



**REGULAR MEETING MINUTES**  
**Wednesday, September 27, 2017**  
**Art Pick Council Chambers**  
**3900 Main Street, Riverside, CA**

**CASE REVIEW – 4:00 PM**

**Case Review Roll Call**

Evans	Kurkoske	Ybarra	Huerta	Smith	Jackson	Ortiz	Timmons	Adams
✓	✓	✓	✓	✓	✓	✓	✓	✓

✓ = Present    **B** = Absent / Business    **S** = Absent / Sick    **V** = Absent / Vacation    **O** = Absent / Other  
**UE** = Absent / Unexcused    **L** = Late    **LE** = Left Early    **■** = Vacant

**STAFF:** Frank Hauptmann, CPRC Manager; Phoebe Sherron, Administrative Assistant

**Public Comment**

This is an opportunity for members of the public to address the Commission on closed session items.

There were no public comments.

**Closed Session – Case Review**

Pursuant to Government Code Section 54957, the Commission adjourned to Closed Session at 4:05 PM to discuss issues pertaining to PUBLIC EMPLOYEE PERSONNEL MATTERS.

	CPRC CASE NO.	RPD CASE NO.
1)	16-016	NONE
2)	16-014	NONE
3)	16-018	NONE
4)	16-019	NONE
5)	16-017	NONE
6)	17-002	PC-17-02004

The Commission recessed at 5:30 PM to reconvene in the Regular Meeting.

## REGULAR MEETING – 5:30 PM

### PLEDGE OF ALLEGIANCE

### Regular Meeting Roll Call

Evans	Kurkoske	Ybarra	Huerta	Smith	Jackson	Ortiz	Timmons	Adams
✓	✓	✓	✓	✓	✓	✓	✓	✓

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**STAFF:** Frank Hauptmann, CPRC Manager; Phoebe Sherron, Administrative Assistant

### Public Comments

Public comment on any subject matter within the Commission's jurisdiction.

Jacqueline Baez thanked the Commissioners who helped her “learn the truth” regarding her case, but said that there were some who went on the attack and are biased toward RPD. She also noted that RPD has asked her if she feels supervisors were at fault for the error. She said that that assessment shouldn't be up to her, but that it is something the Department should look into.

### Commission Meeting Absences

Discussion and action regarding Regular Meeting absences.

A) August 23 Regular Meeting – Commissioner Kurkoske

Chair Adams advised that Commissioner Kurkoske was absent due to family obligations. Commissioner Ybarra made a motion to excuse Commissioner Kurkoske's August 23<sup>rd</sup> Regular Meeting absence; this was seconded by Commissioner Evans. Eight Commissioners excused the absence; Commissioner Kurkoske abstained.

### Approval of Minutes

A) August 23 Regular Meeting

Chair Adams asked for a motion to approve the August 23<sup>rd</sup> minutes. Commissioner Kurkoske made a motion to approve the minutes, which was seconded by Commissioner Ortiz. Unanimous approval.

## ONGOING COMMISSION ACTIVITIES & ISSUES

### CPRC Ad-hoc Committees

Reports from Committee Chairs, with Commission discussion and action, if any, regarding respective Committee activities and / or recommendations:

- A) 2017 Outreach Committee
  - 1) CPRC Self-Assessment Project
  - 2) Community Footprint Project
- B) Policies, Procedures, and By-Laws Committee

A) 2017 Outreach Committee

Vice-Chair Smith reviewed the Outreach Committee's discussion topics. Self-Assessment Project: the survey form is available at CPRC meetings, online, and is also passed out at CPRC presentations. It will soon be available via Survey Monkey and as a PDF fillable form on the CPRC website. The Community Footprint Project: the script for the CPRC infomercial video is currently under review; still working on the

creation of the CPRC Facebook page; the RPU mailer will go out in September 2018; the RPU mailer image will now be sent to Councilmembers to use in their e-Letters; the electronic signs are showing CPRC information ads; a mental health presentation will be given in November; Commissioner attendance at ward and community meetings is requested; Commissioner Jackson is reaching out to high school teachers regarding CPRC presentations; work is continuing on putting English and Spanish brochures in all city community centers.

**B) Policies, Procedures, and By-Laws Committee**

Commissioner Ortiz reported on the August 31<sup>st</sup> Committee meeting and the meeting with Chief Diaz on September 21<sup>st</sup>. During the August 31<sup>st</sup> meeting, the Committee reviewed suggested modifications made by Committee members, including a reformatted version submitted by Chair Adams. He then noted that on September 21<sup>st</sup>, he, along with Chair Adams and Mr. Hauptmann, met with Chief Diaz to discuss the reformatted draft of the policy. He said that Chief Diaz was very receptive to the reformatted version and appreciated CPRC having done this. Commissioner Ortiz said that it appears that RPD will accept all CPRC recommendations.

Commissioner Ortiz said further discussion regarding the policy itself would take place later in the meeting.

