



*City of Arts & Innovation*

# City Council Memorandum

**TO: HONORABLE MAYOR AND CITY COUNCIL**      **DATE: FEBRUARY 13, 2018**  
**FROM: PUBLIC WORKS DEPARTMENT**      **WARD: 1**  
**SUBJECT: REVISION OF 2-HOUR PARKING ZONE ON MAIN STREET – RESOLUTION**

## **ISSUE:**

Revise the existing 2-Hour Parking Zone on the west side of Main Street north of Poplar Street to extend the zone 70 feet northerly.

## **RECOMMENDATION:**

That the City Council adopt the attached resolution to revise the existing “2-Hour Parking between the hours of 9:00 a.m. to 6:00 p.m. except Sunday and holidays” zone on the west side of Main Street from “310 feet north of Poplar Street to Poplar Street” to “380 feet north of Poplar Street to Poplar Street” to extend the zone 70’ northerly.

## **BOARD RECOMMENDATION:**

On December 6, 2017, the Transportation Board (Board) reviewed this matter; six of eight members were present. The Board voted unanimously to recommend revision of the existing 2-Hour Parking Zone on the west side of Main Street north of Poplar Street to extend the northerly zone boundary 70 feet northerly.

## **BACKGROUND:**

The City works with local residents and businesses to establish timed parking restrictions to address various parking needs and issues which occur at different times of the day and days of the week. Establishment of Timed Parking Zones requires submission of a request for a single impacted property or a petition from immediately adjacent residents or businesses showing support from a minimum of 75% of residents, tenants, or owners if two or more properties are located within the proposed zone. Once the request or petition criteria has been met, the proposal is scheduled for consideration by the Transportation Board who makes recommendation to the City Council regarding the matter.

## **DISCUSSION:**

The Public Works Department received a request from the property owner of Judy's Tax Service located at 2605/2609 Main Street to extend the existing 2-Hour Parking Zone on the west side of Main Street north of Poplar Street to include the adjacent property which she also owns located immediately north at 2581/2585/2589/2591 Main Street to provide additional short-term parking for business patrons for both properties during peak business hours. On June 23, 2015, the City Council approved the removal of a portion of the 2-Hour Parking Zone along the west side of Main Street leaving the segment from 310' north of Poplar Street to Poplar Street including 2605/2609 Main Street in place. Per the business owner, her intent was to maintain the 2-Hour Parking Zone at the front of both of her commercial properties to provide needed short-term parking for the businesses operating at both properties. As the property located at 2581/2585/2589/2591 Main Street is a separate parcel from that occupied by Judy's Tax Service it was not included in the revision of the 2-Hour Parking Zone completed in 2015.

As a result, to rectify the prior oversight the Public Works Department issued a work order to install an additional 2-Hour Parking restriction sign with "Begin" plaque at the northerly property line of 2581/2585/2589/2591 Main Street to discourage long-term parking and provide short-term parking opportunities in the interim while the formal revision of the zone boundaries is undergoing the adoption process.

## **FISCAL IMPACT:**

The cost of sign installation was estimated to be \$116. Funding was available in the existing Public Works Department budget, Signing Supplies account number 4110100-424143, to cover this cost.

Prepared by:	Kris Martinez, Public Works Director
Certified as to	
availability of funds:	Adam Raymond, Chief Financial Officer/City Treasurer
Approved by:	Al Zelinka, FAICP, Assistant City Manager
Approved as to form:	Gary G. Geuss, City Attorney

### Attachments:

1. Resolution
2. Site Map
3. Transportation Board Meeting Minutes – December 6, 2017