



City of Arts & Innovation

Museum Board Memorandum

TO: METROPOLITAN MUSEUM BOARD **DATE: December 13, 2017**

FROM: MUSEUM DEPARTMENT

**SUBJECT: DETERMINE WHETHER MUSEUM BOARD MEMBER ABSENCES FOR THE
NOVEMBER 30, 2017 SPECIAL BOARD MEETING SHOULD BE RECORDED
AS AN EXCUSED OR UNEXCUSED ABSENCE**

ISSUE:

Determine whether the absences of Board members Holly Evans, Rose Monge & Dawn Gleason on November 30, 2017, should be recorded as an excused or unexcused absence.

RECOMMENDATION:

That the Museum Board motion each absence as excused or unexcused for the following Museum Board members: Holly Evans (personal), Rose Monge (personal) and Dawn Gleason (business) from the November 30, 2017 Special Museum Board meeting.

BACKGROUND:

Board members Rose Monge, Dawn Gleason and Holly Evans contacted Museum staff via email prior to the Museum Board meeting to communicate that they would be unable to attend the special Museum Board meeting on November 30, 2017.

FISCAL IMPACT:

There is no fiscal impact associated with this report.

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