A. Mason, Finance Director/Treasurer

Certified as to  
availability of funds: Brent A. Mason, Finance Director/Treasurer

Approved by: Deanna M. Lorson, Assistant City Manager

Approved as to form: Gary G. Geuss, City Attorney

Attachments:

1. Highlighted New and Materially Changing Fees
2. Master Fee Schedule

## **MINUTES**

### **FINANCE COMMITTEE City of Riverside Thursday, August 27, 2015, 9 a.m. Art Pick Council Chamber**

**PRESENT:** Chair Soubious, Vice Chair Burnard, and Member Perry

**ABSENT:** None

**STAFF PRESENT:** Colleen Nicol, Deanna Lorson, Scott Catlett, Mike Gomez, Brent Mason, Kristi Smith, Al Zelinka, Moises Lopez, Emilio Ramirez, Carlie Myers, Erin Gettis, Tom Boyd, Tina English, Bill Shellhous, Tonya Kennon, Chris Christopoulos, Josh Maher, Danny Cwiak, Nathan Mustafa, La Wayne Hearn, Sheri Call, Linda Fonze, Jeff Hart, Edward Enriquez, Sarah Mundy, Margie Haupt, Kurt Stephens, Rosemary Koo, Alex Nguyen, Sarah Varela, Adolfo Cruz, Patricia Solano, Diana Medina, Cheryl Johannes, and others

**ALSO PRESENT:** Jason Hunter, Cindy Roth, Raychele Sterling, Nicole Kissam, Christina Duran, and others

Chair Soubious called the meeting to order at 9 a.m.

#### **2014-15 VENDOR PAYMENTS EXCEEDING \$100,000 - SIX-MONTH REVIEW**

Following discussion and without formal motion, the Committee unanimously received and ordered filed the report on the vendors paid more than \$100,000 during Fiscal Year 2014/15.

#### **2015/16 USER FEES AND CHARGES ADJUSTMENTS**

Following discussion, motion was made by Vice Chair Burnard and seconded by Member Perry recommending that the City Council (1) introduce and adopt an ordinance revising Section 3.30.030 of the Riverside Municipal Code to provide for adjustments to the City's fees and charges as indicated in Attachments 1 and 2 of the staff report; (2) adopt a resolution authorizing and establishing a schedule of fees and charges for various City services reflecting the revisions as indicated in Attachments 1 and 2 of the staff report amending the former Fees and Charges Resolution No. 22227, causing development-based fees to be effective 60 days from the date of City Council adoption and all other fees to be effective October 1, 2015; (3) directed staff to return to the City Council Finance Committee in one year with an update and a future discussion on community interest development fees. Motion carried unanimously.

#### **ORAL COMMUNICATIONS FROM THE AUDIENCE**


Jason Hunter spoke regarding the General Fund Transfer, pension costs, and audits.

**ITEMS FOR FUTURE FINANCE COMMITTEE CONSIDERATION AS REQUESTED BY MEMBERS OF THE COMMITTEE**

Vice Chair Burnard requested (1) a report reviewing items of community benefit, historic, and non-profit development fees; and (2) an internal audit of professional services agreements. Chair Soubirous requested referral to the Utility Services/Land Use/Energy Development Committee on the pros and cons of Planning Commission final decisions rather than requiring City Council action.

The Finance Committee adjourned at 10:39 a.m.

Respectfully submitted,

  
\_\_\_\_\_  
COLLEEN J. NICOL  
City Clerk



*City of Arts & Innovation*

# City Council Memorandum

TO: HONORABLE MAYOR AND CITY COUNCIL DATE: SEPTEMBER 8, 2015  
FROM: FINANCE DEPARTMENT WARDS: ALL  
SUBJECT: PROPOSED 2015 USER FEES AND CHARGES ADJUSTMENTS

## **ISSUE**

The issue for City Council consideration is to approve changes to the City's user fees and charges as recommended by the recently completed 2015/16 Fees and Charges Study.

## **RECOMMENDATIONS**

That the City Council:

1. Introduce and adopt an ordinance to revise Section 3.30.030 of the Riverside Municipal Code to provide for adjustments to the City's fees and charges as indicated in Attachments 3 and 4;
2. Adopt a resolution authorizing and establishing a schedule of fees and charges for various City services reflecting the revisions as indicated in Attachments 3 and 4, which will amend the former comprehensive Fees and Charges Resolution No. 21960 resulting in development-based fees to be effective 60 days from approval and all other fees to be effective October 1, 2015; and
3. Direct staff to return in one year with an update to include evaluation of cost recovery levels for all development-review fees.

## **COMMITTEE RECOMMENDATION**

On August 27, 2015 the Finance Committee (Special Meeting) with Chair Soubirous, Vice Chair Burnard and Member Perry present, voted unanimously to move the item forward to the full City Council for consideration of the above recommendations.

## **BACKGROUND**

Periodically, the Finance Department undertakes an update of the City's User Fees & Charges Study (Fee Study). The last update to the City's user fees and charges was approved by the City Council in June 2011, including implementation of an increasing recovery percentage plan for many of the City's services. At that time, staff recommended that the cost recovery percentage for development-related planning services be increased to 80% the following year and to 90% the year after. Development-related services in other departments were primarily set at a 100% cost recovery level. The Finance Committee and City Council approved the increase to 80%, and

directed staff to return in two years with an update and recommendations to increase the cost recovery level to 90%.

In May 2013 the Finance Department issued a Request for Proposals (RFP) to solicit qualified firms to prepare the City's fee study and Cost Allocation Plan. On August 13, 2013 the City Council approved a contract with NBS Government Finance Group (NBS). The Cost Allocation Plan was prepared and implemented with the Fiscal Year 2014/15 budget cycle however the Fee Study was delayed for a number of reasons, including staff turnover in key positions related to the Fee Study in the Building & Safety Division and Public Works Department, as well as in the City Manager's Office.

The State Constitution provides the authority for cities to impose user fees and regulatory fees for services and activities, however the fees may not exceed the estimated reasonable cost of providing the service or performing the activity. The Fee Study was conducted to ensure that existing fees were calibrated to the costs of service and to provide an opportunity for the City Council to optimize its revenue sources, provided that any increased cost recovery from user fees and regulatory fees does not conflict with broader City goals and values. To the extent that fees are not at 100% cost recovery, other City funding sources are subsidizing the provision of the services. In some cases – such as for Library and Parks, Recreation and Community Services Departments – services provide broad public benefits and improve the quality of life and thus are set at far below full cost recovery. Other services – particularly development review fees – provide primary benefit to those seeking the services and are thus recommended at close to full cost recovery.

As noted above, in 2011 the Finance Committee and City Council approved the increase to 80% for many development review fees, but directed staff to return in two years with an update and recommendations relative to increasing the cost recovery level (for the subject planning fees) to 90%. Since 2011 increasing costs have eroded the recovery percentage such that the City is now recovering approximately 70% for Planning fees. Additionally, for Building & Safety fees, which were previously set at a 100% cost recovery, the City is now recovering approximately 85%. Attachment 3, which details new fees and fees that are changing materially, includes the following increases in the recovery percentage for development review fees:

<b>Department/Division</b>	<b>Current Recovery Percentage (Actual)</b>	<b>Recommended Recovery Percentage</b>
CED/Planning	70%	90%
CED/Code Enforcement	70%	100%
CED/Building & Safety	85%	70-100%
Public Works/Engineering	80%	95%
Fire/Inspection	40%	50%
Fire/Permitting	45%	70-100%

In addition to considering cost recovery for development review fees, staff has also surveyed similar fees in comparable jurisdictions to ensure that Riverside's fees are in line with other jurisdictions. Increasing the cost recovery percentage for development review fees will enable the Community and Economic Development and Public Works Departments to increase staffing in the development processing divisions, thus providing a higher level of service and decreasing the amount of time it takes to process development applications.

For all other fees, staff has updated fee amounts to be consistent with the cost recovery direction

of the Riverside Municipal Code, with minor exceptions where that fee was determined to be too material a change to adopt in full at this time. Changes in fees are generally the result of changes to staff compensation and inflation factors. While most fees are recommended to increase, as would be expected with rising costs, there are also instances where they are going down because the effort required to perform that service is less than it was before. The recovery percentages for the other fees are detailed in Attachments 3 and 4. Other material changes in fees as outlined in Attachment 3 include:

Public Works – Public Parking Fees	99-100% cost recovery
Police – Various Fees	100% cost recovery
Museum – Film Permits	98-99% cost recovery
Museum – Special Event Permits	5-6% cost recovery
Museum – Horse Carriage Permits	15% cost recovery
Museum – Horizontal Banner Permits	19% cost recovery

Attachment 4 is a master list of all fees included in the Fee Study.

### ***Implementing Business Ready Riverside (BRR)***

On January 8, 2013 the City Council approved in concept a five component strategy to implement more effective and efficient service delivery. On December 2, 2014 the City Council reaffirmed its commitment to BRR, through status reports and it's Riverside 2.0 Strategic Plan. Termed BRR, the City Council has guided several accomplishments thus far: establishment of E-Plan review, adoption of a new sign code, initiation of the Northside Specific Plan, and updates to the Downtown/Marketplace/University Avenue Specific Plans. A remaining critical path elements of BRR is implementing a web-based permitting system through a technology cost-recovery method.

An extensive procurement process resulted in a recommended web-based solution for replacing the City's antiquated Permit Plus permitting system. This recommendation will be coming to the City Council this fall. The cost-recovery method for this essential customer service and transparency technology was incorporated into the Fee Study. Originally estimated at an additional 6% cost component to the development review fees, the final result is a 4% cost component to be integrated within development review fees. Through feedback from the business community, including the Greater Riverside Chambers of Commerce – Economic Development Council, it was desired to have this cost recovery integrated within development review fees.

Even though this item was included in the Fees Study, seeking authorization for this technology cost recovery was not explicitly included in the presentation to the Finance Committee on August 27, 2015. In the interest of transparency and full disclosure, staff is bringing this component of BRR to the City Council's attention together with the Finance Committee's recommendations; this item will be detailed in the presentation for the City Council meeting of September 8, 2015.

### ***Questions/Responses from the August 27, 2015 Finance Committee***

At the Finance Committee meeting, Committee Members raised the following questions and received the noted answers from staff. They are provided here for the benefit of the full City Council.

Councilman Burnard:

1. Question: Why do citizens have to pay fees for these services? How do we justify that taxes don't cover the cost?

Taxes are intended to support services of a general benefit, such as police and fire protection. On the other hand, fees are appropriate when a specific government service or activity provides specific benefit to a person or entity. Article XIII C of the California Constitution, Section 1(e)(2) defines these fees as follows: "A charge imposed for a specific government service or product provided directly to the payer that is not provided to those not charged, and which does not exceed the reasonable costs to the local government of providing the service or product."

The proposed fees recognize that some permits are primarily pulled by citizens for small projects, such as a water heater permit, and full cost recovery is not proposed for these types of permits in order to encourage compliance with permitting requirements and in recognition of the general taxes paid by residents. However, the individual resident pulling the permit receives a greater benefit than the public at large, thus it is appropriate that a fee be charged.

