



REGULAR MEETING MINUTES

Wednesday, August 23, 2017

Art Pick Council Chambers

3900 Main Street, Riverside, CA

CASE REVIEW – 4:00 PM

Case Review Roll Call

Evans	Kurkoske	Ybarra	Huerta	Smith	Jackson	Ortiz	Timmons	Adams
✓	O	✓	✓	✓	✓	✓	✓	✓

✓ = Present **B** = Absent / Business **S** = Absent / Sick **V** = Absent / Vacation **O** = Absent / Other
UE = Absent / Unexcused **L** = Late **LE** = Left Early **■** = Vacant

STAFF: Frank Hauptmann, CPRC Manager; Phoebe Sherron, Administrative Assistant

Public Comment

This is an opportunity for members of the public to address the Commission on closed session items.

There were no public comments.

Closed Session – Case Review

Pursuant to Government Code Section 54957, the Commission adjourned to Closed Session at 4:05 PM to discuss issues pertaining to PUBLIC EMPLOYEE PERSONNEL MATTERS.

	CPRC CASE NO.	RPD CASE NO.
1)	16-008	NONE
2)	17-008	NONE
3)	17-017	NONE
4)	17-018	NONE
5)	16-021	NONE

The Commission recessed at 5:30 PM to reconvene in the Regular Meeting.

REGULAR MEETING – 5:30 PM

PLEDGE OF ALLEGIANCE

Regular Meeting Roll Call

Evans	Kurkoske	Ybarra	Huerta	Smith	Jackson	Ortiz	Timmons	Adams
✓	O	✓	✓	✓	✓	✓	✓	✓

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STAFF: Frank Hauptmann, CPRC Manager; Phoebe Sherron, Administrative Assistant

Public Comments

Public comment on any subject matter within the Commission's jurisdiction.

There were no public comments.

Commission Meeting Absences

A) July 26 Regular Meeting

There were no absences.

Approval of Minutes

A) July 26 Regular Meeting

Chair Adams asked for a motion to approve the July 26th minutes. Commissioner Ybarra made a motion to approve the minutes; this was seconded by Commissioner Jackson. Unanimous approval.

TRAINING

Integrating Communications, Assessment and Tactics

Presentation by RPD's Force Training Unit regarding the Department's current officer training which focuses on incident assessment and de-escalation.

A presentation was given by Sergeants Dan Warren, Brian Smith, and Chad Milby regarding the training officers are now being given by RPD. Officers through lieutenants are being trained in the six modules of incident assessment, communication, and de-escalation.

After the main presentation, officers in the Force Training Unit gave two training demonstrations as to how an incident might be handled, one using no force and the other using less-lethal force to take the subject into custody.

ONGOING COMMISSION ACTIVITIES & ISSUES

CPRC Ad-hoc Committees

Reports from Committee Chairs, with Commission discussion and action, if any, regarding respective Committee activities and / or recommendations:

- A) 2017 Outreach Committee**
 - 1) CPRC Self-Assessment Project
 - 2) Community Footprint Project
- B) Policies, Procedures, and By-Laws Committee**

A) 2017 Outreach Committee

Vice-Chair Smith reviewed the Outreach Committee's discussion topics. Self-Assessment Project: the survey form is available at CPRC meetings, online, and is also passed out at CPRC presentations. It will soon be available via Survey Monkey and as a PDF fillable form on the CPRC website. The Community Footprint Project: the script for the CPRC infomercial video is currently under review; still working on the creation of the CPRC Facebook page; the RPU mailer will go out in September 2018; the RPU mailer image will now be sent to Councilmembers to use in their e-Letters; the electronic signs are now showing CPRC information ads; work is moving forward on a second mental health forum; Commissioner attendance at ward and community meetings is requested; working on high school outreach; also working on putting English and Spanish brochures in all city community centers.

