



City of Arts & Innovation

Metropolitan Museum Board

TO: HONORABLE MAYOR AND CITY COUNCIL DATE: JANUARY 10, 2018

FROM: MUSEUM & CULTURAL AFFAIRS DEPARTMENT

SUBJECT: UPDATE ON THE RIVERSIDE METROPOLITAN MUSEUM PROPOSED TWO-YEAR BUDGET FOR FY18-20

ISSUE:

Update on the Riverside Metropolitan Museum Proposed two-year Budget for FY18-20.

RECOMMENDATIONS:

Receive and file an update on the proposed Riverside Metropolitan Museum two-year Budget for FY18-20.

BACKGROUND:

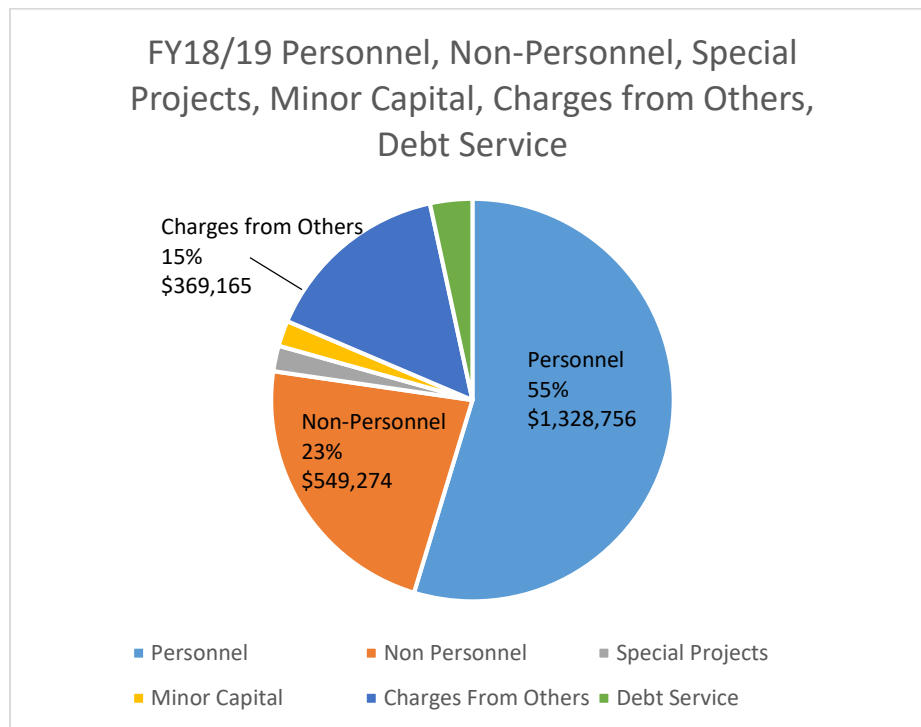
In December 2015, the City Council approved the move to a 2-year budget in the context of a five-year plan. The City is planning the two-year budget for FY2018-20. The City's fiscal years begin in July and end in June.

DISCUSSION:

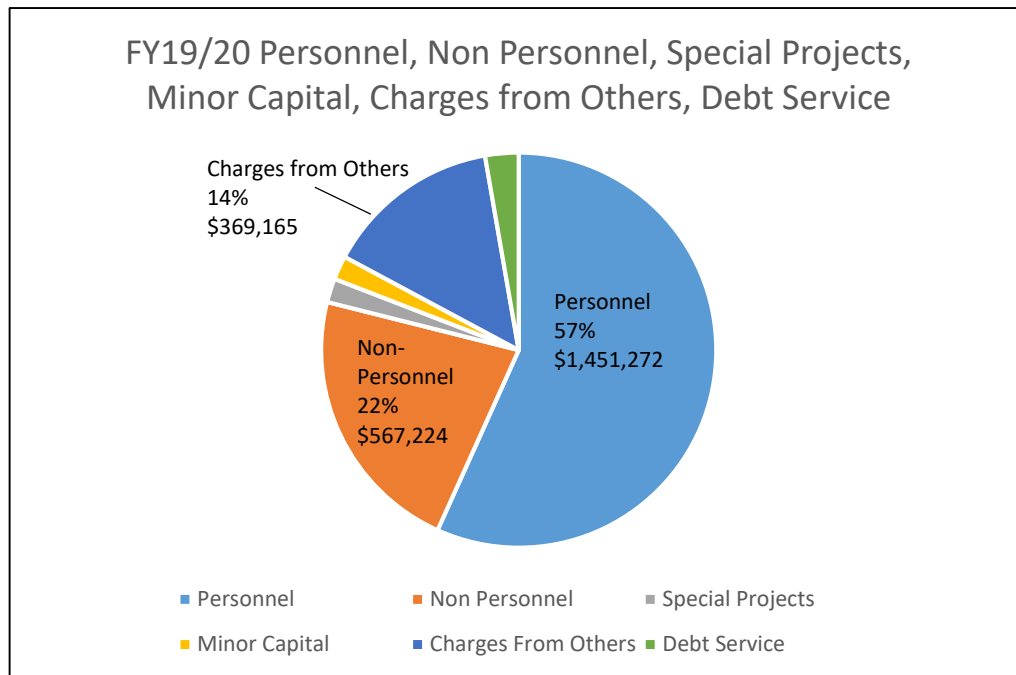
The following information represents the Museum's proposed budget for the FY2018/19 and FY2019/20 budget as of the publication date of this Board Report. The Finance Department has requested that departments prepare 4% budget reductions. The Museum has met this requirement by not filling the Office Specialist and the Museum Maintenance Worker positions that are currently vacant.