2. Question: Why would we not charge 100% for developers?

We set the current recovery percentage at 90% for certain fees (Planning) to avoid too great a shock to the market from the proposed increase, as the City has fallen to a 70% cost recovery level for these fees since the last study approved an 80% recovery percentage. The overall recovery percentage of all recommend development review fees is approximately 85%.

3. Question: Is faster processing time anticipated because we are increasing staffing or because we are shifting CEQA (California Environmental Quality Act) initial study preparation to consultants?

Both are true. The overall package of changes is designed to streamline and improve the process. Within 6 to 12 months, staff intends to meet established development review times.

4. Question: Why is the market basket we've chosen appropriate?

The market basket includes surrounding cities as well as cities with urban development projects of the types Riverside is attracting.

Councilman Perry:

1. Question: Did the budget, as adopted, highlight that the current cost recovery levels were putting a strain on the General Fund?

Yes, the budget assumed enhanced revenues to improve staffing and reduce the General Fund subsidy of fee-supported activities. The General Fund is intended to fund services and activities of general benefit and to the extent that fees for specific services recover less than the actual cost of that service, the General Fund subsidizes those services.

2. Question: Does the City have quality candidates in the pipeline for the new positions if the

study is approved.

Yes.

3. Question: Are the fees currently paid at the time of application or at certificate of occupancy?

Mostly, at the time of application. To the extent that fees for services are not paid up-front, the City incurs costs that may not be reimbursed should the applicant not complete the permitting process. Staff will be bringing this topic back to the City Council for further discussion, along with other incentives for consideration.

4. Question: What can be done to avoid applicants going through a process only to find that it is not feasible?

Staff is working on implementing project pre-meetings with all technical experts present to try to minimize these situations.

Councilman Soubrouse

1. Question: Can fees be lowered or waived for projects of community interest?

Currently, there are fee reductions or waivers for certain project types (e.g. historic preservation, senior housing, infill single-family homes, etc.). Under the proposed fee structure this is not the case but staff will bring this issue back to the City Council for future discussion.

### **Master Fee Schedule Revision**

An additional item for discussion is a revision to three fees presented to the Finance Committee on August 27, 2015. Staff continued to review and consider the impact of the fees being proposed; given this continued review, the Fire Department is recommending the following fee adjustments be considered by the City Council.

Description	Proposed Fee	Proposed Recovery %	Revised Fee	Revised Recovery %
Fireworks Display				
Small	\$845	100%	\$591	70%
Large	\$1,520	100%	\$1,064	70%
Extra Large	\$2,703	100%	\$1,892	70%
California Fire Code Inspections without Inspection	\$169	100%	\$84	50%
California Fire Code Inspections/Permit				
Issuance of permit with field inspection - small	\$676	100%	\$338	50%
Issuance of permit with field inspection - large	\$1,182	100%	\$591	50%



## **FISCAL IMPACT**

The fiscal impact will vary depending on service activity levels. Based on existing activity levels, staff estimates that the proposed fees and charges adjustments will generate approximately \$2.8 million of additional General Fund revenue on an annualized basis. Non-General Fund fee increases will generate additional revenues to support cost recovery in those funds. Given that the increases are occurring part way into the new fiscal year, an amount less than that will be realized this fiscal year. The adopted Fiscal Year 2015/16 General Fund budget included \$2.3 million of new fee revenue based on the results of the new fees and charges study. If also approved, the revenues generated from the technology cost recovery fee component will be adequate to fund the new electronic permitting system.

Submitted by: Brent A. Mason, Finance Director/Treasurer  
Certified as to  
availability of funds: Brent A. Mason, Finance Director/Treasurer  
Approved by: Deanna Lorson, Assistant City Manager  
Approved as to form: Gary G. Geuss, City Attorney

Concurs with:



Mike Soubirous, Chair  
Finance Committee

### Attachments:

1. Ordinance
2. Resolution
3. Schedule of New and Materially Changing Fees
4. Master Fee Schedule

### Previous City Council Actions:

January 8, 2013 – Item #14: Business Ready Riverside Strategy

August 13, 2013 – Item #27: Agreement with NBS Government Finance Group

December 2, 2014 – Item #15: Business Ready Riverside Progress Report

1 RESOLUTION NO. 22904

2 A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF  
3 RIVERSIDE, CALIFORNIA, AMENDING THE CITY'S FEES AND  
4 CHARGES SCHEDULE IN RESOLUTION NO. 21960, AS AMENDED,  
5 PROVIDING FOR FEES AND CHARGES FOR CERTAIN CITY  
6 SERVICES, REGULATORY LICENSE, SPECIAL PERMIT, AND USER  
7 ACTIVITIES, AND AUTHORIZING THE FINANCE DIRECTOR TO  
8 AMEND THE MASTER FEES AND CHARGES SCHEDULE.

9 WHEREAS, the City has the authority to impose fees under its police power under  
10 Article XI, §7 of the California Constitution and under its complementary powers under Section  
11 37112 of the California Government Code and Section 200 of the Riverside City Charter; and

12 WHEREAS, the City has established a policy of recovering the full costs reasonably  
13 borne as a result of providing special services of a voluntary and limited nature, such that general  
14 taxes are not diverted from general services of a broad nature and thereby utilized to subsidize  
15 unfairly and inequitably such special services; and

16 WHEREAS, in Chapter 3.30 of the Riverside Municipal Code, the City Council  
17 established its policy as to the recovery of costs and more particularly the percentage of costs  
18 reasonably borne to be recovered from users of City services and directing staff as to the  
19 methodology for implementing said Chapter 3.30; and

20 WHEREAS, the specific fees to be charged for services are to be reviewed annually and  
21 be adopted by resolution of the City Council after providing notice and holding a public hearing  
22 as required by law; and

23 WHEREAS, the adoption of a schedule of fees and charges to be paid by those requesting  
24 such special services and the percentage of costs reasonably borne by those persons receiving  
25 such special services are necessary so that the City might effectuate its policies; and

26 WHEREAS, the City adopted its master Fees and Charges Resolution, Resolution No.  
27 21960, on January 12, 2010, thereby approving and authorizing the Finance Director to update  
28 and maintain the City's Master Fees and Charges Schedule and to amend the Master Fees and  
Charges Schedule in accordance with Resolution No. 21960, as amended; and

1 WHEREAS, the Finance Department has conducted a study analyzing its services, the  
2 costs reasonably borne for providing those services, the beneficiaries of those services, and the  
3 amount of costs recovered by those paying fees and charges for special services; and

4 WHEREAS, during the analysis, certain new cost recovery fees were identified for  
5 inclusion in the City's Master Fees and Charges Schedule and certain existing fees have been  
6 modified as described in "Exhibit 1", attached hereto and incorporated herein; and

7 WHEREAS, the study analyzed the issue of cost recovery for a new electronic permitting  
8 process to increase efficiency in the permitting process; and

9 WHEREAS, the results of the study indicated that a 4% increase would be necessary to  
10 recover the costs of the newer and faster electronic permitting system; and

11 WHEREAS, it is desirable to revise the adopted Master Fees and Charges Schedule,  
12 Resolution No. 21960, to reflect changes based up on the current study; and

13 WHEREAS, all of the proposed fee revisions fall within the stated exceptions to the  
14 definition of "tax" established by Proposition 26, and are therefore not subject to the  
15 requirements of Article XIIC of the California Constitution; and

16 WHEREAS, the City Council held a duly noticed public hearing on September 8, 2015,  
17 and has considered all oral and written evidence presented regarding the revisions to the Master  
18 Fees and Charges Schedule; and

19 WHEREAS, all requirements of law regarding the notice and the provision of data are  
20 hereby found to have been met.

21 NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Riverside,  
22 California, as follows:

23 Section 1: The above recitals are hereby found to be true and correct and are hereby  
24 incorporated herein as if stated in full.

25 Section 2: This resolution, together with any other resolution amending this  
26 resolution and the Master Fees and Charges Schedule, shall collectively be known as, and  
27 hereinafter may be interchangeably referred to as the "Fees and Charges Resolution" or the  
28 "Master Fees and Charges Schedule."

1        Section 3:     The schedule of fees and charges, and the percentage of costs reasonably  
2 born to provide such special service, as established in this resolution and set forth in the attached  
3 "Exhibit 1", are hereby directed to be computed and applied by the various departments, officers,  
4 employees, and agents of the City and collected by the City for the herein listed special services  
5 when provided by the City or its designated contractors.

6        Section 4:     All fees set by this resolution are for each identified process; additional  
7 fees shall be required for each additional process or service that is requested or required. Where  
8 fees are indicated on a per unit of measurement basis the fee is for each identified unit or portion  
9 thereof within the indicated ranges of such units.

10       Section 5:     The fees and charges revisions set forth in "Exhibit 1" fall within the  
11 stated exceptions to the definition of "tax" established by Proposition 26 and therefore are not  
12 subject to the requirements of Article XIIC of the California Constitution.

13       Section 6:     This resolution may be interpreted by the several City department heads in  
14 consultation with the City Manager and, should there be a conflict between two fees then the  
15 lower in dollar amount of the two shall be applied.

16       Section 7:     The Finance Director is hereby authorized and directed to maintain a  
17 current Master Fees and Charges Schedule which will include all amendments to the Fees and  
18 Charges Resolution.

19       Section 8:     If any portion of this resolution is for any reason declared invalid or  
20 unconstitutional by the decision of any court of competent jurisdiction, such decision shall not  
21 affect the validity of the remaining portions of this resolution; the City Council hereby declaring  
22 that it would have adopted this resolution and every other section, subsection, paragraph,  
23 subparagraph, item, subitem, clause, phrase, or portion thereof, irrespective of the fact that any  
24 one or more section, subsection, paragraph, subparagraph, item, subitem, sentence, clause,  
25 phrase, or portion be declared invalid or unconstitutional.

26       Section 9:     Resolution No. 21960 and all amendments thereto are hereby amended as  
27 of the date this resolution become operative and any previously established fee or charge not  
28 amended herein remain in full force and effect.

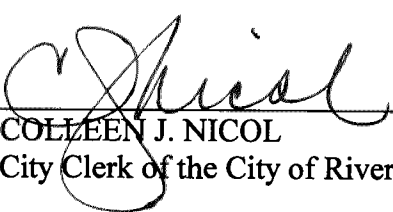
1        Section 10:    The 4% technology recovery cost component associated with the new  
2 electronic permitting system will be added to the fees upon adoption of this resolution. The  
3 provisions of this resolution pertaining to development based fees shall be operative sixty (60)  
4 days from the date of its adoption, and all other fees to be effective October 1, 2015.

5        Section 11:    Any and all future amendments to the Fees and Charges Resolution shall be  
6 operative on the date of adoption of such resolution(s) approving the proposed amendments,  
7 except as otherwise required by California law.

8        ADOPTED by the City Council this 8th day of September, 2015.

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11          
\_\_\_\_\_  
WILLIAM R. BAILEY, III  
Mayor of the City of Riverside

12        Attest:

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\_\_\_\_\_  
COLLEEN J. NICOL  
15 City Clerk of the City of Riverside  
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1 I, Colleen J. Nicol, City Clerk of the City of Riverside, California, hereby certify that the  
2 foregoing resolution was duly and regularly adopted at a meeting of the City Council of said City  
3 at its meeting held on the 8th day of September, 2015, by the following vote, to wit:


4  
5 Ayes: Councilmembers Gardner, Soubirous, Davis, Mac Arthur, Perry, and Burnard

6 Noes: None

7 Absent: Councilmember Melendrez

8 Abstained: None  
9

10 IN WITNESS WHEREOF, I have hereunto set my hand and affixed the official seal of  
11 the City of Riverside, California, this 9th day of September, 2015.