B) Policies, Procedures, and By-Laws Committee

Commissioner Ortiz reported that the Committee held two meetings on August 7th. In the first meeting, the Committee discussed the Commission's communication with the media. The Committee met with RPD in the second meeting to discuss the draft of RPD's Personnel Complaint Policy 1009. Commissioner Ortiz said that the Committee would be meeting on August 31st to review the revisions that resulted from the August 7th meeting.

Outreach

- A) July / August Community Outreach**

Reports from Commissioners regarding community meetings or events which they attended.
- B) Scheduled Outreach Events**
 - 1) Friends of Mt. Rubidoux, Thursday, Sept. 21 at 6 PM, 5th Floor Lg. Conf. Rm., City Hall
- C) Future Outreach Opportunities**
 - 1) Input from Outreach Coordinator on potential outreach events
 - 2) Input from Commission Members on potential outreach events

Commissioners and Staff reported on the various community meetings or events they attended.

Commissioner Evans noted the "Jacobs Happy Ass Charity Beer Release" event at Wicks Brewery on August 26th from 12 – 8 PM.

Meetings and Training Sessions

Reports from Commissioners regarding CPRC-based meetings, non-Outreach meetings, and / or training sessions attended in July / August.

Commissioners and Staff reported on the various meetings and training sessions they attended.

Annual Goals

Discussion of goals for 2017

- A) Review of "Totality of Circumstances" for Officer-Involved Death (OID) case evaluations.
 - B) Youth Outreach
 - C) Ensure that CPRC Brochures are in all local City Community Centers
 - D) Create and send a separate assessment form to RPD Officers
 - F) Receive completed assessment forms from 1% of the city's population
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- A) Chair Adams advised that a presentation regarding "Totality of Circumstances" and the Hayes case would be done during the October meeting.
 - B) Chair Adams said that because RPD does a lot with youth, CPRC won't introduce anything further at this time.
 - C) Chair Adams noted that English and Spanish brochures would be placed in community centers once the brochures had been updated.
 - D) Commissioner Jackson reported that the RPD survey was progressing.
 - E) Chair Adams advised that progress was being made on the receipt of survey forms.

Staff Report

Mr. Hauptmann reported that the NACOLE Conference was taking place in September and that three Commissioners would be attending.

NEW COMMISSION ACTIVITIES & ISSUES

Amendments to CPRC Policies, Procedures and By-Laws

Discussion and action, if any, on the following amendments pertaining to speaking with the media:

- A) Amendment to By-Laws
 - 1) Article V, Section 2, Commission Officers – Addition of language
- B) Amendments to Policies and Procedures
 - 1) Section V, Complaint Process, Subsection N, 1 – Addition of language
 - 2) Section IX, Outreach – Addition of Subsection C. Media Requests

Chair Adams opened and turned the review of this item over to Commissioner Ortiz. Commissioner Ortiz reviewed all amendments after which Chair Adams asked if there were any questions. As there were none, she asked for a motion to made. Commissioner Ybarra made a motion to approve the amendments to the By-Laws and Policies and Procedures; this was seconded by Commissioner Jackson. Unanimous approval.

OTHER MATTERS

Commissioner Comments

Pursuant to Government Code Section 54954.2, Commission members may use this time to make brief announcements or a brief report on their own activities.

There were none.

Items for Future Commission Consideration

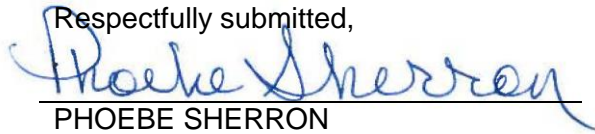
Items for future Commission consideration can be agendaized by any Commissioner. Discussion and action, if any, will occur only during the meeting for which that item has been agendaized.

There were none.

Adjournment

The Commission adjourned at 7:00 PM.

Respectfully submitted,



PHOEBE SHERRON
Administrative Assistant

08-23-17 Minutes – August Regular

APPROVED