



Park and Recreation Commission

City of Arts & Innovation

TO: HONORABLE COMMISSIONERS **DATE: SEPTEMBER 18, 2017**

FROM: PARKS, RECREATION AND COMMUNITY SERVICES DEPARTMENT

SUBJECT: COMMISSIONER WALTER ELLIOT'S ABSENCE FROM THE PARK AND RECREATION COMMISSION MEETING ON AUGUST 21, 2017

ISSUE:

Determine whether Commissioner Walter Elliot's absence on August 21, 2017, should be recorded as an excused or unexcused absence.

RECOMMENDATION:

That the Park and Recreation Commission determine if Commissioner Walter Elliot's absence from the Park and Recreation Commission meeting on August 21, 2017, should be excused or unexcused.

DISCUSSION:

Standing Rules, Section 8, states that Commission members shall make every effort to notify the Chairperson or his/her designee no later than 24 hours prior to any meeting of his/her intent not to attend said meeting. Commissioner Walter Elliot did not notify staff or the Chair about his absence prior to the meeting.

FISCAL IMPACT:

There is no fiscal impact associated with this report.

Prepared by: Mario Lara, Deputy Director
Approved by: Adolfo Cruz, Parks, Recreation and Community Services Director
Approved by: Alexander T. Nguyen, Assistant City Manager