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13   
14 COLLEEN J. NICOL  
15 City Clerk of the City of Riverside  
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26 O:\Cycom\WPDocs\D003\P021\00252724.doc  
27 CA: 15-1597  
28

City of Riverside		
Master Fee Schedule		
<div> <div>Fee Description</div> <div>Recommended Fee Level / Deposit</div> <div>Recommended Cost Recovery Percentage</div> </div>		
<b>CITY CLERK DEPARTMENT</b>		
<b>DOCUMENT CERTIFICATION</b>		
Each document	\$ 9	100%
<b>CANDIDATE NOMINATION FILING</b>		
City Council	\$ 25	18%
Mayor	\$ 25	18%
<b>DOCUMENT DUPLICATION</b>		
Per copy	\$ 0.10	100%
<b>ELECTRONIC DATA RECORD REQUEST</b>		
Per CD	\$ 0.40	100%
Per DVD	\$ 0.45	100%
<b>POLITICAL REFORM ACT LATE FILING</b>		
Per day late (maximum \$100)	\$ 10	100%
<b>CANDIDATE STATEMENT FILING</b>		
None	\$ -	0%
<b>PASSPORT APPLICATION</b>		
Per application (Fee set by State government)	\$ 25	100%
<b>PASSPORT PHOTO</b>		
City processing per photo	\$ 7.00	100%
Materials (per photo)	\$ 1.00	100%
<b>Subtotal Passport Photo</b>	\$ 8.00	

City of Riverside			
Master Fee Schedule			
Fee Description	Recommended Fee Level / Deposit	Recommended Cost Recovery Percentage	
<b>FINANCE DEPARTMENT</b>			
<b>TRANSIT PERMIT</b>			
New application	\$ 92	100%	
Renewal (valid per 3 years; RMC)	\$ 76	100%	
<b>TAXICAB FRANCHISE APPLICATION</b>			
<i>RMC Title 3.30</i>			
Per initial application	\$ 505	100%	
Per renewal application	\$ 505	100%	
<b>STREET VENDOR REGULATION/PERMIT</b>			
<i>RMC Title 5.38.040</i>			
New Applicant/Business - per year (1 cart)	\$ 32	100%	
Each additional cart - per year	\$ 9	100%	
Renewal Applicant/Business - per year (1 cart)	\$ 28	100%	
Renewal - Each additional cart - per year	\$ 9	100%	
<b>CLOSE-OUT SALE REGULATION/PERMIT</b>			
<i>RMC 5.16.060</i>			
License fee (first 10 days)	\$ 23	100%	
Each additional day	\$ 7	100%	
Extension fee (to extend license term)	\$ 7	100%	
Each additional day	\$ 7	100%	
<b>RETURNED CHECK (NSF) PROCESSING</b>			
Initial returned check	\$ 25	100%	
Each subsequent returned check	\$ 25	100%	
<b>COLLECTIONS PAYMENT PLAN</b>			
Setup	\$ 20	38%	
Per monthly payment (Maximum 24 months)	\$ 10	40%	



City of Riverside		
Master Fee Schedule		
Fee Description	Recommended Fee Level / Deposit	Recommended Cost Recovery Percentage
<b>COMMUNITY DEVELOPMENT - PLANNING</b>		
<b>AMENDMENT TO ZONING TEXT</b>		
Per application	\$ 4,501	90%
<b>PUBLIC HEARING ADVERTISEMENT/ READVERTISEMENT</b>		
Administrative fee	\$ 425	90%
Cost of advertisement	\$ -	%
<b>ZONING LETTER</b>		
Per application	\$ 142	90%
Rebuild Letter	\$ 519	90%
<b>SITE PLAN REVIEW</b>		
Per initial application	\$ 11,654	90%
Per revised application	\$ 7,808	90%
<b>MINOR CONDITIONAL USE PERMIT REVIEW</b>		
Per application	\$ 3,256	90%
<b>CONDITIONAL USE PERMIT REVIEW</b>		
Per application	\$ 9,012	90%
Revised application	\$ -	%
<b>TIME EXTENSION REVIEW</b>		
Per application	\$ 566	90%
<b>PARCEL MAP OR WAIVER REVIEW</b>		
Per new application	\$ 5,898	90%
Per Revised application	\$ 3,952	90%
<b>MINOR CUP - ALCOHOL/ENTERTAINMENT/ HOUSING</b>		
Per application	\$ 5,096	90%

City of Riverside		
Master Fee Schedule		
Fee Description	Recommended Fee Level / Deposit	Recommended Cost Recovery Percentage
<b>CONDITIONAL USE PERMIT (CUP) - ALCOHOL/ENTERTAINMENT/HOUSING</b>		
Per application	\$ 10,333	90%
<b>TENTATIVE TRACT/REVERSION TO ACREAGE MAP REVIEW</b>		
Per application with 10 lots or less	\$ 7,880	90%
Per revised application	\$ 5,279	90%
Per application with more than 10 lots	\$ 11,985	90%
Per revised application	\$ 8,030	90%
<b>VESTING MAP REVIEW</b>		
Per application with 10 lots or less	\$ 15,240	90%
Per application with more than 10 lots	\$ 22,412	90%
<b>PLANNED RESIDENTIAL DEVELOPMENT PERMIT REVIEW</b>		
Per application	\$ 11,654	90%
Revised plan	\$ 7,808	90%
<b>REZONING REQUEST REVIEW</b>		
Per application plus	\$ 5,143	90%
Finalization processing (per application)	\$ 472	90%
<b>REZONING REQUEST TIME EXTENSION WITH HEARING</b>		
Per application	\$ 1,368	90%
<b>DAY CARE PERMIT</b>		
Per application	\$ 708	90%
<b>ADMINISTRATIVE VARIANCE REVIEW</b>		
With notice, per application	\$ 2,218	90%
Without notice, per application	\$ 1,463	90%

City of Riverside		
Master Fee Schedule		
Fee Description	Recommended Fee Level / Deposit	Recommended Cost Recovery Percentage
<b>STREET/ALLEY VACATION/TRAFFIC PATTERN MODIFICATION REVIEW</b>		
Per application	\$ 4,860	90%
<b>CERTIFICATE OF COMPLIANCE INVESTIGATION</b>		
Per application	\$ 519	90%
<b>MODIFICATIONS OF CONDITIONS REVIEW</b>		
Per application	\$ 1,227	90%
<b>TEMPORARY USE PERMIT</b>		
Per application- Minor	\$ 142	90%
Per application- Major	\$ 849	90%
<b>NONCONFORMING STATUS REVIEW</b>		
Per application	\$ 2,803	90%
<b>CONDOMINIUM CONVERSION</b>		
Per application	\$ 8,635	90%
<b>WATER QUALITY MANAGEMENT PROGRAM - PRELIMINARY</b>		
Per application	\$ 377	90%
<b>INITIAL ENVIRONMENTAL STUDY - Completed by City</b>		
New Development	\$ 5,662	90%
Existing Development	\$ 3,775	90%
<b>INITIAL ENVIRONMENTAL STUDY - Completed by Applicant</b>		
Peer Review Only	\$ 1,887	90%
<b>ENVIRONMENTAL IMPACT REPORT</b>		
Per report (or actual cost if greater)		
Planning	\$ 75,493	
Historic Preservation	\$ 5,189	
<b>Subtotal</b>	<b>\$ 80,682</b>	<b>90%</b>

City of Riverside		
Master Fee Schedule		
Fee Description	Recommended Fee Level / Deposit	Recommended Cost Recovery Percentage
<b>AIRPORT LAND USE COMMISSION (ALUC) APPEAL</b>		
Per application	\$ 1,227	90%
<b>DEVELOPMENT AGREEMENT</b>		
Per application	\$ 10,711	90%
Revised plan	\$ 7,176	90%
<b>GENERAL PLAN AMENDMENT REVIEW</b>		
Per application	\$ 8,182	90%
<b>SPECIFIC PLAN REVIEW</b>		
Per application or actual cost if greater	\$ 22,271	90%
Revised plan	\$ 14,921	90%
<b>PLOT PLAN/ELEVATION DESIGN REVIEW</b>		
Per application	\$ 3,397	90%
Revised plan	\$ 2,276	90%
Substantial Conformance	\$ 2,265	90%
<b>LANDSCAPE/IRRIGATION PLAN REVIEW</b>		
Per application	\$ 2,029	90%
Revised plan	\$ 1,359	90%
<b>ADMINISTRATIVE SIGN REVIEW</b>		
Per sign application		
Signs less than 25 sq. ft.	\$ 283	90%
Signs between 25 and 150 sq. ft.	\$ 755	90%
Signs 150 sq. ft. and larger	\$ 1,038	90%
Per application to establish sign criteria	\$ 1,321	90%
<b>STREET DESIGN REVIEW (REVERSE FRONTAGE)</b>		
Per application	\$ 585	90%
Revised plan	\$ 392	90%

City of Riverside		
Master Fee Schedule		
Fee Description	Recommended Fee Level / Deposit	Recommended Cost Recovery Percentage
<b>MINOR REVIEW - SINGLE FAMILY RESIDENTIAL PLOT PLAN/ELEVATIONS</b>		
Per application	\$ 1,274	90%
Revised plan	\$ 854	90%
<b>MINOR REVIEW - SINGLE FAMILY RESIDENTIAL LANDSCAPE/IRRIGATION PLANS</b>		
Per application	\$ 755	90%
Revised plan	\$ 506	90%
<b>ADMINISTRATIVE DESIGN REVIEW - REPAINT</b>		
Per application	\$ 661	90%
<b>ANNEXATION PROCESSING</b>		
Per application	\$ -	0%
<b>PLANNING APPEAL</b>		
Per Appeal	\$ 2,218	90%
<b>MILLS ACT PRESERVATION REVIEW</b>		
Per application	\$ 189	90%
Per Contract/Review/Initiation process		
Planning	\$ 1,510	
Historic Preservation	\$ 1,362	
<b>Subtotal</b>	\$ 2,872	90%
<b>STREET NAME CHANGE</b>		
Per application	\$ 5,332	90%
<b>LOT LINE ADJUSTMENTS/CONSOLIDATIONS</b>		
Per application	\$ 1,085	90%
<b>SUMMARY VACATION REVIEW</b>		
Per application	\$ 1,557	90%

