



City of Arts & Innovation

Metropolitan Museum Board

TO: METROPOLITAN MUSEUM BOARD **DATE: SEPTEMBER 13, 2017**
FROM: MUSEUM & CULTURAL AFFAIRS DEPARTMENT
SUBJECT: FY2017-18 MONTHLY BUDGET UPDATE

ISSUE:

Receive an update on the Riverside Metropolitan Museum's FY2017-18 budget.

RECOMMENDATION:

Receive an update on the Riverside Metropolitan Museum's FY2017-18 budget.

BACKGROUND:

In December 2015, the City Council approved the move to a 2-year budget in the context of a five-year plan.

The City's biennial budget for FY2016-17 and FY2017-18. The City's fiscal years begin in July and end in June.

At the July 12, 2017 Metropolitan Museum Board Meeting, the Museum Board requested monthly budget updates.

DISCUSSION:

The table below provides the Museum appropriation, appropriation adjustments, and expenditures from July 1 – August 31, 2017.

#	Museum Department Division	Budget Category	Original Appropriation	Appropriation Adjustments (not including carryover from FY1617)	Subtract Managed Savings	Total Available	Encumbered	Spent Through August 31, 2017	Amount remaining	% of FY Elapsed	% of Budget Spent	Additional Information
1	Administration	Personnel	\$ 469,248	\$ 12,551		\$ 481,799	\$ -	\$ 30,354	\$ 451,445	17%	6%	Director position vacant, Office Specialist position vacant.
2	Administration	Non-Personnel	\$ 112,188	\$ -	\$ (8,350)	\$ 103,838	\$ -	\$ 1,239	\$ 102,599	17%	1%	
3	Administration	Charges from Others	\$ 317,108	\$ 42,457	\$ -	\$ 359,565	\$ -		\$ 359,565	17%	0%	General fund allocation charges. Will be charged monthly.
4	Administration Total		\$ 898,544	\$ 55,008	\$ (8,350)	\$ 945,202	\$ 991,860	\$ 31,593	\$ 913,609	17%	3%	
5	Facilities & Operations	Personnel	\$ 833,118	\$ (80,546)	\$ -	\$ 752,572	\$ -	\$105,645	\$ 646,927	17%	14%	Vacant Museum Maintenance Worker position, moved salary and benefits for Archivist position to non personnel.
6	Facilities & Operations	Non-Personnel	\$ 442,212	\$ 107,791	\$ (43,610)	\$ 506,393	\$ 105,463	\$ 59,947	\$ 446,446	17%	12%	Salary & Benefits for Archivist position moved into non-personnel
7	Facilities & Operations	Grants & Capital Projects	\$ 6,235	\$ -	\$ -	\$ 6,235	\$ -	\$ (700)	\$ 6,935	17%	-11%	Reimbursement from RMA for replacement of flooring at Heritage House.
8	Facilities & Operations	Special Programs	\$ 48,500	\$ -	\$ (12,500)	\$ 36,000	\$ 50,692	\$ 900	\$ (3,093)	17%	3%	Harada House, Cahuilla Continuum exhibit, Clark Fund. Carryovers from FY1617 will correct the overspent amount.
10	Facilities & Operations	Charges from Others	\$ 3,600	\$ -	\$ -	\$ 3,600	\$ -	\$ -	\$ 3,600	17%	0%	Amount charged monthly for fiber optic maintenance & General Fund Allocation Charges.
11	Facilities & Operations Total		\$ 1,333,665	\$ 27,245	\$ (56,110)	\$ 1,304,800	\$ 156,156	\$165,793	\$ 1,139,007	17%	13%	

Notes: Line 8 – Shows overspent because \$25,000 in grant funds were transferred into Museum's budget as credit to expenditures, rather than appropriation adjustment. This will be corrected in Finance Department's 4th Quarter report.

Approved by: Alexander T. Nguyen, Assistant City Manager/Acting Museum & Cultural Affairs Director