



Park and Recreation Commission

City of Arts & Innovation

TO: HONORABLE COMMISSIONERS **DATE: AUGUST 21, 2017**

FROM: PARKS, RECREATION AND COMMUNITY SERVICES DEPARTMENT

SUBJECT: DETERMINE WHETHER COMMISSIONER WALTER ELLIOT'S ABSENCE FROM THE REGULAR PARK AND RECREATION COMMISSION MEETING ON JULY 17, 2017, SHOULD BE RECORDED AS AN EXCUSED OR UNEXCUSED ABSENCE

ISSUE:

Determine whether Commissioner Walter Elliot's absence on July 17, 2017, should be recorded as an excused or unexcused absence.

RECOMMENDATION:

That the Park and Recreation Commission determine if Commissioner Walter Elliot's absence from the Park and Recreation Commission meeting on July 17, 2017, should be excused or unexcused.

BACKGROUND:

Standing Rules, Section 8, states that Commission members shall make every effort to notify the Chairperson or his/her designee no later than 24 hours prior to any meeting of his/her intent not to attend said meeting. Commissioner Walter Elliot notified the Commission on July 6, 2017, that he would not be in attendance at the July 17, 2017, meeting.

FISCAL IMPACT:

There is no fiscal impact associated with this report.

Prepared by: Mario Lara, Deputy Director
Approved by: Adolfo Cruz, Parks, Recreation and Community Services Director
Approved by: Alexander T. Nguyen, Assistant City Manager