



*City of Arts & Innovation*

# City Council Memorandum

**TO: HONORABLE MAYOR AND CITY COUNCIL**      **DATE: FEBRUARY 13, 2018**

**FROM: PUBLIC WORKS DEPARTMENT**      **WARD: 2**

**SUBJECT: ESTABLISHMENT OF TIMED NO PARKING ZONE ON OTTAWA AVENUE – RESOLUTION**

## **ISSUE:**

Establish a Timed No Parking Zone on the west side of Ottawa Avenue south of Martin Luther King Boulevard adjacent to the driveway at the Park Avenue Missionary Baptist Church located at 1910 Martin Luther King Boulevard.

## **RECOMMENDATION:**

That the City Council adopt a resolution to establish a “No Parking 9:30 a.m. to 5:30 p.m. Sundays” zone on the west side of Ottawa Avenue from 200 feet south of Martin Luther King Boulevard to 40 feet north of La Paloma Drive.

## **BOARD RECOMMENDATION:**

On December 6, 2017, the Transportation Board (Board) reviewed this matter; six of eight members were present. The Board voted unanimously to recommend establishment of the proposed Timed No Parking Zone on the west side of Ottawa Avenue from 200 feet south of Martin Luther King Boulevard to 40 feet north of La Paloma Drive.

## **BACKGROUND:**

The City works with local residents and businesses to establish timed parking restrictions to address various parking needs and issues which occur at different times of the day and days of the week. Establishment of Timed Parking Zones requires submission of a request for a single impacted property or a petition from immediately adjacent residents or businesses showing support from a minimum of 75% of residents, tenants, or owners if two or more properties are located within the proposed zone. Once the request or petition criteria has been met, the proposal is scheduled for consideration by the Transportation Board who makes recommendation to the City Council regarding the matter.

## **DISCUSSION:**

The Public Works Department received a request from Park Avenue Missionary Baptist Church located 1910 Martin Luther King Boulevard to establish a Timed No Parking Zone on the west side of Ottawa Avenue for a distance of 30 feet in both directions from the church's gated Ottawa Avenue exit to enhance visibility when the locked gate is opened and utilized by church parishioners as an exit from the parking lot during service and event times. The church indicates that their Ottawa Avenue gate is only opened by church staff on Sundays from 9:30 a.m. to 5:30 p.m. and thus the parking restriction would only be required during this time frame.

Due to the limited use of the gated church exit and high on-street parking demand in the area due to proximity to Emerson Elementary School, Bordwell Park, and the adjacent housing tract, a Timed No Parking Zone is supported to provide needed on-street parking outside of the church Sunday service and event times when the exit is locked and not utilized. The proposed Timed No Parking Zone has also been reduced from the requested 30 feet south of the driveway exit to 20 feet due to the existing fire hydrant. The Public Works Department will concurrently install red curb for the hydrant leaving a 20 foot single parking space to supply additional on-street parking outside of restricted times.

Establishment of the proposed restriction will provide improved visibility for motorists exiting the church lot on Sundays when the Ottawa Avenue gate is unlocked while continuing to allow for on-street parking within the time restricted area when demand is high for school drop-off and pick-up as well as overnight parking for nearby residents.

## **FISCAL IMPACT:**

The cost of sign installation is estimated to be \$210. Funding is available in the existing Public Works Department budget, Signing Supplies account number 4110100-424143, to cover this cost.

Prepared by:	Kris Martinez, Public Works Director
Certified as to	
availability of funds:	Adam Raymond, Chief Financial Officer/City Treasurer
Approved by:	Al Zelinka, FAICP, Assistant City Manager
Approved as to form:	Gary G. Geuss, City Attorney

### **Attachments:**

1. Resolution
2. Site Map
3. Transportation Board Meeting Minutes – December 6, 2017