



City of Arts & Innovation

# Airport Commission

**TO: HONORABLE COMMISSIONERS**

**DATE: DECEMBER 13, 2017**

**FROM: GENERAL SERVICES DEPARTMENT**

**SUBJECT: AIRPORT MANAGER'S OPERATION AND ACTIVITY REPORT**

## **ISSUE:**

Receive a report from the Airport Manager on Riverside Municipal Airport operations and activity.

## **RECOMMENDATION:**

That the Airport Commission receive this report on Riverside Municipal Airport operations and activity.

## **BACKGROUND:**

The Airport Manager's report is provided to inform the Airport Commission (Commission) about operations, City Council actions, events, meetings and other issues impacting the Riverside Municipal Airport (Airport).

### **Operations:**

Aircraft Operations (takeoffs and landings)			
Year over Year	Jan – Oct 2016	Jan – Oct 2017	Variance
	88,569	84,049	(5%)
Monthly	Oct 2016	Oct 2017	
	8,979	7,904	(12%)

Construction during the month of October had a significant impact on flight operations. An increase in aviation fuel prices also contributed to lower operations.

Financials<sup>1</sup>:

	FY 2017/18 BUDGET	FY 2017/18 ACTUAL (YEAR TO DATE)	VARIANCE (BUDGET TO ACTUAL)	
<b>Expenditures</b>	\$1,278,870	\$350,667	\$(928,203)	27%
<b>Revenue</b>	\$1,508,345	\$509,080	\$(999,265)	34%
<b>Fuel Flowage Fees*</b>	\$ 20,000	\$ 6,144	\$(12,856)	31%

<sup>1</sup> Through October 31, 2017.

City Council and Committee Actions:

- October 24, 2017: The Airport Commission provided an annual update to the City Council.
- November 7, 2017: City Council awarded the Hangar Painting Project to U.S. National Corporation of Pacoima, Ca. The project is for the painting of six (6) aircraft hangar structures for a bid amount of \$62,000, with a 25% contingency to allow for unforeseen structural issues, for a total amount of \$77,500.

Other Activities and Events:

- Construction for the rehabilitation of the aircraft apron and runway began on schedule on October 9<sup>th</sup> and was completed on October 23, 2017, two days ahead of schedule.

**Before:**





**After:**



**Pilot view on approach:**



- Staff continues to work on a Request for Proposals to retain a firm to prepare medium and long term Airport strategies to identify core capabilities and opportunities to maximize the Airport's competitive position in the Region.
- Staff is in negotiations with a prospective tenant to occupy the former 10,000 square foot Federal Aviation Administration (FAA) building and associated aircraft parking area located at 6977 Flight Road. The facility is currently leased by Riverside Public Utilities and used for storage.
- The hangar inspection program continues and has received positive results from tenants. This program ensures compliance with new Federal regulations (primarily to confirm the hangar's primary use is for the storage of aircraft). Thirty-five (35) of ninety-four (94) hangars have been inspected to date, the results of which reflect tenants are complying with federal regulations.
- Staff continues efforts to engage airport tenants, the pilot community as well as local residents and businesses. The following is a listing of recent events:
  - The Riverside Mini-Makers Faire was held September 23, 2017 in the Airport terminal with 350 participants interacting with partnering agencies' displays. In addition to robots, flight schools and motorized legos, the event featured a popular STEM lab run by the Girl Scouts of San Geronio.
  - The Airport was the host site for a free Experimental Aircraft Association's ground school course and discovery flight. Approximately 15 pilots donated their time and aircraft to introduce the general public to aviation and flight.
  - The 3<sup>rd</sup> Annual Trunk or Treat was held on Friday, October 27, 2017 in the Airport parking lot. This event is coordinated by the Riverside Police Assistance League with assistance from Airport staff. Approximately 2,200 free hotdogs were provided to the children attending the event.
  - The 2017 Fly-In Pancake Breakfast was held on Saturday, November 4, 2017 and offered pilots an opportunity to participate in a Spot Landing Competition. Pilots could also earn a free pancake breakfast hosted by the Commemorative Air Force by completing three touch-and-go's.
  - In collaboration with the U.S. Marine Corps, Riverside Airport is an official drop-off site for the annual Toys for Tots. The toy collection boxes will be located in the Terminal lobby from November 13, 2017 until December 12, 2017.

Six Month Look Ahead:

The table below identifies a timeline of upcoming items.

<i>Item</i>	<i>60 days</i>	<i>90 days</i>	<i>120 days</i>
Hangar Paint Project	X		
Hangar G RFP	X		
Airport Strategy RFP/Q		X	
Westside Development RFP			X

**FISCAL IMPACT:**

There is no fiscal impact associated with receiving this monthly activity report.

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