



*City of Arts & Innovation*

# Museum Board Memorandum

**TO: METROPOLITAN MUSEUM BOARD**

**DATE: October 11, 2017**

**FROM: MUSEUM DEPARTMENT**

**SUBJECT: DETERMINE WHETHER MUSEUM BOARD MEMBER ABSENCE FOR THE SEPTEMBER 13, 2017 BOARD MEETING SHOULD BE RECORDED AS AN EXCUSED OR UNEXCUSED ABSENCE**

## **ISSUE:**

Determine whether Board member Holly Evans' absence on September 13, 2017, should be recorded as an excused or unexcused absence.

## **RECOMMENDATION:**

Determine if Board member Holly Evans' absence from the Metropolitan Museum Board meeting on September 13, 2017, should be excused or unexcused.

## **BACKGROUND:**

Board member Holly Evans was not present at the regular Metropolitan Museum Board meeting held on September 13, 2017. Museum staff was not notified prior to the meeting that she would be absent. Holly Evans was absent due for personal family reasons.

## **FISCAL IMPACT:**

There is no fiscal impact associated with this report.

Prepared by: Alexander T. Nguyen, Assistant City Manager/Acting Museum Director