City of Riverside		
Master Fee Schedule		
Fee Description	Recommended Fee Level / Deposit	Recommended Cost Recovery Percentage
<b>ADMINISTRATIVE REVIEW FOR PUBLIC CONVENIENCE OR NECESSITY (Alcohol</b>		
Per application	\$ 1,180	90%
Appeal of determination, per application	\$ -	%
<b>PLANNING DOCUMENT IMAGING</b>		
Processing Planning case file documents into electronic storage unit:		
Per over the counter permit	\$ 38	90%
Per administrative case	\$ 57	90%
Per planning commission case	\$ 189	90%
<b>WILLIAMSON ACT CONTRACT APPLICATION REVIEW</b>		
Per application	\$ 944	90%
<b>HISTORIC PRESERVATION - CERTIFICATE OF APPROPRIATENESS</b>		
Administrative	\$ -	0%
Board Review	\$ -	0%
<b>HISTORIC PRESERVATION - INSPECTION SERVICES</b>		
Initial Inspection	\$ 259	90%
Re-Inspection	\$ 130	90%
<b>Planning Reinspection</b>		
Per Inspection	\$ 377	90%
<b>COMMUNITY DEVELOPMENT - CODE ENFORCEMENT</b>		
<b>WEED ABATEMENT</b>		
Original inspection	\$ -	0%
Abatement administrative charge	165	100%
Plus cost of contractor	Actual Cost	

City of Riverside		
Master Fee Schedule		
Fee Description	Recommended Fee Level / Deposit	Recommended Cost Recovery Percentage
<b>VEHICLE ABATEMENT</b>		
Original property inspection	-	0%
2nd inspection, if violation corrected	-	0%
2nd inspection, if continued investigation required	-	0%
3rd inspection, if violation corrected	-	0%
3rd inspection, if continued investigation required	-	0%
Final inspection and removal	220	100%
Additional charge per vehicle over one vehicle	55	100%
Charge to remove and dispose of vehicles	Actual Cost	
<b>DANGEROUS BUILDING INSPECTION (demolitions)</b>		
Original inspection	-	0%
Per reinspection for non-compliance (free if corrected)	110	100%
Per abatement (administrative)	4,394	100%
Plus contractor's cost	Actual Cost	
Summary abatement - without notice	4,394	100%
Plus contractor's cost	Actual Cost	
Title Release Process - all abatements	165	100%
Plus county recording fees	Actual Cost	
Plus Building Official review & sign off	1,196	101%
<b>TRASH/NUISANCE ABATEMENT</b>		
Original inspection	-	0%
Per reinspection for non-compliance (free if corrected)	110	100%
Per abatement (administrative)	165	100%
Plus cost of contractor	Actual Cost	
Summary abatement - without notice	330	100%
Plus contractor's cost	Actual Cost	
<b>OTHER</b>		
Hearing Officer		

City of Riverside			
Master Fee Schedule			
<b>Fee Description</b>	<b>Recommended Fee Level / Deposit</b>	<b>Recommended Cost Recovery Percentage</b>	
<b>PUBLIC WORKS DEPARTMENT - ENGINEERING</b>			
<b>Traffic Plan Review</b>			
Per application - 5 sheets or less			
PW - City Engineer / Land Dev Services			
PW - Traffic Engineering			
<b>Subtotal</b>	\$ 380	95%	
Per application - 6 sheets or more			
PW - City Engineer / Land Dev Services			
PW - Traffic Engineering			
<b>Subtotal</b>	\$ 1,519	95%	
<b>Traffic Impact Analysis</b>			
Scoping Agreement			
PW - City Engineer / Land Dev Services			
PW - Traffic Engineering			
<b>Subtotal</b>	\$ 271	95%	
Review of TIA Submittal			
PW - Traffic Engineering			
<b>Subtotal</b>	\$ 2,603	95%	
<b>Water Quality Management Program - Final Review</b>			
Per Permit			
PW - City Engineer / Land Dev Services			
<b>Subtotal</b>	\$ 1,302	95%	
<b>Processing Fees</b>			
Case Finalization with Bonds Required			
PW - City Engineer / Land Dev Services			
<b>Subtotal</b>	\$ 542	95%	



City of Riverside		
Master Fee Schedule		
<b>Fee Description</b>	<b>Recommended Fee Level / Deposit</b>	<b>Recommended Cost Recovery Percentage</b>
Document Processing and Description Preparation		
Single Family Residential		
PW - City Engineer / Land Dev Services		
<b>Subtotal</b>	\$ 1,085	95%
Commercial or Land Development		
PW - City Engineer / Land Dev Services		
<b>Subtotal</b>	\$ 1,085	95%
Document Processing (no description)		
PW - City Engineer / Land Dev Services		
<b>Subtotal</b>	\$ 542	95%
Case Finalization - No Bonds, Documents or Descriptions Required		
PW - City Engineer / Land Dev Services		
<b>Subtotal</b>	\$ 542	95%
Case Finalization - Bonds, Documents or Descriptions Required		
PW - City Engineer / Land Dev Services		
<b>Subtotal</b>	\$ 1,085	95%
<b>Public Improvement Time Extensions</b>		
Projects not requiring modification to bonds or documentation		
PW - City Engineer / Land Dev Services		
<b>Subtotal</b>	\$ 217	95%
Projects requiring modification to bonds, documentation or other unusual problems		
PW - City Engineer / Land Dev Services		
<b>Subtotal</b>	\$ 705	95%
<b>Determination Of Compliance</b>		
Review property for determination if any issues prevent acceptance as legal parcel		
PW - City Engineer / Land Dev Services		
<b>Subtotal</b>	\$ 271	95%

City of Riverside			
Master Fee Schedule			
<b>Fee Description</b>	<b>Recommended Fee Level / Deposit</b>	<b>Recommended Cost Recovery Percentage</b>	
<b>Subdivision Plan Check</b>			
To review plans, other than for Street Trees, adding to the City's infrastructure, the plan			
\$0-\$24,999.99 ECC. Base Fee			
PW - City Engineer / Land Dev Services			
<b>Subtotal</b>	\$ 1,953	95%	
\$25,000-\$99,999.99 ECC. First \$25,000			
PW - City Engineer / Land Dev Services			
<b>Subtotal</b>	\$ 2,820	95%	
Plus each \$1,000 or portion thereof, over \$25,000	\$ 14	95%	
\$100,000-\$199,999.99 ECC. First \$100,000			
PW - City Engineer / Land Dev Services			
<b>Subtotal</b>	\$ 3,905	95%	
Plus each \$1,000 or portion thereof, over \$100,000	\$ 11	95%	
\$200,000-\$299,999.99 ECC. First \$200,000			
PW - City Engineer / Land Dev Services			
<b>Subtotal</b>	\$ 4,990	95%	
Plus each \$1,000 or portion thereof, over \$200,000	\$ 11	95%	
\$300,000-and greater ECC. First \$300,000			
PW - City Engineer / Land Dev Services			
<b>Subtotal</b>	\$ 6,075	95%	
Plus each \$1,000 or portion thereof, over \$300,000	\$ 20	95%	
<b>Parcel Map Check</b>			
To review plans, other than for Street Trees, adding to the City's infrastructure, the plan			
\$0-\$24,999.99 ECC. Base Fee			
PW - City Engineer / Land Dev Services			
<b>Subtotal</b>	\$ 1,953	95%	

City of Riverside			
Master Fee Schedule			
Fee Description	Recommended Fee Level / Deposit	Recommended Cost Recovery Percentage	
\$25,000-\$99,999.99 ECC. First \$25,000			
PW - City Engineer / Land Dev Services			
<b>Subtotal</b>	\$ 2,820	95%	
Plus each \$1,000 or portion thereof, over \$25,000	\$ 14	95%	
\$100,000-\$199,999.99 ECC. First \$100,000			
PW - City Engineer / Land Dev Services			
<b>Subtotal</b>	\$ 3,905	95%	
Plus each \$1,000 or portion thereof, over \$100,000	\$ 11	95%	
\$200,000-\$299,999.99 ECC. First \$200,000			
PW - City Engineer / Land Dev Services			
<b>Subtotal</b>	\$ 4,990	95%	
Plus each \$1,000 or portion thereof, over \$200,000	\$ 11	95%	
\$300,000-and greater ECC. First \$300,000			
PW - City Engineer / Land Dev Services			
<b>Subtotal</b>	\$ 6,075	95%	
Plus each \$1,000 or portion thereof, over \$300,000	\$ 20	95%	
<b>Map Checking Fees</b>			
Base Processing Fee			
PW - City Engineer / Land Dev Services			
<b>Subtotal</b>	\$ 4,176	95%	
Per each number and lettered lot			
PW - City Engineer / Land Dev Services			
<b>Subtotal</b>	\$ 54	95%	

City of Riverside		
Master Fee Schedule		
Fee Description	Recommended Fee Level / Deposit	Recommended Cost Recovery Percentage
<b>Engineering Plan Check</b> (EXCEPT PARCEL MAP AND SUBDIVISION) <i>To review plans for construction or other similar applications (excepting parcel map, subdivision</i> <b>Individual Single Family Building Permit on Existing Lot</b>		
Single plan (street, sewer or storm drain)		
PW - City Engineer / Land Dev Services		
PW - Traffic Engineering		
<b>Subtotal</b>	\$ 1,519	95%
Multiple plans submitted as set		
PW - City Engineer / Land Dev Services		
PW - Traffic Engineering		
<b>Subtotal</b>	\$ 1,953	95%
+ Each additional type of plan		
PW - City Engineer / Land Dev Services		
PW - Traffic Engineering		
<b>Subtotal</b>	\$ 434	95%
Revision of approved plan		
PW - City Engineer / Land Dev Services		
PW - Traffic Engineering		
<b>Subtotal</b>	\$ 1,085	95%
<b>Other than Individual Single Family Building Permit</b> <i>Plan check fees are based on Estimated Construction Cost (ECC)</i> \$0-\$24,999.99 ECC, Base Fee		
PW - City Engineer / Land Dev Services		
PW - Traffic Engineering		
<b>Subtotal</b>	\$ 1,953	95%

City of Riverside		
Master Fee Schedule		
Fee Description	Recommended Fee Level / Deposit	Recommended Cost Recovery Percentage
\$25,000-\$99,999.99 ECC, First \$25,000		
PW - City Engineer / Land Dev Services		
PW - Traffic Engineering		
<b>Subtotal</b>	\$ 2,820	95%
Plus each \$1,000 or portion thereof, over \$25,000	\$ 14	95%
\$100,000-\$199,999.99 ECC, First \$100,000		
PW - City Engineer / Land Dev Services		
PW - Traffic Engineering		
<b>Subtotal</b>	\$ 3,905	95%
Plus each \$1,000 or portion thereof, over \$100,000	\$ 11	95%
\$200,000-\$299,999.99 ECC		
PW - City Engineer / Land Dev Services		
PW - Traffic Engineering		
<b>Subtotal</b>	\$ 4,990	95%
Each \$1,000 or portion thereof	\$ 11	95%
\$300,000-and greater ECC		
PW - City Engineer / Land Dev Services		
PW - Traffic Engineering		
<b>Subtotal</b>	\$ 6,075	95%
Each \$1,000 or portion thereof	\$ 20	95%
<b>Private Development Inspection</b>		
Permit issuance / processing fee		
PW - City Engineer / Land Dev Services		
<b>Subtotal</b>	\$ 2,531	95%
Per hour inspection fee		
PW - Construction Inspection		
<b>Subtotal</b>	\$ 108	95%

