

**RIVERSIDE PUBLIC LIBRARY
BOARD OF LIBRARY TRUSTEES**

Minutes of: Board of Library Trustees

Date of Meeting: September 25, 2017

Time of Meeting: 5:00 p.m.

Meeting Location: Main Library
3581 Mission Inn Avenue
Riverside, CA 92501

Present: Michael Yonezawa - President
Tom Evans – Vice President
Jose Alcala – Secretary
Arnold Rowe
Linda Ridgway
Teresa Seipel
Donna Goldware

Staff: Tonya Kennon, Library Director
Alex Nguyen, Assistant City Manager
Erin Christmas, Assistant Library Director
George Guzman, Administrative Services Manager
Angela Henson, Sr. Management Analyst

Absent: Dwight Tate

CALL TO ORDER

The meeting was called to order at 5:00 p.m. by President Yonezawa.

Item 1 Public Comment

Harry Waksberg spoke on Item 11.

Item 2 Approve August 14, 2017 Special Meeting minutes

The minutes of the Board of Library Trustees meeting of August 14, 2017 were approved as presented.

Motion: Ridgway

Second: Alcala

Ayes: Unanimous

Item 3 Approve August 28, 2017 minutes

The minutes of the Board of Library Trustees meeting of August 28, 2017 were approved as presented.

Motion: Seipel
Second: Ridgway
Ayes: Unanimous

CONSENT CALENDAR

Item 4 Accept Trust Fund Expenditures

Item 5 Formal Acceptance of Gift Fund Donations of \$1,000 or more

Item 6 Incident Reports

Item 7 Absence Trustee Alcala – August 14, 2017

Item 8 Absence Trustee Goldware – August 14 and 28, 2017

Item 9 Absence Trustee Rowe – August 28, 2017

The consent calendar items were approved by one motion affirming the actions to each item.

Consent Items 4 through 9:

Motion: Evans
Second: Alcala
Ayes: Unanimous

PRESENTATIONS

Item 10 Book Donation from Inlandia Institute Presented by Cati Porter

Cati Porter, Executive Director of Inlandia Institute presented the Riverside Public Library with book donations for its collection. The four books donated were: 1) *While We're Here We Should Sing*; 2) *Go to the Living*; 3) *Traces of a Fifth Column*, and 4) *God's Will for Monsters*. One copy of each title will be added to the collection at each library location.

No action was taken.

DISCUSSION AND ACTION CALENDAR

President Yonezawa announced the discussion and action calendar items would be discussed in the following order: 15, 12, 11, 13, 14, 16, and 17.

Item 11 SPC Jesus S. Duran Eastside Library Project Community Outreach Update on New Site Location

Director Kennon provided a presentation and update on the SPC Jesus S. Duran Eastside Library Project Community Outreach. Two community meetings were held on August 11 and September 7. 4 community members attended the meeting on August 11 and favored sites in the Eastside community along University Ave. Surveys were passed out at the Caesar Chavez Community meeting on September 7 listing the sites available. Approximately 20 community members attended the Caser Chavez meeting. Community feedback included that the site should be in the Eastside community, with the preferred site at 2015-2039 University Ave. Director Kennon provided copies of a letter petition received from a community member with surveys completed by community members that did not attend the meetings. The letter petition is very clear to keep the new library in the Eastside neighborhood at 2015-2039 University Ave. or 1910 University and 3870 Ottawa Ave.

Following discussion, the Board recommended that the City Council consider the project location site at 1910 University and 3870 Ottawa Ave.

Motion: Evans
Second: Rowe
Ayes: Unanimous

Item 12 New Main Library Project Update

Director Kennon provided an update on the Main Library Project. The City Council received an update on September 5, 2017, with recommendations to approve the proposed 3-story design, with a roof-top terrace option, and an option for an incorporated City Archive; schedule and financing; provide direction regarding design options, and authorize the City Manager, or his designee to proceed with the design and construction of the New Main Library. The City Council's motion failed for lack of affirmative votes.

The item is scheduled to return to the City Council on October 3, 2017 and staff will present the City Archive as a separate item.

No action taken

Item 13 Amend Library Fees and Charges to Add 3D Printing, Poster Printing, and Revise Community Room Rental Fee

Administrative Services Manager Guzman discussed amending fees and charges for 3D printing, poster printing and revising the community room rental fee.

The Board previously unanimously approved the 3D printing policy and fee schedule on January 25, 2016. The grant funds for 3D printing are diminishing therefore fees need to be approved by Finance Committee and the City Council. Board members requested further information on the fees and costs. Specifically survey of users and pricing and other products being used other than filament, and maintenance costs.

Poster printing is a new feature that is being requested by customers. The cost for poster printing is proposed at \$5 per linear foot on 24" wide paper. A large format printer would need to be purchased or leased.

The community room rental fee is proposing to change from a flat rate to an hourly rate. Staff set up is not included. Rates proposed are in line with Parks and Recreation. The rates would be applicable during operating hours.

Following discussion, the Board recommended to refer the fees and charges for poster printing to the Finance Committee and City Council for their consideration.

Motion: Evans
Second: Goldware
Ayes: Unanimous

Staff to return with cost comparisons for 3D printing and revisions to the community room rental fee.

Item 14 California State Library Grant of \$18,000 for Adult Literacy Programs

Assistant Library Director Christmas provided a brief update on the California State Library Grant of \$18,000 for Adult Literacy Programs awarded to the Riverside Public Library.

No action taken.

Item 15 Pocket Neighborhood Project at 4019 Mission Inn Avenue Update

Nathan Freeman, Project Manager for Community and Economic Development Department, provided an update on the pocket neighborhood at 4019 Chestnut Avenue Project (Project). The Project is a development of a pocket neighborhood (two story 12-14 single family homes ranging from 1,275 to 1,450 square feet, 26 spaces for parking in 2-car secure garages, and shared amenities – such as backyards. A low-density pocket neighborhood concept for the site at 4019 Chestnut Ave is in design review with Planning Division and renderings are available.

No action taken.

Item 16 Streetplus Company, LLC. for the Downtown Safety Ambassador Program Update

Administrative Service Manager Guzman provided a brief update on the Streetplus Company, LLC. for the Downtown Safety Ambassador Program to help deter negative activity in the downtown area and maintain safety for the public.

No action taken.

Item 17 California Library Association Conference 2017

Assistant Library Director Christmas provided an update on the California Library Association Conference being held on November 2-4, 2017 at the Riverside Convention Center. Trustees were encouraged to attend exhibits.

No action taken.

BOARD OF DIRECTORS COMMUNICATION

Item 18 Brief reports on conferences, seminars, and meetings attended by Board of Library Trustees Members

There were no reportable items from the Board of Library Trustees Members.

Item 19 Items for future Board of Library Trustees consideration as requested by Board Members

Adjournment

Meeting Adjourned at 7:00 p.m.
Next regular meeting: October 23, 2017
Submitted by: Angela Henson

Jose Alcala, Secretary