



*City of Arts & Innovation*

# Museum Board Memorandum

**TO: METROPOLITAN MUSEUM BOARD** **DATE: SEPTEMBER 13, 2017**

**FROM: MUSEUM & CULTURAL AFFAIRS DEPARTMENT**

**SUBJECT: DETERMINE WHETHER MUSEUM BOARD MEMBER ABSENCES FOR THE AUGUST 9, 2017 BOARD MEETING SHOULD BE RECORDED AS AN EXCUSED OR UNEXCUSED ABSENCE**

## **ISSUE:**

Determine whether Board members Holly Evans and Dawn Gleason's absences on August 9, 2017, should be recorded as an excused or unexcused absence.

## **RECOMMENDATION:**

Determine if Board members Holly Evans and Dawn Gleason's absences from the Metropolitan Museum Board meeting on August 9, 2017, should be excused or unexcused.

## **BACKGROUND:**

Board members Holly Evans and Dawn Gleason were not present at the regular Metropolitan Museum Board meeting held on August 9, 2017. Museum staff was notified prior to the meeting that they would be absent. Holly Evans was absent due for personal family reasons and Dawn Gleason was absent due to illness.

## **FISCAL IMPACT:**

There is no fiscal impact associated with this report.

Prepared by: Alexander T. Nguyen, Assistant City Manager/Acting Museum Director