City of Riverside		
Master Fee Schedule		
<b>Fee Description</b>	<b>Recommended Fee Level / Deposit</b>	<b>Recommended Cost Recovery Percentage</b>
<b>Street Encroachment Request (Processing Fee)</b>		
Single family home owner permit		
PW - City Engineer / Land Dev Services		
<b>Subtotal</b>	\$ 163	95%
Non-single family home owner permit		
PW - City Engineer / Land Dev Services		
<b>Subtotal</b>	\$ 651	95%
<b>Street Opening Permit/Inspection</b>		
Permit issuance fee and Project Processing Fee		
PW - City Engineer / Land Dev Services		
<b>Subtotal</b>	\$ 732	95%
Hourly charge for inspection service		
PW - City Engineer / Land Dev Services		
<b>Subtotal</b>	\$ 108	95%
Utility Blanket Permit (quarterly registration)		
PW - City Engineer / Land Dev Services		
<b>Subtotal</b>	\$ 108	95%
<b>Grading Plan Check</b>		
Fee based on volume of excavation/fill measured in cubic yards (CY)		
Base Fee for 0-500 cubic yards		
PW - City Engineer / Land Dev Services		
<b>Subtotal</b>	\$ 868	95%
Plus: 501-5,000 cubic yards (each additional 500 CY or fraction thereof)		
PW - City Engineer / Land Dev Services		
<b>Subtotal</b>	\$ 98	95%

City of Riverside		
Master Fee Schedule		
Fee Description	Recommended Fee Level / Deposit	Recommended Cost Recovery Percentage
Plus: 5,001-50,000 cubic yards (each additional 5,000 CY or fraction thereof)		
PW - City Engineer / Land Dev Services		
<b>Subtotal</b>	\$ 98	95%
Plus: 50,001-100,000 cubic yards (each additional 10,000 CY or fraction thereof)		
PW - City Engineer / Land Dev Services		
<b>Subtotal</b>	\$ 130	95%
Plus: 100,001-200,000 cubic yards (each additional 10,000 CY or fraction thereof)		
PW - City Engineer / Land Dev Services		
<b>Subtotal</b>	\$ 16	95%
Plus: 200,001 cubic yards or more (each additional 10,000 CY or fraction thereof)		
PW - City Engineer / Land Dev Services		
<b>Subtotal</b>	\$ 11	95%
<b>Grading Inspection</b>		
Permit issuance fee		
PW - City Engineer / Land Dev Services		
<b>Subtotal</b>	\$ 1,329	95%
Per hour inspection fee		
PW - Construction Inspection		
<b>Subtotal</b>	\$ 108	95%
<b>Street Tree Plan Check and Inspection - Install or Relocate</b>		
First 5 trees		
PW - Forestry		
<b>Subtotal</b>	\$ 689	95%

City of Riverside		
Master Fee Schedule		
Fee Description	Recommended Fee Level / Deposit	Recommended Cost Recovery Percentage
Each additional 5 trees		
<i>PW - Forestry</i>		
<b>Subtotal</b>	\$ 344	95%
<b>Street Tree Plan Check and Inspection - Removal</b>		
First 5 trees		
<i>PW - Forestry</i>		
<b>Subtotal</b>	\$ 689	95%
Each additional 5 trees		
<i>PW - Forestry</i>		
<b>Subtotal</b>	\$ 344	95%
<b>Landscape Plan Review and Inspection</b>		
First 500 l.f.		
<i>PW - Forestry</i>		
<b>Subtotal</b>	\$ 1,148	95%
Per additional 100 l.f.		
<i>PW - Forestry</i>		
<b>Subtotal</b>	\$ 574	95%
<b>Electronic Submittal Processing Fee</b>		
Per submittal		
<i>PW - Forestry</i>		
<b>Subtotal</b>	\$ -	%
<b>Support to Planning Application Review</b>		
Lot Line Adjustment		
<i>PW - City Engineer / Land Dev Services</i>		
<b>Subtotal</b>	\$ 1,627	95%
Amendment To Zoning Text		
<i>PW - City Engineer / Land Dev Services</i>		
<b>Subtotal</b>	\$ -	%



City of Riverside			
Master Fee Schedule			
<b>Fee Description</b>	<b>Recommended Fee Level / Deposit</b>	<b>Recommended Cost Recovery Percentage</b>	
Site Plan Review			
PW - City Engineer / Land Dev Services			
<b>Subtotal</b>	\$ 434	95%	
Conditional Use Permit Review			
PW - City Engineer / Land Dev Services			
<b>Subtotal</b>	\$ 434	95%	
Parcel Map Or Waiver Review			
PW - City Engineer / Land Dev Services			
<b>Subtotal</b>	\$ 1,031	95%	
Conditional Use Permit (Cup) - Alcohol/Entertainment/Housing			
PW - City Engineer / Land Dev Services			
<b>Subtotal</b>	\$ -	%	
Tentative Tract/Reversion To Acreage Map Review			
PW - City Engineer / Land Dev Services			
<b>Subtotal</b>	\$ 1,031	95%	
Vesting Map Review			
PW - City Engineer / Land Dev Services			
<b>Subtotal</b>	\$ 1,031	95%	
Planned Residential Development Permit Review			
PW - City Engineer / Land Dev Services			
<b>Subtotal</b>	\$ 542	95%	
Rezoning Request Review			
PW - City Engineer / Land Dev Services			
<b>Subtotal</b>	\$ 244	95%	
Rezoning Request Time Extension With Hearing			
PW - City Engineer / Land Dev Services			
<b>Subtotal</b>	\$ -	%	
Street/Alley Vacation/Traffic Pattern Modification Review			
PW - City Engineer / Land Dev Services			
<b>Subtotal</b>	\$ 4,773	95%	
Modifications Of Conditions Review			
PW - City Engineer / Land Dev Services			
<b>Subtotal</b>	\$ -	%	

City of Riverside			
Master Fee Schedule			
<b>Fee Description</b>	<b>Recommended Fee Level / Deposit</b>	<b>Recommended Cost Recovery Percentage</b>	
Condominium Conversion			
PW - City Engineer / Land Dev Services			
<b>Subtotal</b>	\$ -	%	
Water Quality Management Program - Preliminary			
PW - City Engineer / Land Dev Services			
<b>Subtotal</b>	\$ 1,085	95%	
Initial Environmental Study			
PW - City Engineer / Land Dev Services			
<b>Subtotal</b>	\$ -	%	
Environmental Impact Report			
PW - City Engineer / Land Dev Services			
<b>Subtotal</b>	\$ 1,302	95%	
Airport Land Use Commission (Aluc) Appeal			
PW - City Engineer / Land Dev Services			
<b>Subtotal</b>	\$ -	%	
Development Agreement			
PW - City Engineer / Land Dev Services			
<b>Subtotal</b>	\$ 434	95%	
General Plan Amendment Review			
PW - City Engineer / Land Dev Services			
<b>Subtotal</b>	\$ 217	95%	
Specific Plan Review			
PW - City Engineer / Land Dev Services			
<b>Subtotal</b>	\$ 1,736	95%	
Annexation Processing			
PW - City Engineer / Land Dev Services			
<b>Subtotal</b>	\$ 12,258	95%	
Planning Appeal			
PW - City Engineer / Land Dev Services			
<b>Subtotal</b>	\$ -	%	
Mills Act Preservation Review			
PW - City Engineer / Land Dev Services			
<b>Subtotal</b>	\$ -	%	

City of Riverside		
Master Fee Schedule		
<b>Fee Description</b>	<b>Recommended Fee Level / Deposit</b>	<b>Recommended Cost Recovery Percentage</b>
Street Name Change		
PW - City Engineer / Land Dev Services		
<b>Subtotal</b>	\$ -	%
<b>Building Plan Review (per project)</b>		
PW - City Engineer / Land Dev Services		
<b>Subtotal</b>	\$ 108	95%
<b>Special Event (per hour)</b>		
PW - City Engineer / Land Dev Services		
<b>Subtotal</b>	\$ 108	95%
<b>PUBLIC WORKS DEPARTMENT - MAINTENANCE</b>		
<b>WIDE, OVERWEIGHT/LONG LOAD PERMIT REVIEW</b>		
Permit fee		
Per application	\$ 12	100%
Multiple use	\$ 12	100%
<b>GENERAL UTILITY STREET USAGE/ FRANCHISE FEE</b>		
Fee individually negotiated by City		%
<b>RIGHT-OF-WAY CLEANUP</b>		
Charge the Fully burdened hourly rate of Public Works Department ,Street Maintenance		%
<b>HAZARDOUS MATERIAL CLEANUP</b>		
Charge the Fully burdened hourly rate of Public Works Department ,Street Maintenance		%
<b>PUBLIC WORKS DEPARTMENT - PUBLIC PARKING</b>		
<b>Failure to Display Disabled Placard Resulting in Dismissal-Per CVC 40226</b>		
Per citation review	\$ 25	99%

City of Riverside		
Master Fee Schedule		
Fee Description	Recommended Fee Level / Deposit	Recommended Cost Recovery Percentage
<b>PUBLIC PARKING GARAGE OPERATION</b>		
<b>PUBLIC PARKING LOT OPERATION</b>		
<b>OVERTIME PARKING-Per RMC 10.52.145</b>		
<i>RMC 10.52.145:For parking of construction, maintenance, service or repair vehicles on City</i>		
Application Processing Fee for Overtime Parking Permit	\$ 17	100%
Overtime parking, per day		
Maximum per calendar month		
<b>PREFERENTIAL PARKING PERMIT-Per RMC 10.52.140</b>		
Application Processing Fee	\$ 33	99%
<b>EQUIPMENT REGISTRATION/CORRECTION *CVCs 5204, 5200,4000(a)(1)</b>		
Application Processing Fee	\$ -	99%
Inspection Fee	\$ 25	99%
<b>TEMPORARY NO PARKING APPLICATION</b>	\$ 17	100%
<b>PUBLIC WORKS DEPARTMENT - UTILITY AND ENTERPRISE - REFUSE</b>		
<b>SELF-HAUL REVIEW</b>		
<i>For self hauling permit review of both residential and commercial refuse.</i>		
Annual Permit	\$ 129	100%
<b>PUBLIC WORKS DEPARTMENT - ADMINISTRATION</b>		
<b>CROSSWALK PROTECTION</b>	Proposed to be deleted	
None		
<b>AIR QUALITY IMPROVEMENT PROGRAM</b>		
Negotiated contract	Proposed to be deleted	

City of Riverside		
Master Fee Schedule		
<b>Fee Description</b>	<b>Recommended Fee Level / Deposit</b>	<b>Recommended Cost Recovery Percentage</b>
<b>POLICE DEPARTMENT</b>		
<b>POLICE SECURITY SERVICE</b>		
<i>RMC Title 2.28</i>		
Requested by special event, per hour	Actual Cost	
Public agencies - 20% of calculated cost		
Non-public entities - 40% of calculated cost		
For special events when security determined necessary by Chief of Police, 100% cost		
<b>DRIVING UNDER THE INFLUENCE (DUI) ACCIDENT RESPONSE</b>	Actual Cost	
Limited to \$12,000 per accident		
<b>INCIDENT RESPONSE INVESTIGATION/REPORTING (haz mat, explosion, other)</b>	Actual Cost	
<b>BACKGROUND INVESTIGATION</b>		
Per investigation		
<i>Mgmt Svcs - Non Sworn</i>		
<b>Subtotal</b>	\$ 45	100%
<b>FINGERPRINT PROCESSING</b>		
Per request		
<i>Mgmt Svcs - Non Sworn</i>		
<b>Subtotal</b>	\$ 15	100%
<b>VEHICLE CITATION CORRECTION INSPECTION</b>		
Per inspection		
<i>Mgmt Svcs - Non Sworn</i>		
<b>Subtotal</b>	\$ 15	100%

