

CITY OF RIVERSIDE

BOARD OF PUBLIC UTILITIES

Minutes of: Regular Meeting of the Board of Public Utilities  
Date of Meeting: January 22, 2018  
Time of Meeting: 6:30 p.m.  
Place of Meeting: Art Pick Council Chambers  
3900 Main Street (at Main and Tenth Streets)  
Riverside, California

**DRAFT**

**PLEDGE OF ALLEGIANCE TO THE FLAG WAS GIVEN**

**Roll Call**

Present: Dave Austin (Chair) Jennifer O'Farrell (Vice Chair)  
Kevin Foust Gil Oceguela  
Jo Lynne Russo-Pereyra Andrew Walcker  
  
Absent: David Crohn (unexcused absence)  
Elizabeth Sanchez-Monville (absence due to personal business)

**CITIZENS PARTICIPATION**

- 1 Ms. Mary Tyler expressed thanks to the Water Operations Manager David Garcia for the help she received from him regarding her questions on her tap water.

**CONSENT CALENDAR**

A motion was made to approve the following items on the Consent Calendar, with the exception of Item 6, **SIXTH AMENDMENT TO LEASE AGREEMENT WITH RAINCROSS HOSPITALITY CORPORATION DOING BUSINESS AS RIVERSIDE CONVENTION & VISITORS BUREAU – MISSION SQUARE OFFICE BUILDING, 3750 UNIVERSITY, SUITE 570, FOR A FIVE-YEAR TERM IN THE AMOUNT OF \$714,388**, which was placed on the Discussion Calendar:

Motion – Russo-Pereyra. Second – Foust.

Ayes: Austin, O'Farrell, Foust, Oceguela, Russo-Pereyra, and Walcker.

Absent: David Crohn (unexcused absence)  
Sanchez-Monville (absence due to personal business)

**Minutes**

- 2 The minutes from the Board of Public Utilities regular meeting held on January 8, 2018 was approved as submitted.

### Electric Items

- 3 CABLE REPLACEMENT PROJECT FOR PHASE 1 OF CANYON CREST AREAS 2 AND 3 – APPROVE WORK ORDER NO. 1813369 FOR \$136,000

The Board of Public Utilities approved Work Order No. 1813369 for the Cable Replacement Project for Phase 1 of Canyon Crest Areas 2 and 3 in the amount of \$136,000.

### Water Items

- 4 SHAREHOLDER PROXY AUTHORITY FOR MUTUAL WATER COMPANIES

The Board of Public Utilities approved and recommended that the City Council confirm the voting representatives and alternates outlined in the report and delegate authority to any designated representative or alternate to vote the City's shares as the City's proxy at all meetings of the respective mutual water companies.

- 5 PURCHASE OF ULTRASONIC WATER METERS NEEDED FOR LARGE COMPOUND WATER METER REPLACEMENTS – \$263,600

The Board of Public Utilities approved an expenditure of \$263,600 for the purchase of Master Meter Octave Ultrasonic water meters ranging in size from three-inch to ten-inch from Core & Main LP for large compound water meter replacements at various locations throughout the City of Riverside's water service territory.

### Other Items

- 6 **MOVED TO DISCUSSION CALENDAR**

### **DISCUSSION CALENDAR**

- 6 SIXTH AMENDMENT TO LEASE AGREEMENT WITH RAINCROSS HOSPITALITY CORPORATION DOING BUSINESS AS RIVERSIDE CONVENTION & VISITORS BUREAU – MISSION SQUARE OFFICE BUILDING, 3750 UNIVERSITY, SUITE 570, FOR A FIVE-YEAR TERM IN THE AMOUNT OF \$714,388

Board Chair Austin requested this item be placed on the Discussion Calendar to discuss the lease agreement in more detail. Real Property Services Manager David Welch answered questions regarding the sixth amendment to the lease agreement from the Board.

Following discussion, the Board of Public Utilities recommended that the City Council:

1. Approve the Sixth Amendment to Lease Agreement with Raincross Hospitality Corporation doing business as Raincross Convention & Visitors Bureau for a five-year term with one option for a five-year extension, for approximately 4,488 square feet of rentable space located at 3750 University Avenue, Suite 570; and
2. Authorize the City manager, or his designee, to execute the Sixth Amendment to Lease Agreement and the one optional five-year extension, with Raincross Hospitality Corporation doing business as Raincross Convention & Visitors Bureau, including making minor, non-substantive changes, and to sign all documents and instruments necessary to complete the transaction.

Motion – Walcker. Second – Ocegüera.

Ayes: Austin, O'Farrell, Foust, Ocegüera, Russo-Pereyra, and Walcker.

Absent: David Crohn (unexcused absence)  
Sanchez-Monville (absence due to personal business)

- 7 AWARD OF A PURCHASE ORDER TO NORTHEAST POWER SYSTEMS, INC OF QUEENSBURY, NEW YORK IN THE AMOUNT OF \$2,562,558 – APPROVE WORK ORDER NO. 1814007 FOR SUBSTATION CAPACITOR UPGRADE PROJECT FOR \$5,306,000

Assistant General Manager/Energy Delivery George Hanson gave a presentation of the background and benefits of fully enclosed capacitor banks and answered questions from the Board.

Following discussion, the Board of Public Utilities:

1. Awarded a purchase order to the lowest responsive and responsible bidder Northeast Power Systems of Queensbury, New York, in the amount of \$2,562,558 for purchasing 12 capacitors; and
2. Approved Work Order No. 1814007 for the Substation Capacitor Upgrade Project in the amount of \$5,306,000.

Motion – Walcker. Second – O'Farrell.

Ayes: Austin, O'Farrell, Foust, Ocegüera, Russo-Pereyra, and Walcker.

Absent: David Crohn (unexcused absence)  
Sanchez-Monville (absence due to personal business)

#### **BOARD MEMBER/STAFF COMMUNICATIONS**

- 8 SYSTEMATIC REPORTING ON MEETINGS/CONFERENCES/SEMINARS BY BOARD MEMBERS AND/OR STAFF

None.

- 9 ITEMS FOR FUTURE BOARD OF PUBLIC UTILITIES CONSIDERATION AS REQUESTED BY A MEMBER OF THE BOARD OF PUBLIC UTILITIES

- Overview of Water Based Budget Rates
- SP623 Bill Update / Legislative Update
- 2017 PU Overtime Audit Update
- Schedule an Annual Board Workshop

#### **GENERAL MANAGER'S REPORT**

- 10 Safety Update

- 11 RPU Financial Results – November 30, 2017

- 12 City Council / Committee Agendas – January 9, 2018, January 16, 2018, and January 18, 2018 (Special)
- 13 SCPPA Resolution Billings – November 2017
- 14 Open Work Orders over \$200,000 and Closed Work Orders – Summary Report for December 2017
- 15 Upcoming Meetings
- 16 Electric / Water Utility Acronyms
- 17 Electric / Water / Consultant Contract Panel Update as of February 1, 2018

#### UPCOMING MEETING

Chair Dave Austin adjourned the meeting at approximately 7:03 p.m. The next regular meeting of the Board of Public Utilities will be on Monday, February 12, 2018 at 6:30 p.m. in the Art Pick Council Chamber, Riverside, California.

By: \_\_\_\_\_  
Todd L. Jorgenson, Interim Secretary  
Board of Public Utilities

Approved by: City of Riverside Board of Public Utilities

Dated: \_\_\_\_\_