



Budget Engagement Commission

Meeting Minutes

August 31, 2017 – 5:00 pm,
Mayor Ceremonial Room

Commission Chairperson Calls Meeting to Order

Commission Chairperson Mendez called to order the regular scheduled meeting of the Budget Engagement Commission Meeting at 5:02 pm on August 31, 2017 at the Mayor Ceremonial Room located on the seventh floor of Riverside City Hall.

Pledge of Allegiance to the Flag led by Commission Chairperson Mendez

Commission Secretary Calls Roll - Commissioner Mathis, Mackenroth, Tavaglione, Badger, and Persinger were not present during roll call. All other commissioners were present.

Public Comment

1. Public Comment

Mary Humboldt commented on the City's different MOU's (Memorandum of Understanding) and water and electric rates.

Discussion Calendar

2. Measure Z and Budget Update, Including Measure Z Performance Measures, Preliminary 2018-2020 Biennial Budget Development Schedule, and Recommended Budget Engagement Commission Special Meeting Dates.

Karen Johnson, Principal Management Analyst from the City's Budget Office, introduced the item by providing background information and going over

Attachment 1 – Update on Measure Z Implementation and Recommended Performance Measures and Target Chart.

Attachment 1 Date Corrections:

Item #2 Current Status should read Implemented May 2017

Item #13 Current Status should read Implemented July 2017

Item #33 Current Status should read September 2017

Attachment 2 – Preliminary FY 2018-2020 Biennial Budget Development Schedule

City Staff recommends the following special meeting dates:

November 2, 2017 at 5:00 pm

January 24, 2018 at 4:00 pm

January 25, 2018 at 4:00 pm

April 5, 2018 at 5:00 pm

No public comment for item #2.

During the discussion, several commissioners stated their concerns and requests for future meetings. For the upcoming meeting the Budget department will:

- Invite a representative from the Library to further answer any questions the Budget Engagement Commission may have
- Provide performance measures on Measure Z on actuals that have been received
- Invite the Park, Recreation and Community Services Department to voice their departmental needs

After the discussion, a motion was made to approve special meeting dates: 11/2/2017, 1/24/2018, and 1/25/2018.

Motioned: Commissioner Segura

Second: Commissioner Mayes

Ayes: 13

Noes: 0

Abstentions: 0

Absent: Commissioner Persinger, Badger, Tavaglione, Mackenroth and Mathis

3. Overview of the City Transient Occupancy Tax (TOT) Revenue

Chairperson Mendez introduced Kristie Thomas, Interim Budget and Revenue Manager who provided an overview of the City's TOT revenue.

Public Comment:

Jason Hunter Ward 4 – Had comments related to the Transient Occupancy Tax.

The Commissioners had a brief discussion.

No Motion was required for item #3.

4. California Public Employees' Retirement System (CalPERS) Pension Costs

Chairperson Mendez introduced Adam Raymond, City Chief Financial Officer. Some background information, the Budget Engagement Commission has heard in previous meetings the changes the state has made and have been given updates on estimated PERS cost increase. Mr. Raymond discussed the pension formula and how it has changed over the years.

Public Comment:

Jason Hunter and Mary Humboldt commented on item four.

The Commissioners had a brief discussion.

No Motion was required for item #4.

Approval of Minutes

5. Approval of Minutes of June 8, 2017

Motioned: Commissioner Arballo

Second: Commissioner Hart
Ayes: 12
Noes: 0
Abstentions: 0
Absent: Commissioner Persinger, Badger, Tavaglione, Macenroth, Mathis and Vice Chair Lee

Miscellaneous Budget Engagement Commission Items

6. Code of Ethics and Conduct – Review and Submit Recommendations to the City Council Governmental Affairs Committee

Karen Johnson, Principal Management Analyst commented that annually all commissions must review the Code of Ethics for Riverside. If the Budget Engagement Commission has any recommendation for changes or feedback, it needs to be submitted to the Code of Ethics Board.

The Budget Engagement Commission did not have any recommendations for the Code of Ethics Board.

7. Approve Schedule of Upcoming Meetings:

Motioned: Commissioner Plascencia
Second: Commissioner Mayes
Discussion: Karen Johnson requested clarification for the start times for January 24, 2018 and January 25, 2018
Recommendation by Commissioner Plascencia to conduct the January 24, 2018 and January 25, 2018 meetings from 4:00 pm - 8:00 pm.

Amended Motion to add the April 5, 2018 meeting to the calendar

Motion: Commissioner Plascencia
Second: Commissioner Wright
Ayes: 12
Clarification by Adam Raymond that the motion was for the January 24 & 25 date and time of 4:00 pm and the April 5, 2018 date and time of 5:00 pm.
Noes: 0
Abstentions: 0
Absent: Commissioner Persinger, Badger, Tavaglione, Mackenroth, Mathis and Vice-Chairperson Lee

8. Items for Future Agendas and Updates from City Staff

Library representative for discussion

Representative from Public Utilities regarding rates

Invite Park and Recs to voice their departmental needs

Invite the Police Department to comment on crime and public safety

9. Approve the absence of Commissioners Delgado, Segura, Persinger, and Tavaglione from the June 8, 2017 Budget Engagement Commission Meeting

Motion: Commissioner Arballo
Second: Commissioner Fierro
Ayes: 10
Noes: 0
Abstentions: Commissioner Delgado and Segura
Absent: Commissioner Persinger, Badger, Tavaglione, Mackenroth, Mathis,
and Vice-Chairperson Lee

Adjournment

Chairperson Mendez adjourned the meeting at 6:55 pm.

Respectfully Submitted,

A handwritten signature in black ink, appearing to be 'R. Castillo', with a long horizontal flourish extending to the right.

Ruby Leann Castillo
Management Analyst – City of Riverside