



*City of Arts & Innovation*

# City Council Memorandum

**TO: HONORABLE MAYOR AND CITY COUNCIL**      **DATE: NOVEMBER 28, 2017**  
**FROM: PUBLIC UTILITIES**      **WARDS: ALL**  
**SUBJECT: ACTION PLAN UPDATE FOR THE FY2017 PERFORMANCE ASSESSMENT AND FINANCIAL EXPENDITURE AUDIT BY BAKER TILLY AND ORGANIZATIONAL ASSESSMENT BY HOMETOWN CONNECTIONS**

## **ISSUE:**

Receive and file an update on the action plans for the FY2017 Performance Assessment and Financial Expenditure Audit by Baker Tilly and the Organizational Assessment by Hometown Connections.

## **RECOMMENDATIONS:**

That the City Council receive and file this report updating the action plans for FY2017 Performance Assessment and Financial Expenditure Audit by Baker Tilly and the Organizational Assessment by Hometown Connections.

## **BOARD RECOMMENDATION:**

On October 23, 2017, the Board of Public Utilities (Board) with seven of eight members present, unanimously voted to recommend that the City Council receive and file an update on the action plans for the FY2017 Performance Assessment and Financial Expenditure Audit by Baker Tilly and the Organizational Assessment by Hometown Connections.

## **BACKGROUND:**

On July 25, 2016 and July 26, 2016, the Public Utilities Department Performance Audit and the Financial Review of Expenditures for the three year period ending June 30, 2015, was presented to the Board and City Council, respectively. City Council accepted the report and directed the Public Utilities Department staff to return to the Public Utilities Board in September 2016 with a detailed action plan and timeline, including the financial impact. On September 26, 2016, staff presented an update to the Board including a detailed action plan. The Board directed staff to return with a six month update.

On April 25, 2016, the Hometown Connections Organizational Review of the Public Utilities Department was presented to the Board of Public Utilities. Subsequent to this review, the external performance audit was completed and presented to the Board and City Council on July 25 and July 26, 2016, respectively. A number of the recommendations between the reviews overlapped.

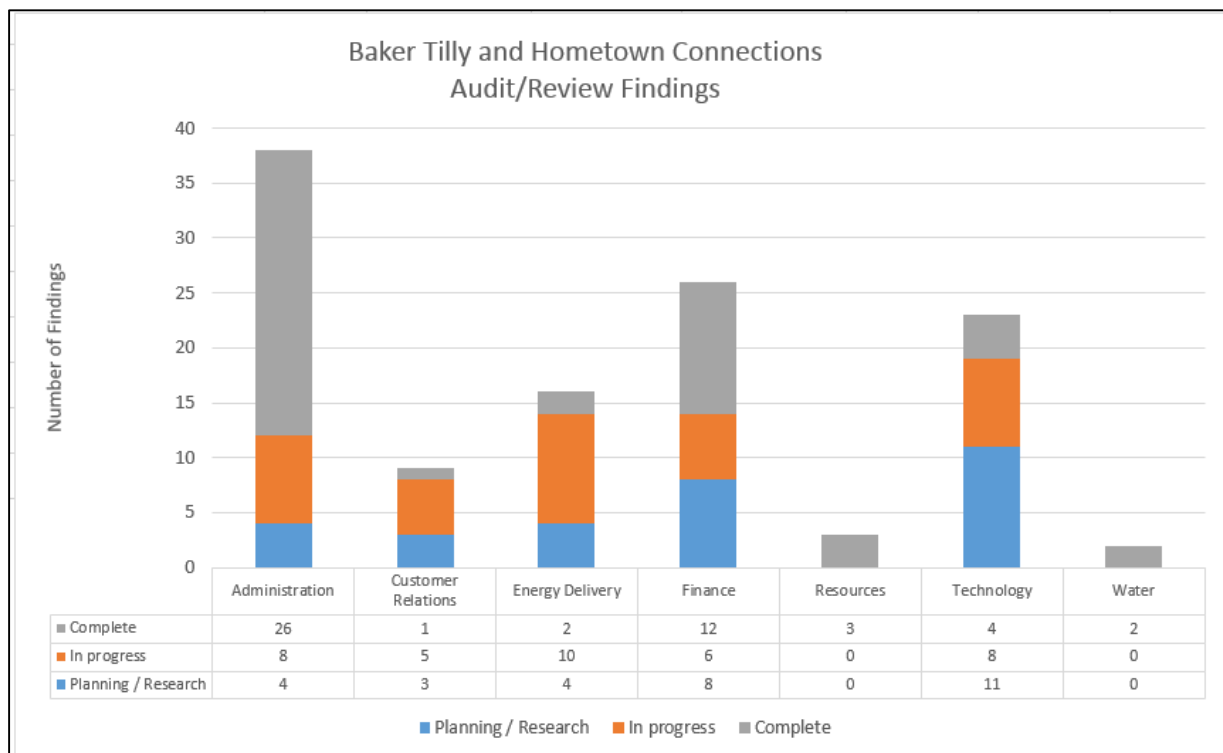
On September 26, 2016, staff presented an update to the Board including a detailed action plan. The Board directed staff to return with an update every 6 months. Our last update was in April 2017.