City of Riverside			
Master Fee Schedule			
Fee Description	Recommended Fee Level / Deposit	Recommended Cost Recovery Percentage	
<b>SECURITY ALARM REGULATION/PERMIT</b>			
RMC 5.58.070, 5.58.210			
Annual Permit			
Mgmt Svcs - Non Sworn			
Subtotal	\$ 16	100%	
<b>CONCEALED WEAPON BACKGROUND INVESTIGATION/PERMIT</b>			
California Penal Code 26150-26225			
Initial application			
Mgmt Svcs - Non Sworn			
Ops - Sworn			
Subtotal	\$ 100	16%	
Renewal			
Mgmt Svcs - Non Sworn			
Ops - Sworn			
Subtotal	\$ 25	4%	
Amended license			
Mgmt Svcs - Non Sworn			
Ops - Sworn			
Subtotal	\$ 10	4%	
Psychological testing	Actual Cost up to \$150		
<b>SPECIAL COMPUTER PRINT-OUT SERVICE</b>			
Per request for computer search of calls & similar services	Actual Cost		
<b>REPRODUCTION OF CRIME SCENE PHOTOS</b>			
Public Records Act Request			
Photo negative first print	\$ 6.50	100%	
each additional photo negative print	\$ 0.45	100%	
Digital photo print	\$ 4.15	100%	
each additional digital print	\$ 0.10	100%	

City of Riverside		
Master Fee Schedule		
Fee Description	Recommended Fee Level / Deposit	Recommended Cost Recovery Percentage
CD with images from film negatives	\$ 31.75	100%
CD with images from digital source	\$ 12.45	100%
<b>Subpoena Request</b>		
Photo negative first print	\$ 7.80	100%
each additional photo negative print	\$ 0.35	100%
Digital photo print	\$ 5.40	100%
each additional digital print	\$ 0.12	100%
CD with images from film negatives	\$ 27.30	100%
CD with images from digital source	\$ 13.65	100%
<b>POLICE REPORT COPYING</b>		
Traffic Incident Reports	\$ 12.00	100%
Non-Traffic Incident Reports		
First page	\$ 0.60	100%
Each subsequent page	\$ 0.10	100%
<b>PARKING ENFORCEMENT</b>		
<b>Base fine per violation of RMC titles 9, 10 &amp; 16, except:</b>	\$ 41.00	N/A
Resident, GVW 10,000lbs, Unpaved lot & City Parks	\$ 116.00	N/A
Handicapped parking	\$ 341.00	N/A
Fire hydrant, prohibited parking, fire lane	\$ 46.00	N/A
Commercial vehicle, disabled	\$ 71.00	N/A
Certain commercial vehicle & trailer parking	\$ 116.00	N/A
Commercial & recreational vehicle parking	\$ 71.00	N/A
Dwelling/residing in vehicle	\$ 116.00	N/A
One/two hour parking limits	\$ 37.00	N/A
Leaving child or animal in vehicle	\$ 121.00	N/A
Vehicles for-sale parked on streets or public land	\$ 116.00	N/A
Delinquent fine, in addition to Base fine above, if citation is not resolved per CVC section 40207 statutory time limits for RMC titles 9, 10 & 16, except:	\$ 55.00	N/A
Resident, GVW 10,000lbs, Unpaved lot & City Parks	\$ 100.00	N/A
Handicapped parking	\$ 25.00	N/A
Fire hydrant, prohibited parking, fire lane	\$ 55.00	N/A
Commercial vehicle, disabled	\$ 105.00	N/A





City of Riverside		
Master Fee Schedule		
Fee Description	Recommended Fee Level / Deposit	Recommended Cost Recovery Percentage
Message establishment New application+		
Mgmt Svcs - Non Sworn		
Ops - Sworn		
Subtotal	\$ 919	100%
Renewal +		
Mgmt Svcs - Non Sworn		
Ops - Sworn		
Subtotal	\$ 584	100%
Message therapist New application		
Mgmt Svcs - Non Sworn		
Ops - Sworn		
Subtotal	\$ 217	100%
Renewal		
Mgmt Svcs - Non Sworn		
Ops - Sworn		
Subtotal	\$ 118	100%
Adult-oriented business New application		
Mgmt Svcs - Non Sworn		
Ops - Sworn		
Subtotal	\$ 919	100%
Renewal		
Mgmt Svcs - Non Sworn		
Ops - Sworn		
Subtotal	\$ 584	100%

City of Riverside		
Master Fee Schedule		
Fee Description	Recommended Fee Level / Deposit	Recommended Cost Recovery Percentage
Live Performance application		
Ops - Sworn		
Subtotal	\$ 294	100%
Live Performance renewal		
Ops - Sworn		
Subtotal	\$ 294	100%
Fortune telling/occult arts New application		
Mgmt Svcs - Non Sworn		
Ops - Sworn		
Subtotal	\$ 500	56%
Renewal		
Mgmt Svcs - Non Sworn		
Ops - Sworn		
Subtotal	\$ 250	43%
Second hand dealer investigation New application		
Mgmt Svcs - Non Sworn		
Ops - Sworn		
Subtotal	\$ 871	100%
Renewal		
Mgmt Svcs - Non Sworn		
Ops - Sworn		
Subtotal	\$ 759	100%

City of Riverside		
Master Fee Schedule		
Fee Description	Recommended Fee Level / Deposit	Recommended Cost Recovery Percentage
License to sell weapons investigation		
New application		
Mgmt Svcs - Non Sworn		
Ops - Sworn		
Subtotal	\$ 583	100%
Renewal		
Mgmt Svcs - Non Sworn		
Ops - Sworn		
Subtotal	\$ 108	100%
Taxicab or ambulance operator		
New application		
Mgmt Svcs - Non Sworn		
Ops - Sworn		
Subtotal	\$ 288	100%
Renewal		
Ops - Non Sworn		
Ops - Sworn		
Subtotal	\$ 189	100%
BINGO PERMIT		
Per application		
If denied, 1/2 of fee will be refunded		
Ops - Sworn		
Subtotal	\$ 48	100%
Per renewal		
If denied, 1/2 of fee will be refunded		
Ops - Sworn		
Subtotal	\$ 48	100%

City of Riverside		
Master Fee Schedule		
Fee Description	Recommended Fee Level / Deposit	Recommended Cost Recovery Percentage
<b>POLICE TAPE DUPLICATION</b>		
Public Record Recordings		
Per call duplication of 911 Audio tape	\$ 7.90	100%
Investigative Recordings		
Officer belt recorder audio - per tape	\$ 28.00	100%
Patrol unit video per 10-minute recording	\$ 50.00	100%
each additional minute in excess of 10	\$ 1.90	100%
Prisoner interview - per tape	\$ 53.00	100%
<b>VEHICLE RELEASE</b>		
Per vehicle for Safe Streets Act tows		
Mgmt Svcs - Non Sworn		
Ops - Non-Sworn		
Ops - Sworn		
<b>Subtotal</b>	\$ 372	100%
Vehicle release - all other tows		
Mgmt Svcs - Non Sworn		
<b>Subtotal</b>	\$ 20	100%
<b>REPOSSESSED VEHICLE PROCESSING</b>		
Mgmt Svcs - Non Sworn		
<b>Subtotal</b>	\$ 15	100%
<b>TOWING REFERRAL SERVICES</b>		
Per vehicle, except		
When vehicle tow is determined by City to be:	\$ 65	N/A
1. Low-Value Vehicle, or		
2. Result of valid request of current Automobile Club of America (AAA) member to an		
3. Result of valid prior request for services by vehicle owner/driver of towing company.		

City of Riverside			
Master Fee Schedule			
Fee Description	Recommended Fee Level / Deposit	Recommended Cost Recovery Percentage	
<b>SUPPORT TO PLANNING APPLICATION REVIEW</b>			
Per request, on average			
Ops - Sworn			
Ops - Non Sworn			
Subtotal	\$ -	0%	
<b>LIBRARY DEPARTMENT</b>			
LIBRARY ROOM RENTAL	\$ 100	Market	
RESERVATION OF LIBRARY MATERIALS	\$ -	0%	
<b>INTER-LIBRARY BOOK RETRIEVAL</b>			
Per book	\$ 1.00	18%	
<b>RETRIEVAL OF PERIODICALS</b>			
Per periodical	\$ 0.10	2%	
Per Microfilm/Microfiche	\$ 0.25	2%	
<b>REPLACEMENT OF LOST CARDS</b>			
Per card	\$ 1.00	18%	
<b>REPLACING LOST LIBRARY ITEMS</b>			
City Processing	\$ -	0%	
Plus collections fee, if required	\$ 10.00	N/A	
Plus actual cost of replacement	Actual Cost		
<b>OVERDUE MATERIALS PROCESSING (fines)</b>			
Per day per Library-owned book	\$ 0.25	N/A	
Per day per McNaughton leased book	\$ 0.25	N/A	
Per day per video	\$ 1.00	N/A	
per day per art print	\$ 0.50	N/A	

City of Riverside		
Master Fee Schedule		
Fee Description	Recommended Fee Level / Deposit	Recommended Cost Recovery Percentage
<b>DAMAGED MATERIAL REPAIRS</b>		
Note 1	Actual Cost	
<b>HISTORIC PHOTOGRAPH REQUEST</b>		
If negative exists, retrieval and handling fee (per half hour)	\$ 5.00	14%
If no negative exists, requesting party shall pay for the production of the negative, and it shall	Actual Cost	
<b>OVERDUE COLLECTION FEE (FINE)</b>		
Collection fee (If overdue charges exceed \$100.00 and are more than 28 days overdue)	\$ 5.00	N/A
<b>PRINTING/COPY SERVICES</b>		
Black & white copy	\$ 0.15	100%
color copy	\$ 0.20	100%
walk up copy (black & White or color)	\$ 0.20	100%
<b>MUSEUM &amp; CULTURAL AFFAIRS DEPARTMENT</b>		
<b>Film Permit</b>		
Student Film	\$ -	0%
Involving Street Closure	\$ 385	99%
No Street Closure	\$ 190	98%
<b>Special Event Permit</b>		
Block Party	\$ 25	5%
Other Events	\$ 100	6%
<b>Festival of Lights and other Special Events Vendors</b>		
	15% of Vendor Income,	
<b>Horse Carriage Permit</b>	\$ 50	15%
<b>Banner Permits for Horizontal Banners (per location, per week)</b>	\$ 50	19%

