



**Community & Economic Development Department**

**Planning Division**

3900 Main Street, Riverside, CA 92522 | Phone: (951) 826-5371 | [RiversideCA.gov](http://RiversideCA.gov)

**HISTORIC PRESERVATION FUND COMMITTEE MEETING DATE: JANUARY 8, 2018**

**AGENDA ITEM NO.: 4**

**I. CASE NUMBER: P16-0577**

**II. PROJECT SUMMARY:**

- 1) **Proposal:** Request for a one-year time extension to complete project associated with the previously approved \$10,000 Historic Preservation Fund Grant, awarded on October 17, 2016.
- 2) **Location:** 3728 Rosewood Place
- 3) **Ward:** 1
- 4) **Applicant:** Shwu-Ying Jong
- 5) **Case Planner:** Scott Watson, Assistant Planner  
(951) 826-5507  
[swatson@riversideca.gov](mailto:swatson@riversideca.gov)

**III. RECOMMENDATION:**

**That the Historic Preservation Fund Committee:**

1. **APPROVE** the requested one-year time extension for Planning Case P16-0577.

**IV. BACKGROUND/HISTORY:**

On October 17, 2016, the Historic Preservation Fund Committee unanimously approved the Grant Cycle IV Funding Plan, which included the approval of Planning Case P16-0577, a request by Shwu-Ying Jong for \$10,000 towards a \$20,000 project for a like-for-like reroofing at a single-family residence at 3728 Rosewood Place, a Contributor to the Wood Streets Neighborhood Conservation Area.

Item #9, Project End Date, of the agreement executed by the city states, "The Project shall be completed within one year of the execution of the grant agreement or by June 30, 2018, whichever comes first, or the date any appeals are final. Should any problems arise, a written request for an extension of the project must be submitted to the Historic

Preservation Fund Committee at least 30 days prior to the expiration date." The grant agreement was executed on February 21, 2017.

On December 14, 2017, Staff received a written request from Ms. Jong requesting a time extension to complete the project (Exhibit 1), which is more than 30 days prior to the expiration of the contract. The request expresses that the project completion has been delayed due to contractor being unavailable until 2018.

## **V. ENVIRONMENTAL ANALYSIS:**

It has been determined this project is exempt from the provisions of the California Environmental Quality Act (CEQA) pursuant to Guidelines Section 15331 (Historical Resource Restoration/Rehabilitation).

## **VI. EXHIBITS:**

1. Letter from Shwu-Ying Jong

City of Riverside  
Attn: Scott Watson, Historic Preservation Assistant Planner  
Community & Economic Development Department  
3900 Main Street  
Riverside, CA 92522

December 14, 2017

Re: Request for Extension of Historic Preservation Grant

Dear Scott:

I would like to make a request to extend the historic preservation grant fund for 3728 Rosewood Place to replace the roof. The contractor I will be hiring will not be available until 2018 to work on the project.

Thank you for your consideration.

Sincerely,

A handwritten signature in blue ink, appearing to read 'Shwu-Ying Jong', with a stylized, flowing script.

Shwu-Ying Jong