



Community & Economic Development Department

Planning Division

3900 Main Street, Riverside, CA 92522 | Phone: (951) 826-5371 | RiversideCA.gov

HISTORIC PRESERVATION FUND COMMITTEE MEETING DATE: JANUARY 8, 2018

AGENDA ITEM NO.: 3

I. CASE NUMBER: P16-0571

II. PROJECT SUMMARY:

- 1) **Proposal:** Request for a one-year time extension to complete project associated with the previously approved \$25,000 Historic Preservation Fund Grant, awarded on October 17, 2016.
- 2) **Location:** 2490 Prince Albert Drive
- 3) **Ward:** 2
- 4) **Applicant:** Kathy Allavie
- 5) **Case Planner:** Scott Watson, Assistant Planner
(951) 826-5507
swatson@riversideca.gov

III. RECOMMENDATION:

That the Historic Preservation Fund Committee:

1. **APPROVE** the requested one-year time extension for Planning Case P16-0571.

IV. BACKGROUND/HISTORY:

On October 17, 2016, the Historic Preservation Fund Committee unanimously approved the Grant Cycle IV Funding Plan, which included the approval of Planning Case P16-0571, a request by Kathy Allavie for \$25,000 towards a \$60,000 project for a like-for-like reroofing at a single-family residence at 2490 Prince Albert Drive (City Landmark #89 and City Structure of Merit #76).

Item #9, Project End Date, of the agreement executed by the city states, "The Project shall be completed within one year of the execution of the grant agreement or by June 30, 2018, whichever comes first, or the date any appeals are final. Should any problems arise, a written request for an extension of the project must be submitted to the Historic

Preservation Fund Committee at least 30 days prior to the expiration date." The grant agreement was executed on February 21, 2017.

On December 11, 2017, Staff received a written request from Ms. Allavie requesting a time extension to complete the project (Exhibit 1), which is more than 30 days prior to the expiration of the contract. The request expresses that the project completion has been delayed due to the inability to find a contractor able to complete the work.

V. ENVIRONMENTAL ANALYSIS:

It has been determined this project is exempt from the provisions of the California Environmental Quality Act (CEQA) pursuant to Guidelines Section 15331 (Historical Resource Restoration/Rehabilitation).

VI. EXHIBITS:

1. Letter from Kathy Allavie

December 11, 2017

Erin Gettis and Scott Watson

Historic Preservation Department, City of Riverside

3900 Main Street, 3rd Floor

Riverside, CA 92501

Dear Ms. Gettis, Mr. Watson, and the City of Riverside,

It is my intent to finish the roofing project that is outlined in my grant award contract with the City of Riverside. To that end, I have hired a company to begin the roofing job in January, 2017. On the chance that unforeseen issues arrive with the project, or that there might be delays in building permits, I would like to ask that I be granted an extension to the grant, so that I might be assured of fulfilling the agreement properly and staying within the terms of the agreement.

Staff has been very helpful to me as I have navigated this system over the past two years and I appreciate the consideration you can give my request.

Sincerely,

Kathy Allavie

(Homeowner, Grant Recipient)

2490 Prince Albert Drive

Riverside, CA 92507