<b>City of Riverside</b>		
<b>Master Fee Schedule</b>		
Fee Description		Recommended Fee Level / Deposit
		Recommended Cost Recovery Percentage
<b>Grier Pavilion / Other Facility Rentals</b>		
Grier Pavilion	\$ 500	48%
The Box / Showcase	\$ 500	48%
<b>PARKS - MAINTENANCE</b>		
No changes		
<b>PARKS - RECREATION</b>		
<b>Fairmont Golf Course</b>		
Weekdays		
Non-Resident (9 holes)	\$ 11.00	Market
Resident (9 holes)	\$ 10.00	Market
Senior Non-Resident - 55 years of age (9 holes)	\$ 8.00	Market
Senior Resident - 55 year of age (9 holes)	\$ 6.00	Market
Junior (9 holes)	\$ 8.00	Market
Twilight (9 holes)	\$ 7.00	Market
Tournament	\$ 14.00	Market
Second round (total 18 holes) - \$2 less than rate of first 9 holes		
Pull Cart	\$ 3.00	Market
Weekend / Holidays		
Non-Resident (9 holes)	\$ 14.00	Market
Resident (9 holes)	\$ 12.00	Market
Senior Non-Resident - 55 years of age (9 holes)	\$ 14.00	Market
Senior Resident - 55 year of age (9 holes)	\$ 12.00	Market
Junior (9 holes)	\$ 10.00	Market
Twilight (9 holes)	\$ 8.00	Market
Tournament	\$ 14.00	Market
Second round (total 18 holes) - \$2 less than rate of first 9 holes		
Pull Cart	\$ 3.00	Market
Fee recovery percentages are based on cost recovery and are not changing; NBS has validated the methodology by which fees are set by the Parks and Recreation Department in conformity with RMC 3.30.030 and Master Fees & Charges Schedule		

City of Riverside		
Master Fee Schedule		
Fee Description	Recommended Fee Level / Deposit	Recommended Cost Recovery Percentage
<b>COMMUNITY DEVELOPMENT DEPARTMENT - BUILDING</b>		
<b>Building Permit and Inspection</b>		
Permit Issuance Fee	\$ 30	100%
Tent, grandstand, or other temporary structure	\$ 50	100%
Transfer of issued permit	\$ 30	100%
Building Permits (based on total per sq. ft. valuation)		
A-1: Auditorium, Theatres	\$ 95.26	100%
A-2: Restaurants, Bars	\$ 105.60	100%
A-3: Churches, Halls	\$ 92.62	100%
A-4: Arenas, Stadiums	\$ 95.26	100%
B: Offices, Banks, etc.	\$ 88.66	100%
E: Educational, Schools	\$ 91.19	100%
F: Industrial, Factory, etc.	\$ 48.07	100%
H: Hazardous	\$ 58.67	100%
I-4: Daycare Facilities	\$ 110.11	100%
M: Retail, Market, Gas	\$ 70.73	100%
Service Canopies	\$ 30.80	100%
R-1: Hotels, Motels	\$ 91.30	100%
R-2: Apartments, Condo's	\$ 95.70	100%
R-3: Single Family, Duplex	\$ 93.06	100%
R-4: Residential Care	\$ 100.65	100%
S: Storage, Warehouse	\$ 37.62	100%
U: Utility, Private Garages, Accessory, etc.	\$ 26.73	100%
<b>SPECIAL USES</b>		
I-2.1: Licensed Clinics	\$ 110.11	100%
R-3.1: Licensed Residential Assisted Living	\$ 100.65	100%
Electrical Work (Attachment A, page 1)		
Heating / Air Conditioning Work (Attachment A, page 2)		
Plumbing Work (Attachment A, page 3)		



City of Riverside		
Master Fee Schedule		
Fee Description	Recommended Fee Level / Deposit	Recommended Cost Recovery Percentage
<b>Building Plan Check</b>		
Each repetitive building (of such discrete model)	\$ 300	100%
<b>FIRE DEPARTMENT</b>		
<b>FIRE PREVENTION INSPECTIONS AND PERMITS</b>		
<b>HAZARDOUS MATERIALS USAGE</b>		
Category 1	\$ 211	50%
Category 2	\$ 338	50%
Category 3	\$ 591	50%
Category 4	\$ 887	50%
Category 5	\$ 1,140	50%
In-house BEP Submittal Support	\$ 127	50%
CalARP Review/Renewal	\$ 1,351	20%
APSA		
Tier I	\$ 127	50%
Tier II	\$ 338	50%
Tier III	\$ 507	50%
<b>HAZARDOUS MATERIALS INVESTIGATION</b>		
Fully burdened hourly rate of responding Fire Department personnel	actual cost	100%
<b>FIRE LIFE SAFETY INSPECTIONS</b>		
Inspections listed by occupancy group code		
Group A		
A-1 Theaters, Concert Halls	\$ 190	50%
A-2 Banquet Halls, Bars	\$ 90	50%
A-3 Arcades, Churches, Bowling	\$ 90	50%
A-4 Indoor Sporting, Skating Rink	\$ 106	50%
A-5 Outdoor Amusement Park	\$ 304	50%

City of Riverside		
Master Fee Schedule		
Fee Description	Recommended Fee Level / Deposit	Recommended Cost Recovery Percentage
Group B		
Multi-Story, per floor	\$ 54	50%
Office Type, 0-299 sq ft	\$ 54	50%
Office Type, 300-9,999 sq ft	\$ 90	50%
Office Type, 10,000 + sq ft	\$ 161	50%
Group E		
1-100 students	\$ 106	50%
101-500 students	\$ 190	50%
500-1500 students	\$ 359	50%
1500+ students	\$ 528	50%
F Factory, Manufacturing	\$ 161	50%
H Hazardous	\$ 190	50%
I Institutional - Jails	\$ 274	50%
M Retail Sales 0-9,999 sq ft	\$ 90	50%
M Retail Sales Over 9,999 sq ft	\$ 161	50%
R Apts, Condos, Hotels, Motels		
3-4 Rooms	\$ 54	50%
5-10 Rooms	\$ 72	50%
11-20 Rooms	\$ 90	50%
21-30 Rooms	\$ 125	50%
31-50 Rooms	\$ 161	50%
51-100Rooms	\$ 233	50%
100 plus Rooms	\$ 304	50%
R-3 Residential Licensed Facility		
1-6 persons	\$ -	%
7-30 persons	\$ 190	50%
31 plus persons	\$ 274	50%
S Storage Facilities	\$ 161	50%
U Garages, Misc Buildings		
0-300 sq ft	\$ 54	50%
301-10k sq ft	\$ 90	50%

City of Riverside		
Master Fee Schedule		
Fee Description	Recommended Fee Level / Deposit	Recommended Cost Recovery Percentage
10,001 + sq ft	\$ 125	50%
FSC (Fire Safety Certifications - Annual)	\$ 42	50%
<b>FIREWORKS DISPLAY INSPECTION/PERMIT</b>		
Small Display	\$ 591	70%
Large Display	\$ 1,064	70%
Extra Large Display	\$ 1,892	70%
<i>(Fee category as determined by Fire Department)</i>		
<i>Fully burdened hourly rate of Fire Department personnel on stand-by if determined necessary by Fire Chief.</i>	actual cost	100%
<b>REQUESTED FIRE INSPECTION SERVICE</b>		
Per inspection	\$ 211	100%
<b>FIXED EXTINGUISHING SYSTEMS PLAN CHECK</b>		
Hood Systems (Single System)		
New	\$ 414	70%
T.I	\$ 355	70%
Clean Agent Systems (Single System)		
New	\$ 473	70%
T.I	\$ 355	70%
<b>CALIFORNIA FIRE CODE WITHOUT INSPECTION</b>		
Issuance of plan review permit, without inspection	\$ 84	50%
<b>CALIFORNIA FIRE CODE INSPECTION/PERMIT</b>		
Issuance of permit, with field inspection - Small	\$ 338	50%
Issuance of permit, with field inspection - Large	\$ 591	50%
<b>REMOVAL OF ABOVE GROUND FUEL TANK</b>		
Initial tank	\$ 507	100%
Each additional tank	\$ 211	100%

City of Riverside		
Master Fee Schedule		
Fee Description	Recommended Fee Level / Deposit	Recommended Cost Recovery Percentage
<b>INSTALL/REMOVE UNDERGROUND FUEL TANK</b>		
Initial tank	\$ 1,182	100%
Each additional tank	\$ 380	100%
<b>HAZARDOUS MATERIALS RECORDS SEARCH</b>		
per hour	\$ 169	100%
<b>ELECTRICAL HAZARD RESPONSE</b>		
Fully burdened hourly rate of responding Fire Department personnel	actual cost	100%
<b>CONSTRUCTION PERMITS</b>		
<b>NEW CONSTRUCTION PLAN CHECK AND INSPECTION</b>		
<b>COMMERCIAL</b>		
<b>Commercial Uses</b> - (All newly constructed or added space for non-residential occupancies classified as CBC Group A, B, E, F, H, I, M, or other commercial occupancies not specifically addressed elsewhere in this Fee Schedule)		
Square Footage:		
500	\$ 177	70%
5,000	\$ 355	70%
10,000	\$ 592	70%
100,000	\$ 1,301	70%
<b>Industrial Uses</b> - (All newly constructed or added space for non-residential occupancies classified as CBC Group F, or other industrial occupancies not specifically addressed elsewhere in this Fee Schedule)		
Square Footage:		
500	\$ 177	70%
5,000	\$ 355	70%
10,000	\$ 592	70%
100,000	\$ 1,301	70%
<b>Hotels and Motels</b> - (All newly constructed or added space for occupancies classified as CBC Group R-1)		
Square Footage:		
500	\$ 177	70%
5,000	\$ 355	70%

<b>City of Riverside</b>		
<b>Master Fee Schedule</b>		
Fee Description		Recommended Fee Level / Deposit
		Recommended Cost Recovery Percentage
10,000	\$ 592	70%
100,000	\$ 1,537	70%
<b>Low and Moderate Hazard Storage</b> - (All newly constructed or added space for storage occupancies classified as CBC Group S, or other storage occupancies not specifically addressed elsewhere in this Fee Schedule)		
Square Footage:		
500	\$ 295	70%
5,000	\$ 592	70%
10,000	\$ 1,005	70%
100,000	\$ 1,596	70%
<b>Parking Structures</b> - (All newly constructed or added space for open or enclosed parking structures classified as CBC Group S)		
Square Footage:		
500	\$ -	%
5,000	\$ -	%
10,000	\$ -	%
100,000	\$ -	%
<b>Shell Buildings for all Commercial Uses</b> - (The enclosure for all newly constructed or added space for non-residential occupancies classified as CBC Group A, B, E, F, H, I, M, or other commercial occupancies not specifically addressed elsewhere in this Fee Schedule where the interior is not completed or occupiable)		
Square Footage:		
500	\$ 237	70%
5,000	\$ 473	70%
10,000	\$ 709	70%
100,000	\$ 1,242	70%
<b>Commercial Tenant Improvement</b> (Remodeled space for non-residential occupancies classified as CBC Group A, B, E, F, H, I, M, or other commercial occupancies not specifically addressed elsewhere in this Fee Schedule)		
Square Footage:		
500	\$ 177	70%
5,000	\$ 355	70%
10,000	\$ 592	70%
100,000	\$ 1,301	70%

