



# Finance Committee Memorandum

*City of Arts & Innovation*

**TO: FINANCE COMMITTEE MEMBERS** **DATE: SEPTEMBER 25, 2017**

**FROM: FINANCE DEPARTMENT** **WARDS: ALL**

**SUBJECT: ANNUAL REQUIRED COMMUNICATION FROM THE CITY'S INDEPENDENT AUDITORS**

**ISSUE:**

Receive the required external auditor communication letter.

**RECOMMENDATION:**

That the Finance Committee receive, provide input on and forward to the City Council the required auditor communication.

**DISCUSSION:**

Professional auditing standards require that the City's external auditors (Macias, Gini and O'Connell L.L.P.) provide the governing body, through the Finance Committee, with information about their responsibilities under generally accepted auditing standards, as well as certain information related to the planned scope and timing of the fiscal year 2016-2017 audit.

**FISCAL IMPACT:**

There is no fiscal impact associated with this report.

Prepared by: Edward Enriquez, Controller  
Certified as to availability  
of funds: Adam Raymond, Chief Financial Officer/City Treasurer  
Approved by: Marianna Marysheva, Assistant City Manager  
Approved as to form: Gary Geuss, City Attorney

**Attachments:**

1. Planning Letter
2. Presentation