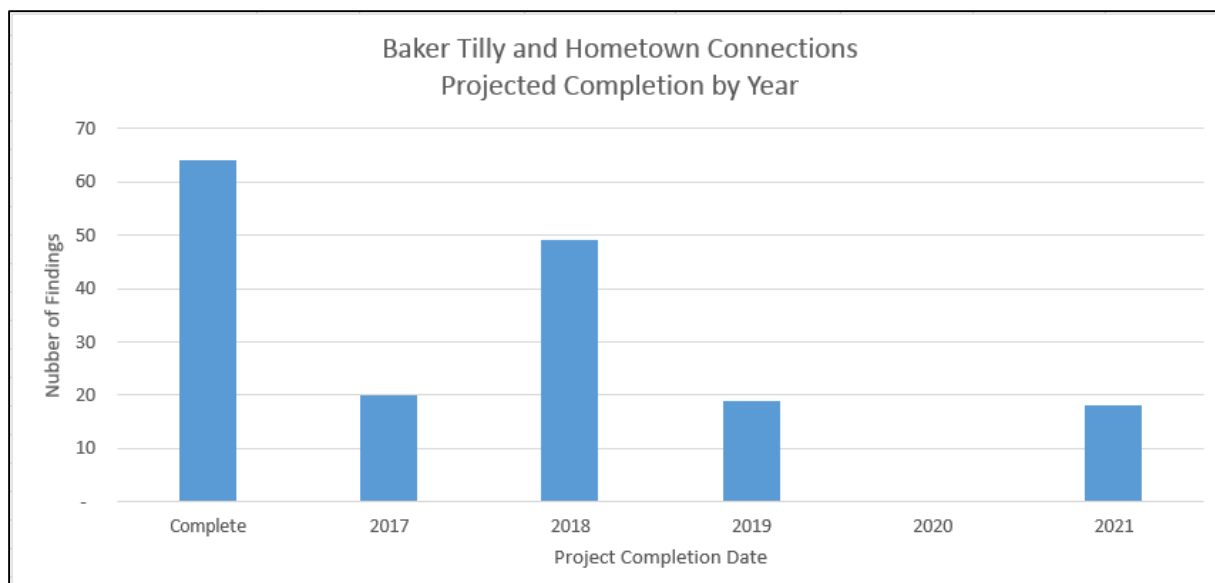
## **DISCUSSION:**

To date, 14 of the 53 recommendations by Baker Tilly have been completed; 17 recommendations are in progress; and 22 recommendations are in the planning/research phase.

Thirty-six of the 64 recommendations by Hometown Connections are complete; 20 recommendations are in progress; and 12 recommendations are in the planning/research phase.

Overall, 42.7% of the recommendations/implementation plans have been completed up from 23% completion from the last update in April 2017. The graphics below reflect progress on the combined recommendations from Baker Tilly and Hometown Connections.





### **FISCAL IMPACT:**

There is no fiscal impact associated with review of the Action Plan update at this time.

Prepared by: Girish Balachandran, Utilities General Manager  
 Certified as to  
 availability of funds: Adam Raymond, Chief Financial Officer/City Treasurer  
 Approved by: John A. Russo, City Manager  
 Approved as to form: Gary G. Geuss, City Attorney

### **Attachments:**

1. Action Plan
2. Presentation
3. Draft Board Minutes