

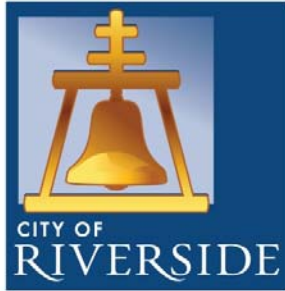
City of Arts & Innovation

## CULTURAL HERITAGE BOARD *Draft MINUTES*

WEDNESDAY, OCTOBER 18, 2017, 3:30 P.M.  
ART PICK COUNCIL CHAMBERS, CITY HALL  
3900 MAIN STREET

### Cultural Heritage Board Members

	WARDS	LECH	TOBIN	VACANT	CUEVAS	PARRISH	FERGUSON	CARTER	PRESTON-CHAVEZ	GILLECE
		1	2	3	4	5	6	7	CW1	CW1
Roll Call:	<b>Present</b>	X	X		X	X	X	X		X
Chair Lech called the meeting to order at 3:30 p.m. with all members present, except Board Member Preston-Chavez.										
The Pledge of Allegiance was given to the flag.										
COMMENTS FROM THE AUDIENCE There were no oral comments at this time.										
<b><u>DISCUSSION CALENDAR</u></b>										
<b><u>PLANNING CASE P17-0031</u></b> – <i>Certificate of Appropriateness – 3933 Mission Inn Avenue (Ward 1)</i>										
Certificate of Appropriateness request by Shonda Herold, of Wakeland Housing Development Corporation, for the construction of a mixed-use project containing: 72 affordable housing units, 5,400 square feet of office and meeting space for the Fair Housing Council of Riverside County, and 3,700 square feet of museum/exhibition space for the Civil Rights Institute. Scott Watson, Assistant Planner, presented the staff report. He stated that two letters in support of the project, an email and a phone call in opposition were received by staff. A copy of the email was distributed to the Board this afternoon. Shonda Herold, Wakeland Housing Development Corporation, addressed the Board and thanked staff for their work on this project. She stated they would be happy to take the Board's comments regarding a taller species of trees into consideration. Comments from the audience: Dawn Hassett, spoke in support of the project. Following discussion the Cultural Heritage Board: 1) Determined that Planning Case P17-0031 is statutorily exempt from the provisions of the California Environmental Quality Act (CEQA) pursuant to Section 15194 (Affordable Housing Exemption) of the CEQA Guidelines, and is further categorically exempt pursuant to Sections 15331 (Historical Resource Restoration/Rehabilitation) and 15332 (In-Fill Development Projects) of the CEQA Guidelines; and 2) Approved Planning Case P17-0031 based on the findings summarized in the staff report and subject to the recommended conditions, thereby issuing a Certificate of Appropriateness for the project.										
	Motion									
	Second		X							X
	Ayes				X	X	X	X		
	Noes	X								



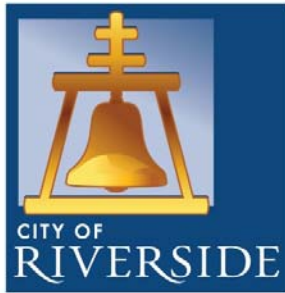
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<p><b>PLANNING CASE P17-0599 – Certificate of Appropriateness – 3649 Mission Inn Avenue, Ward 1</b> Certificate of Appropriateness requested by Diane White of DW Architecture &amp; Design for the Mission Inn Hotel, to modify two storefronts to facilitate the expansion of Casey's Cupcakes on the west side of the Mission Inn Hotel (City Landmark #1). Jennifer Mermilliod, Contract Senior Planner, presented the staff report. She clarified that the project consisted of two storefronts, consisting of three bays as opposed to the notice and staff report description of three storefronts. Diane White, DW Architecture &amp; Design, answered the Board's questions regarding the project. There were no comments from the audience. Following discussion the Cultural Heritage Board: 1. Determined that Planning Case P17-0599 is exempt from the California Environmental Quality Act (CEQA) per Sections 15331 of the CEQA Guidelines; and 2. Approved Planning Case P17-0599, based on the findings outlined in the staff report and subject to staff's recommended conditions, thereby issuing a Certificate of Appropriateness for the project.</p> <p><b>PUBLIC HEARINGS</b> <b>PLANNING CASE P17-0727 – Certificate of Appropriateness – 1850 Benedict Avenue – Ward 3</b> Certificate of Appropriateness request by Michael Mericle, of Teen Challenge, to construct a 1,725 square-foot accessory. Scott Watson, Assistant Planner, presented the staff report. Michael Mericle, responded to the Board's questions and agreed to modifications suggested by the Board. There were no comments from the audience. Following discussion the Cultural Heritage Board: 1. Determined that Planning Case P17-0727 is exempt from the California Environmental Quality Act (CEQA) per Sections 15331 of the CEQA Guidelines; and 2. Approved Planning Case P17-0727, based on the findings summarized in the staff report and subject to the modified conditions of approval: Add conditions, 1e. The existing battlement style parapet shall be revised to be a flat parapet. The flat parapet shall be roughly the height of the proposed gable roof peak. 1f. The gas fuel shown on the elevations shall be relocated to be hidden behind the parapet. A Certificate of Appropriateness was approved for the project.</p>										
	<p>Motion Second All Ayes</p>	X	X		X	X	X	X		X
	<p>Motion Second All Ayes</p>	X	X		X	X	X	X		X