Total Proposed Budget Breakdown by Category:

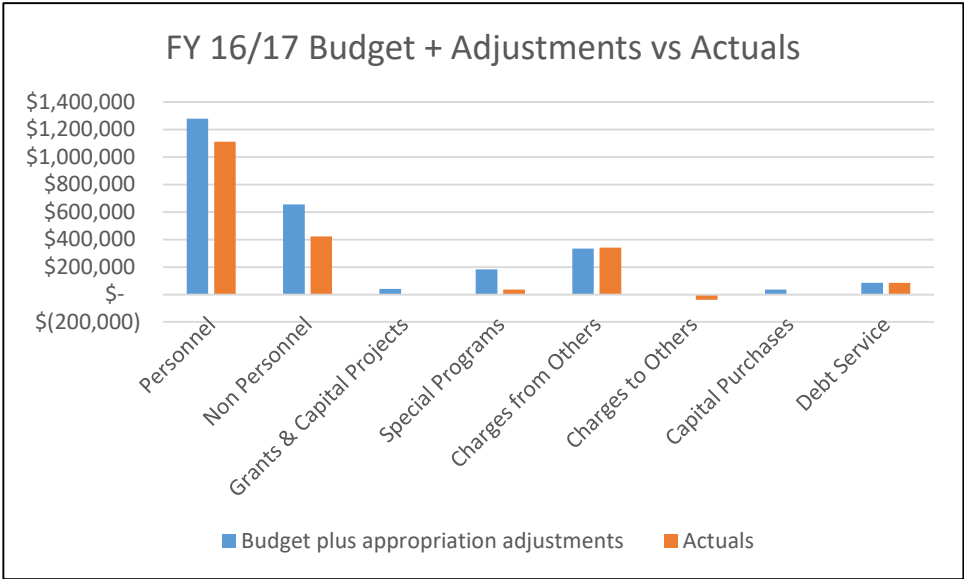
Budget Category	FY18/19 Personnel, Non Personnel, Special Projects, Minor Capital, Charges from Others, Debt Service	FY18/19 % Personnel, Non Personnel, Special Projects, Minor Capital, Charges from Others, Debt Service
Personnel	\$ 1,328,756	55%
Non Personnel	\$ 549,274	23%
Special Projects	\$ 50,000	2%
Minor Capital	\$ 50,000	2%
Charges From Others	\$ 369,165	15%
Debt Service	\$ 82,464	3%
Total	\$ 2,429,659	100%
Includes 4% Reduction		