**Outreach**

**A) August / September Community Outreach**

Reports from Commissioners regarding community meetings or events which they attended.

**B) Scheduled Outreach Events**

**C) Future Outreach Opportunities**

- 1) Input from Outreach Coordinator on potential outreach events
- 2) Input from Commission Members on potential outreach events

Commissioners and Staff reported on the various community meetings or events they attended.

Mr. Hauptmann advised that Jayne Reid, an Administration of Justice instructor at RCC, had requested that CPRC give a presentation to her Community Relations class. Mr. Hauptmann said that a date had not yet been set, but that it would be sometime in October. He noted that Commissioners would be advised once a date had been selected.

**Meetings and Training Sessions**

Reports from Commissioners regarding CPRC-based meetings, non-Outreach meetings, and / or training sessions attended in August / September.

Commissioners and Staff reported on the various meetings and training sessions they attended.

**Annual Goals**

Discussion of goals for 2017

- A) Review of "Totality of Circumstances" for Officer-Involved Death (OID) case evaluations.
- B) Ensure that CPRC Brochures are in all local City Community Centers
- C) Create and send a separate assessment form to RPD Officers
- D) Receive completed assessment forms from 1% of the city's population

A) Chair Adams advised that a presentation regarding "Totality of Circumstances" and the Hayes case would be done in November.

B) Chair Adams noted that English and Spanish brochures would be placed in community centers once the brochures had been updated and asked Ms. Sherron about the progress. Ms. Sherron advised that the brochure holders had been delivered and that the corrections had been made to the updated Spanish brochure that afternoon and that the print request would be submitted the following day.

C) Commissioner Jackson said that she would present the RPD survey to the Outreach Committee at its next meeting.

D) Chair Adams advised that progress was being made on the receipt of survey forms and that they had been passed out at the Friends of Mt. Rubidoux meeting on September 21<sup>st</sup>.

### **Staff Report**

Mr. Hauptmann had nothing to report.

## **NEW COMMISSION ACTIVITIES & ISSUES**

### **Policy Recommendations**

Discussion and action, if any, to approve the Commission's recommendations resulting from its review of RPD's revised draft of Policy 1009 – Personnel Complaints.

Michael Dunn commented on the fact that the introduction paragraph of the policy spoke to the Commission's review of complaints, but that it only noted the Commission's review of officer-involved death (OID) cases. He noted that the charter gives the Commission the authority to review and investigate OIDs and asked that the policy be modified to note that.

Commissioner Ortiz noted that CPRC's Policies, Procedures, and By-Laws address the Commission's investigative powers.

Chair Adams spoke about the Committee's work on Policy 1009. She noted that she had felt the version they were working on seemed disjointed, so she prepared a reformatted version of the policy so that it flowed better. She said that it was not agendized because it was felt that a meeting with Chief Diaz to discuss the reformatted document would be prudent prior to presenting it to the Commission as a policy recommendation. She said that Chief Diaz was very receptive and appreciative of the modifications, but that there were some additional changes that he wanted to make before it was ready for Commission discussion and final approval and implementation.

Commissioner Ortiz and Chair Adams both thanked Chief Diaz for his open-mindedness and willingness to work with the Commission and accept the suggestions that had been made.

Chair Adams asked Commissioners if they wanted to discuss the recommendations currently agendized or if they preferred to wait for the reformatted version. The general consensus was to wait.

Deborah Wong asked about the audit numbers that Chair Adams had mentioned. Chair Adams noted that one of the recommendations had been for CPRC to select at least five complaints for when the audit was done, but that after discussing it with Chief Diaz, it was decided that a percentage – 30% – would be better.

## **OTHER MATTERS**

### **Commissioner Comments**

Pursuant to Government Code Section 54954.2, Commission members may use this time to make brief announcements or a brief report on their own activities.

Commissioner Kurkoske commented on his experiences at the NACOLE Conference in Spokane, WA. He said it was a new perspective from what he was used to and it helped him learn more about what oversight is across the country. He said it was interesting to learn the different perspectives and

viewpoints and noted how impressed he is with CPRC. He said it is much different in Riverside than in many other cities across the country.

Commissioner Ortiz thanked the Policies, Procedures, and By-Laws (PPBL) Committee for their work on the RPD policy, and especially thanked Chair Adams for her hard work on reformatting the policy. He also thanked RPD and Chief Diaz for being so receptive and open-minded. Chair Adams dittoed Commissioner Ortiz' comments regarding RPD.

**Items for Future Commission Consideration**

Items for future Commission consideration can be agendized by any Commissioner. Discussion and action, if any, will occur only during the meeting for which that item has been agendized.

Deborah Wong asked the Commission to discuss RPD's ability to acquire surplus military equipment and asked that the Commission take a pro-active approach to this issue and try to keep purchases of this equipment from taking place.

**Adjournment**

The Commission adjourned at 6:29 PM.

Respectfully submitted,



PHOEBE SHERRON  
Administrative Assistant

09-27-17 Minutes – September Regular