



City of Arts & Innovation

Airport Commission

TO: HONORABLE COMMISSIONERS

DATE: FEBRUARY 14, 2018

FROM: GENERAL SERVICES DEPARTMENT

SUBJECT: AIRPORT MANAGER'S OPERATION AND ACTIVITY REPORT

ISSUE:

Receive a report on the Riverside Municipal Airport's operations and activities for the period of July to December 2017.

RECOMMENDATION:

That the Airport Commission receive this report on the Riverside Municipal Airport operations and activities.

BACKGROUND:

The Airport Manager's Update is provided to inform the Airport Commission (Commission) about operations, City Council actions, events, meetings and other issues concerning the Riverside Municipal Airport (Airport).

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DISCUSSION:

This report includes information about operations, financials, activities, events, and Investment in Airport Infrastructure.

Key Operational and Financial Statistics

Operations:

Aircraft Operations (takeoffs and landings)			
Year over Year	Jan – Dec 2016	Jan – Dec 2017	Variance
	105,304	102,492	(3%)
Monthly	Dec 2016	Dec 2017	
	7,949	6,776	(15%)

Financials:

REPORTING PERIOD: JULY 1 – DECEMBER 31, 2017				
	BUDGET	ACTUAL	VARIANCE (ACTUAL TO BUDGET)	PERCENT
Expenditures	\$639,435	\$591,516	\$(47,919)	(7.5%)
Revenue	\$754,172	\$778,033	\$23,861	3%

Events and Public Education

City Council and Committee Actions:

- Governmental Affairs Update on February 7, 2018
- Transportation Committee Update on February 8, 2018.

Other Activities and Events:

The following is a summary of the activities that have taken place during the period of July – December 2017.

- Runway and Apron Construction: Construction for rehabilitation of the aircraft apron and runway commenced October 9, 2017 and was completed October 23, 2017, ahead of schedule and within budget at \$922,528. The City received Federal and State grants in the amounts of \$830,622 and \$41,533, respectively; with the balance of \$50,333 paid from the Airport Revenue Fund.
- Airport Strategy: Staff shall issue a Request for Proposals in the second quarter of 2018 in search of a proposer to prepare medium and long term Airport strategies for identification of core capabilities and opportunities to maximize the Airport's Regional competitive position.

- **Charter Helicopter Service:** Although not part of the reporting period, it is important to note Staff is preparing a Request for Expressions of Interest for aircraft operators to provide charter helicopter service at the Airport. This document should be issued the first quarter of 2018. The intent is to have helicopter operators provide charter transportation services to other Southern California destinations, including commercial service airports.
- **Building Lease:** Staff is negotiating with a prospective tenant to occupy the former Federal Aviation Administration (FAA) building and associated aircraft parking area of the Airport. The facility is currently leased by Riverside Public Utilities and used for storage.
- **Hangar Painting Project:** Bid 7432, valued at \$77,500, closed on September 15, 2017. The project includes painting six (6) aircraft hangar structures. The project is one hundred percent (100%) complete and was funded with Airport revenues.
- **Drone Use Guidelines:** In collaboration with the University of California, Riverside, California Baptist University, Riverside Fire Department and Riverside Police Department, the Airport has submitted an application to the Federal Aviation Administration (FAA) for assistance in developing federal rules and regulations for the use of unmanned aerial systems or “drones”. Initially, the FAA will select up to five (5) groups to participate in the FAA program. This is a three (3) year program and additional groups could be added later.
- **Events:** Staff continues to engage airport tenants, the pilot community, local residents and businesses.
 - The Riverside Mini-Makers Faire was held September 23, 2017 in the Airport terminal and welcomed approximately 350 participants who interacted with partnering agency displays. In addition to robots, flight schools and motorized legos, the event featured a popular STEM lab run by the Girl Scouts of San Geronimo.
 - The Airport was the host site for a free Experimental Aircraft Association ground school course and discovery flight. Approximately 15 pilots donated their time and aircraft to introduce the general public to aviation and flight.
 - The 3rd Annual Trunk or Treat was held on Friday, October 27, 2017 in the Airport parking lot. This event is coordinated by the Riverside Police Assistance League with assistance from Airport staff.
 - The 2017 Fly-In Pancake Breakfast was held on Saturday, November 4, 2017 and offered pilots an opportunity to participate in a Spot Landing Competition. Pilots could also earn a free pancake breakfasts hosted by the Commemorative Air Force by completing three touch-and-go's.

Airport Investment

Staff recognizes the critical need to preserve the Airport as an asset with infrastructure improvements, maintenance and reinvestment. The following summarizes investment activity.

- Staff will submit a Federal Grant application for the reconstruction design of a taxiway that provides access to the Airport's north/south runway. Construction will take place in the Fall of 2019.
- A Request for Proposals was published for development of Airport land on the west side. This project will develop up to 18 acres of airport land. Development will include aviation use in accordance with FAA regulations. A pre-proposal meeting was held on January 3, 2018. Six companies attended and toured the development site. Proposals are due February 15, 2018.
- Staff will issue a Bid to paint an additional four (4) hangar rows in the Spring of 2018. This project will complete the hangar painting project.
- A Bid for the rehabilitation of aircraft apron parking at the east end of the airport is under development.

FISCAL IMPACT:

There is no fiscal impact associated with receiving this activity report.

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