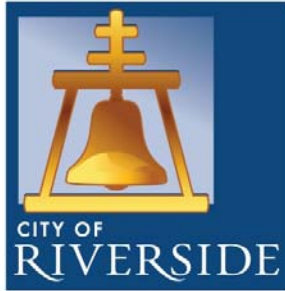
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WARDS	1	2	3	4	5	6	7	CW1	CW1
Board Member Tobin recused himself due to a personal conflict of interest and left the dais.									
<b>PLANNING CASE P17-0589 – Certificate of Appropriateness – 1151 Monte Vista Drive – Ward 2</b>									
Certificate of Appropriateness request by Wayne Andrew of Andrew Landscape Construction, for Mark and Sandra Woods, to construct a rear deck and outdoor kitchen at a single-family residence (William Childs House, City Landmark #81). Scott Watson, Assistant Planner, presented the staff report. Wayne Andrew, Andrew Landscape Construction, spoke on behalf of the owner. There were no comments from the audience. Following discussion the Cultural Heritage Board: 1. Determined that Planning Case P17-0589 is exempt from the California Environmental Quality Act (CEQA) per Sections 15331 of the CEQA Guidelines; and 2. Approved Planning Case P17-0589, based on the findings summarized in the staff report and subject to the recommended conditions of approval thereby issuing a Certificate of Appropriateness for the project.									
Motion Second All Ayes	X			X	X	X	X		X
Board Member Tobin returned to the Dais.		X							
<b><u>MISCELLANEOUS PLANNING AND ZONING ITEMS</u></b>									
<b>ITEMS FOR FUTURE AGENDAS AND UPDATE FROM THE HISTORIC PRESERVATION OFFICER</b>									
Ms. Gettis updated the Board on items approved by City Council and future Cultural Heritage Board agenda items.									
Ms. Mermilliod spoke regarding the CPF Award received for the Home Front at Camp Anza project.									
Board Member Tobin spoke regarding the Cultural Heritage Board's 50 <sup>th</sup> anniversary. The City Council first created the Cultural Heritage Board on November 19, 1968.									
Board Member Tobin also noted that the City of Riverside would also be celebrating its 150 <sup>th</sup> anniversary. He asked that these two items be scheduled on a future agenda to receive input from the Board with regard to the celebration of these events.									



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<b>NOMINATION OF CULTURAL HERITAGE BOARD REPRESENTATIVE TO THE HISTORIC PRESERVATION FUND COMMITTEE (HPFC)</b>  Mr. Watson announced that there are two representatives from the Cultural Heritage Board on the HPFC. The current representatives are James Cuevas, one vacancy and Michelle Gilleece serving as the alternate.  Ms. Gilleece stated she would like to remain an alternate.  Board Member Tobin volunteered to fill the vacancy.  A motion was made to elect Charles Tobin to fill the vacancy on the HPFC.										
	Motion				X					
	Second									X
	Ayes	X				X	X	X		
	Abstain		X							
<b>CULTURAL HERITAGE BOARD 3<sup>RD</sup> QUARTER ATTENDANCE REPORT</b>  A motion was made to approve the 3 <sup>rd</sup> Quarter attendance report.										
	Motion									X
	Second							X		
	All Ayes	X	X		X	X	X			
<b><u>MINUTES</u></b>  The Minutes of August 16, 2017 were approved as presented.										
	Motion									X
	Second						X			
	All Ayes	X	X		X	X		X		
<b><u>ADJOURNMENT</u></b>  The meeting was adjourned at 5:37 p.m. to the meeting of November 15, 2017 at 3:30 pm.										