City of Riverside		
Master Fee Schedule		
Fee Description	Recommended Fee Level / Deposit	Recommended Cost Recovery Percentage
<b>Hotel and Motel Tenant Improvement</b> - (Remodeled space for residential occupancies classified as CBC Group R-2 or other occupancies not specifically addressed elsewhere in this Fee Schedule)		
Square Footage:		
500	\$ 177	70%
5,000	\$ 355	70%
10,000	\$ 592	70%
100,000	\$ 1,301	70%
<b>RESIDENTIAL</b>		
<b>Apartments</b> - (All newly constructed, added, or structurally remodeled space for residential occupancies classified as CBC Group R-2)		
Square Footage:		
500	\$ 237	70%
5,000	\$ 414	70%
10,000	\$ 650	70%
100,000	\$ 1,359	70%
<b>SPRINKLER SYSTEM PLAN CHECK/ INSPECTION</b>		
<b>Fire Sprinkler System (New Installation)</b>		
1-99 sprinklers	\$ 414	70%
100-199 sprinklers	\$ 769	70%
200 or more sprinklers (per 100 sprinklers)	\$ 355	70%
<b>Fire Sprinkler System (T.I.)</b>		
1-99 sprinklers	\$ 237	70%
100-199 sprinklers	\$ 473	70%
200 or more sprinklers (per 100 sprinklers)	\$ 355	70%
<b>5-Year Certification</b>	\$ 177	70%
<b>FIRE ALARM SYSTEM PLAN CHECK</b>		
1-10 devices	\$ 473	70%
11 or more devices (per 10 devices)	\$ 237	70%

City of Riverside		
Master Fee Schedule		
Fee Description	Recommended Fee Level / Deposit	Recommended Cost Recovery Percentage
<b>FIRE PROTECTION UNDERGROUND SYSTEM PLAN CHECK</b>		
Small, per plan	\$ 473	70%
Large, per plan	\$ 946	70%
<b>PETROLEUM TANK INSPECTION - ABOVE GROUND (APSA)</b>		
Inspection fee per site with tank capacity:		
less than 10,000 gallons	\$ 106	50%
10,000 to 100,000 gallons	\$ 169	50%
over 100,000 gallons	\$ 296	50%
<b>HAZARDOUS MATERIAL RESPONSE</b>		
Fully burdened hourly rate of responding Fire Department personnel	actual cost	100%
<b>REQUESTED FIRE INVESTIGATION</b>		
Fully burdened hourly rate of responding Fire Department investigation time	actual cost	100%
<b>AMBULANCE FRANCHISE APPLICATION</b>		
Per application	\$ 1,858	100%
<b>FIRE FACILITY RENTAL</b>		
Training Classrooms (8 hours)	Market	not part of study
Large	Market	not part of study
Small	Market	not part of study
Drill Ground Props (8 hours)	Market	not part of study
Auto Extrication	Market	not part of study
Class A	Market	not part of study
Confined Space	Market	not part of study
Drafting Pit	Market	not part of study
Drill Tower	Market	not part of study
Flashover	Market	not part of study
Forcible Entry	Market	not part of study
Hazmat	Market	not part of study
LARRO	Market	not part of study
Rescue Systems 1	Market	not part of study





## Riverside Fees and Charges Schedule ATTACHMENT A

**Electrical Work.** For each electrical permit issued independent of a building permit, a fee, which is in addition to the issuance fee, shall be in accordance with the following schedule:

Each service panel, switchboard or panel board, including subpanels installed or altered:

Service Panels	
To 200 amps	\$50.00 each
Over 200 amps to 1000 amps	\$60.00 each
Over 1000 amps	\$75.00 each
Switchboard or panel board, including subpanels:	
To 600 volts	\$30.00 each
Over 600 volts	\$60.00 each

Per square foot method:

Dwellings	\$0.04
Residential Parking Garages	\$0.02
Restaurants	\$0.09
Industrial Plants	\$0.09
Stores, Churches, Offices	\$0.04
Warehouses, Canopies, Covered Parking	
Structures, Aircraft Hangers:	
0 - 50,000 square feet	\$0.02
over 50,000 square feet	\$0.015
Service Stations/Minimarts	\$0.07
Not otherwise listed	\$0.04

Signs \$30.00 each

Swimming Pools and or Spas:	
Swimming Pool or Spa	\$30.00
Swimming Pool and Spa	\$50.00

Temporary Power Poles:

Temporary Power Pole	\$20.00
Additional Pole with Fixture or outlet	\$ 7.50
Motors, Generators, Transformers, and Appliances	
(Horsepower, kw, kva)	
Not over 3	\$ 7.50 each
Over 3, not over 50	\$20.00 each
Over 50	\$40.00 each

Moved Buildings

Each building or structure	\$75.00 each
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Yard Lighting Standards \$5.00 each

Outlets or receptacles not otherwise included \$0.50 each

Electrical hook-up fee for inspection prior to meter reset:  
each \$30.00

Dwelling Rewire –Partial \$50.00

Dwelling Rewire-Full \$75.00

## Riverside Fees and Charges Schedule ATTACHMENT A

**Heating and Air Conditioning Work.** For each heating and air conditioning permit issued independent of a building permit, a fee, which is in addition to the issuance fee, shall be in accordance with the following schedule:

Furnace	\$40.00 each
Other heater	\$40.00 each
Alter System (Ducts, etc.)	\$15.00 each
Mechanical Exhaust Hood-Commercial	\$75.00 each
Mechanical Exhaust Hood –Residential	\$10.00 each
Appliance vent (not included with appliance)	\$10.00 each
Ventilation Fan	\$10.00 each
Boilers, Air Conditioning Units:	
Up to 3 horsepower/tons or 100,000 BTU	\$40.00 each
Over 3 to 50 horsepower/tons or 100,000 to 175,000 BTU	\$50.00 each
Over 50 horsepower/tons or over 175,000 BTU	\$75.00 each
Air Handlers	\$40.00 each
Incinerators	\$65.00 each
Per square foot method:	
Dwellings	\$0.03
Residential Parking Garages	Not Applicable, Per Fixture Fees Apply
Restaurants	\$0.06
Industrial Plants	Not Applicable, Per Fixture Fees Apply
Stores, Churches, Offices	\$0.01
Warehouses, Canopies, Covered Parking Structures, Aircraft Hangers:	
0 - 50,000 square feet	Not Applicable, Per Fixture Fees Apply
over 50,000 square feet	Not Applicable, Per Fixture Fees Apply
Service Stations/Minimarts	\$0.01
Not otherwise listed	Not Applicable, Per Fixture Fees Apply
Not otherwise indicated	\$10.00 each

## Riverside Fees and Charges Schedule ATTACHMENT A

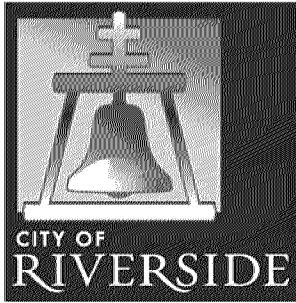
**Plumbing Work.** For each plumbing permit issued independent of a building permit, a fee, which is in addition to the issuance fee, shall be in accordance with the following schedule:

Traps	\$5.00 each
Garbage Disposals or Dishwashers	\$5.00 each
Sand Traps or Grease Traps	\$50.00 each
Gas Outlets	\$1.00 each
Water Piping	\$5.00 each
Water Softener	\$30.00 each
Yard Sprinklers	\$8.00
Rainwater Systems	\$5.00 per drain
Private Sewage System	\$70.00 each
Building Sewer:	
Residential	\$35.00 each
Non-residential	\$70.00 each
Moved Building	\$50.00 each
Repair or alteration or Drain or Vent	\$5.00 each
Backflow Protection Devices	\$2.00 each
Dwelling Re-pipe – Full	\$ 5 0 . 0 0
Water Service	\$ 5 0 . 0 0
Water Heaters:	
To 100,000 BTU	\$9.00 each
Over 100, 000 to 1,000,000 BTU	\$22.50 each
Over 1,000,000 BTU	\$56.50 each
Water Heater Gas Vent	\$10.00 each
Per square foot method:	
Dwellings	\$0.04
Residential Parking Garages	Not Applicable, Per Fixture Fees Apply
Restaurants	\$0.04
Industrial Plants	Not Applicable, Per Fixture Fees Apply
Stores, Churches, Offices	\$0.02
Warehouses, Canopies, Covered Parking Structures, Aircraft Hangers:	
0 - 50,000 square feet	Not Applicable, Per Fixture Fees Apply
over 50,000 square feet	Not Applicable, Per Fixture Fees Apply
Service Stations/Minimarts	\$0.03
Not otherwise listed	Not Applicable, Per Fixture Fees Apply

TUESDAY, SEPTEMBER 8, 2015, 3 P.M.  
ART PICK COUNCIL CHAMBER  
CITY HALL  
3900 MAIN STREET

WARDS

Roll Call:	Present	X	A	X	X	X	X	X
Mayor Bailey called the meeting to order at 3 p.m. in the Art Pick Council Chamber with Councilmember Melendrez absent.								
ORAL COMMUNICATIONS FROM THE AUDIENCE								
Phyllis Purcell spoke regarding the City Charter and Councilmembers, stadiums, and Magnolia Center. Aurora Chavez spoke regarding City Council meetings, Riverside County Transportation Commission, and rent control. Errol Koschewitz spoke regarding the City Council Oath of Office and the City Charter. Christina Duran spoke regarding the family homeless shelter.								
<u>PUBLIC HEARING</u>								
2015 USER FEES AND CHARGES ADJUSTMENTS - ORDINANCE INTRODUCED - RESOLUTION								
Hearing was called on proposed changes to the City's user fees and charges as recommended by the recently completed 2015-16 Fees and Charges Study. Seven people spoke on the matter. The public hearing was officially closed. Following discussion, the City Council (1) introduced an ordinance to revise Section 3.30.030 of the Riverside Municipal Code to provide for adjustments to the City's fees and charges as indicated in the written staff report; (2) adopted a resolution authorizing and establishing a schedule of fees and charges for various City services reflecting the revisions as indicated in the written staff report which will amend the former comprehensive Fees and Charges Resolution No. 21960 resulting in development-based fees to be effective 60 days from approval and all other fees to be effective October 1, 2015, removed the fee for a Certificate of Appropriateness, and retained the current fee for water heater permits until further discussion at a future City Council meeting with 90 days; and (3) directed staff to return in one year with an update to include an evaluation of cost recovery levels for all development-review fees; whereupon, an Ordinance entitled, "An Ordinance of the City of Riverside, California, Amending Section 3.30.030 of the Riverside Municipal Code Establishing New Cost Recovery Services, was presented and introduced; and whereupon, the title having been read and further reading waived, Resolution No. 22904 of the City Council of the City of Riverside, California, Amending the City's Fees and Charges Schedule in Resolution No. 21960, as Amended, Providing for Fees and Charges for Certain City Services, Regulatory License, Special Permit, and User Activities, and Authorizing the Finance Director to Amend the Master Fees and Charges Schedule, was presented and adopted.	Motion Second All Ayes	X		X				



**CITY COUNCIL  
SPECIAL MEETING  
MINUTES**

TUESDAY, SEPTEMBER 8, 2015, 3 P.M.  
ART PICK COUNCIL CHAMBER  
CITY HALL  
3900 MAIN STREET

*City of Arts & Innovation*

G A R D N E R	M E L E N D R E Z	S O U B I R O U S	D A V I S	M A C A R T H U R	P E R R Y	B U R N A R D
1	2	3	4	5	6	7

WARDS

The City Council adjourned at 5:01 p.m.

Respectfully submitted,

COLLEEN J. NICOL  
City Clerk