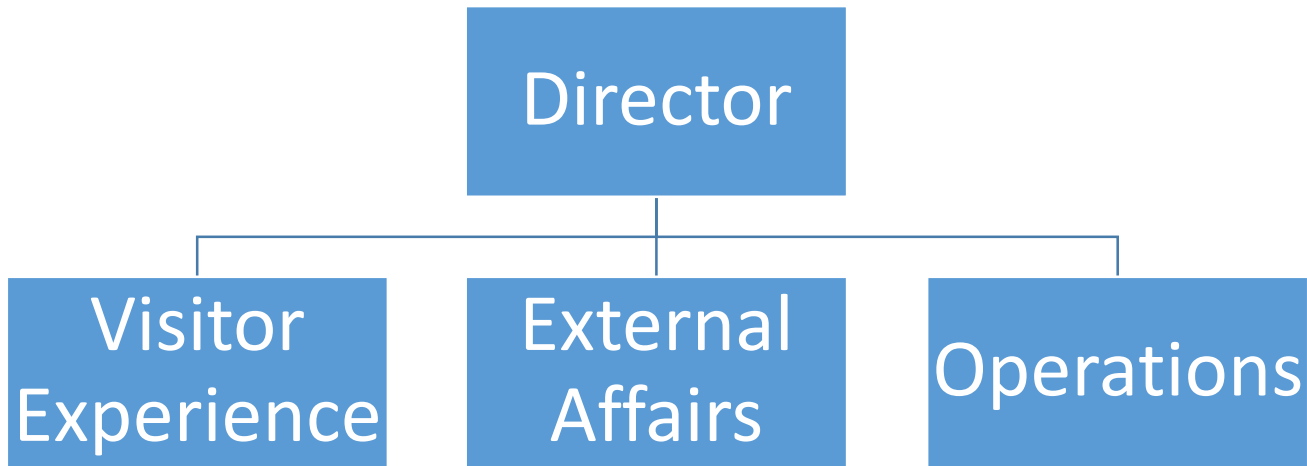
Budget Category	FY19/20 Personnel, Non Personnel, Special Projects, Minor Capital, Charges from Others, Debt Service	FY19/20 % Personnel, Non Personnel, Special Projects, Minor Capital, Charges from Others, Debt Service
Personnel	\$ 1,451,272.00	57%
Non Personnel	\$ 567,224.00	22%
Special Projects	\$ 50,000.00	2%
Minor Capital	\$ 50,000.00	2%
Charges From Others	\$ 369,165.00	14%
Debt Service	\$ 70,035.00	3%
Total	\$ 2,557,696.00	100%
Includes 4% reduction		



Budget vs Actuals FY16/17:



Proposed Museum Organizational Structure:



Capital Improvement Project (CIP) Requests:

Cost estimates are from General Services Department project team with input from Museum. Actual costs are subject to changes in the economy, contractor costs, and conditions at time of bid.

Item #	Structure	Description	Priority	Cost Estimate	Notes
1	Metropolitan Museum	Main Museum Rehabilitation	1	\$ 4,660,706	FY18/20 submission
2	Heritage House	Exterior Wood Repairs	1	\$ 90,000	FY18/20 submission & Prior Year Submission, unfunded
3	Heritage House	Block Wall	2	\$ 20,000	FY18/20 submission, unfunded
4	Heritage House	Termite Tenting	3	\$ 9,000	FY18/20 submission, unfunded
5	Heritage House	Exterior Paint	4	\$ 60,000	FY18/20 submission, unfunded
6	Heritage House	Panic Buttons/Security	5	\$ 5,000	FY18/20 submission & Prior Year Submission, unfunded
7	Heritage House	Perimeter Fencing	6	\$ 65,000	FY18/20 submission, unfunded
8	Heritage House	Window Tinting	7	\$ 20,000	Prior year submission, unfunded
9	Heritage House	Exterior Lighting	TBD	\$ 200,000	Prior year submission, unfunded
10	Heritage House	HVAC Replacement	TBD	\$ 100,000	Prior year submission, unfunded
11	Heritage House	ADA Elevator	TBD	\$ 20,000	Prior year submission, unfunded
12	Heritage House	Structural Assessment	TBD	\$ 15,000	Prior year submission, unfunded
13	Heritage House	Rewiring/period lighting	TBD	\$ 150,000	Prior year submission, unfunded
14	Heritage House	Paint	TBD	\$ 60,000	FY18/20 submission & Prior Year Submission, unfunded
15	Rumsey 1	Shelving	1	\$ 251,000	Prior year submission, unfunded
16	Rumsey 1	Demolition of stairs	2	TBD	FY18/20 submission, unfunded
17	Rumsey 1	Demolition of door enclosure	3	TBD	FY18/20 submission, unfunded
18	Rumsey 1	Lighting upgrade	4	TBD	FY18/20 submission, unfunded

Item #	Structure	Description	Priority	Cost Estimate	Notes
19	Rumsey 2	Shelving	1	\$ 106,000	FY18/20 submission, unfunded
20	Rumsey 2	Removal of garage	2	TBD	FY18/20 submission, unfunded
21	Rumsey 2	Lighting upgrade	3	TBD	FY18/20 submission, unfunded
22	Harada House	Foundation	1	TBD	FY18/20 submission & Prior Year Submission, unfunded
23	Harada House	Restoration/Preservation	2	TBD	FY18/20 submission & Prior Year Submission, unfunded
24	Robinson House	Foundation Repairs	TBD	TBD	Prior Year Submission, unfunded
25	Robinson House	Garage Demolition	TBD	TBD	Prior Year Submission, unfunded
26	Robinson House	General Preservation	TBD	TBD	Prior Year Submission, unfunded
27	Robinson House	Interpretive Center	TBD	TBD	Prior Year Submission, unfunded

FISCAL IMPACT:

The total fiscal impact of the proposed budget will be determined with the adoption of the FY18/20 budget.

Approved by: Alexander T. Nguyen, Assistant City Manager/Acting Museum Director