



City of Arts & Innovation

City Council Memorandum

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TO: HONORABLE MAYOR AND CITY COUNCIL DATE: FEBRUARY 6, 2018

FROM: GENERAL SERVICES DEPARTMENT WARD: 6

SUBJECT: MEASURE Z – AWARD BID NO. 7526 TO R&R ROOFING AND WATERPROOFING, INC. FOR REMOVAL AND REPLACEMENT OF THE ROOF AT FIRE STATION NUMBER 8 IN THE AMOUNT OF \$72,844.75 AND AUTHORIZE 15% CHANGE ORDER AUTHORITY UP TO \$10,926 FOR A TOTAL CONTRACT AMOUNT OF \$83,770.75

ISSUES:

Award Bid No. 7526 to R&R Roofing and Waterproofing, Inc., of Lake Elsinore, California for the removal and replacement of the roof at the Riverside Fire Station Number 8 located at 11076 Hole Avenue in the amount of \$72,844.75; and authorize 15% change order authority up to \$10,926 for a total contract amount of \$83,770.75.

RECOMMENDATIONS:

That the City Council:

1. Award Bid No. 7526 to R&R Roofing and Waterproofing, Inc., of Lake Elsinore, California in the amount of \$72,844.75 for the removal and replacement of the roof at the Riverside Fire Station Number 8 located at 11076 Hole Avenue;
2. Authorize 15% change order authority in an amount up to \$10,926 for project changes including, but not limited to, unforeseen conditions, or necessary design changes for a total contract amount of \$83,770.75; and
3. Authorize the City Manager, or his designee, to execute a Construction Agreement with R&R Roofing and Waterproofing, Inc. including making minor and non-substantive changes.

BACKGROUND:

Measure Z was approved by Riverside voters on November 8, 2016 and authorized a one-cent increase in the City's sales tax rate, which began on April 1, 2017. On January 31, 2017, City Council received a report on Proposed Measure Z spending priorities, provided comments and

directed staff to work with the Budget Engagement Commission to refine the five-year spending plan for Measure Z.

On May 16, 2017, the City Council approved a Five-Year Spending Plan for Measure Z, which included multi-year funding for deferred maintenance projects as follows: FY 2017-18 (\$1,000,000); FY 2018-19 (\$1,500,000); FY 2019-20 (\$250,000); and FY 2020-21 (\$1,450,000).

DISCUSSION:

The General Services Department is responsible for oversight of the Facilities Maintenance and Capital Improvement Programs for core City departments and facilities, including Police, Fire, Library, Museum, City Hall and the City Corporation Yard. Many existing facilities are experiencing impacts from aging and deferred maintenance. Measure Z funds are being deployed to address many of these issues in accordance with the May 16, 2017 City Council approved Five-Year Spending Plan.

Fire Station Number 8 Roof Project:

Riverside Fire Station Number 8, located at 11076 Hole Avenue, was constructed in 1977 and originally had a rock covered roofing system. That roof was replaced with a light weight concrete roof tile system in 1992, which has been in place for the past 25 years. The roof has experienced numerous leaking issues for a number of years and due to the composition and deterioration of the existing lightweight concrete tiles, it is no longer feasible to continue repair efforts. This project will remove and replace the existing lightweight concrete tiles with a new 30-year asphalt shingle roofing system complete with new flashings, edge metal, gutters and downspouts.

On November 30, 2017, the Purchasing Division of the Finance Department posted Bid No. 7526 to remove and replace the roof at the Riverside Fire Station Number 8. Ten (10) responses were received. R&R Roofing and Waterproofing, Inc., was deemed the lowest, responsive bidder in the amount of \$72,844.75, 13% lower than the next lowest, responsive bidder.

Staff is also requesting a 15% contingency in the amount of \$10,926 for a total contract amount of \$83,770.75 for unanticipated changes due to the age and condition of the roof deck, and/or design changes if additional minor repair needs are discovered.

The Purchasing Services Manager and the Fire Department Chief concur that the recommendation actions comply with the current City of Riverside’s Purchasing Resolution.

FISCAL IMPACT:

The total fiscal impact of this action is \$83,770.75. Funds are available in the Measure Z Account Number 2210009-424130 to complete this project.

Prepared by: Carl Carey, General Services Director
Certified as to
Availability of funds: Adam Raymond, Chief Financial Officer/City Treasurer
Approved by: Marianna Marysheva, Assistant City Manager
Approved as to form: Gary G. Geuss, City Attorney

Attachment: Bid Recommendation