



# BOARDS AND COMMISSIONS

WARD: 1 Voter Registration: YES  
Interviewed: \_\_\_\_\_  
Term Dates: \_\_\_\_\_  
Reactivated: \_\_\_\_\_

## RECEIVED

APR 29 2016

City of Riverside  
City Clerk's Office

Date Received, For Official Use Only

BOARD(S) OR COMMISSION(S) APPLYING FOR: Transportation Board (citywide seat) AND BOARD OF ETHICS

<input checked="" type="checkbox"/> Mr. <input type="checkbox"/> Ms.	<u>Burkhart</u>	<u>Nicholas</u>	<u>J</u>
	LAST NAME	FIRST NAME	M.I.
HOME ADDRESS		ZIP	PHONE
<u>Univ of California, Los Angeles</u>		<u>Academic Coordinator</u>	
EMPLOYER		JOB TITLE	E-MAIL ADDRESS
<u>Bunche Hall 1127B, Box 951524, Los Angeles</u>		<u>90095</u>	<u>(310) 818-3671</u>
BUSINESS ADDRESS		ZIP	BUSINESS PHONE

LENGTH OF RESIDENCE IN CITY OF RIVERSIDE <u>2</u> YEARS <u>0</u> MONTHS	*ARE YOU A REGISTERED VOTER OF THE CITY OF RIVERSIDE? <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO	*HAVE YOU EVER BEEN CONVICTED OF A CRIME OF MORAL TURPITUDE? <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO	DO YOU HAVE ADEQUATE TIME TO SERVE? <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO
---	---	--	---

\*Eligibility requirement per City Charter Section 805.

Applications may be screened on the basis of information submitted with this form.  
You are welcome to provide a resume and/or letters of endorsement.

WHY YOU WANT TO SERVE ON A CITY BOARD OR COMMISSION: Since moving to Riverside several years ago, it is no exaggeration to say that I have fallen in love with this city and the quality of life that it affords those of us lucky enough to live here. Although I believe that most Riversiders relish the city's easy pace of life when compared to other areas of Southern California, we are continually confronted by the reality of living in the second most populated urban region of the United States and all of the resulting transportation-oriented challenges. I wish to serve on the Transportation Board because I believe that nothing is more important to preserving Riverside's quality of life than ensuring that residents and visitors alike can move through the city easily.

EXPERIENCE OR SPECIAL KNOWLEDGE PERTAINING TO AREA(S) OF INTEREST: Given my background in geographic information systems (GIS) education and consulting, I have considerable experience with modeling of transportation networks and mobility systems. I have a strong personal and academic interest in mobility and transportation in Southern California; one of my current ongoing research projects looks at connections between voting behavior and road network accessibility of election polling places. I have also studied transit-oriented development and am excited by related possibilities here in Riverside.

EDUCATIONAL BACKGROUND: \_\_\_\_\_  
Ph.D. - Geography / Geographic Information Science (GIS), University of California, Los Angeles (UCLA), expected July 2016  
C.Phil. - Geography / Geographic Information Science (GIS), University of California, Los Angeles (UCLA), May 2014  
M.A. - Geography, University of California, Los Angeles (UCLA), March 2012  
B.S. - Geography / Geographic Information Science (GIS), Arizona State University, August 2010

OCCUPATIONAL EXPERIENCE: I currently develop and teach courses in geographic information systems (GIS), geographic data analysis, and cartography at UCLA and UCLA Extension. In addition to my teaching endeavors, I have worked as a GIS consultant and geospatial technology startup entrepreneur; part of my experience as a startup entrepreneur includes inventing and engineering a Web-based location analytics portal that includes transportation and location accessibility modeling for current and prospective business owners.

**PROFESSIONAL OR TECHNICAL ORGANIZATION MEMBERSHIPS:**

Association of Pacific Coast Geographers, California Geographical Society

**CIVIC OR COMMUNITY EXPERIENCE, MEMBERSHIPS, OR PREVIOUS PUBLIC SERVICE APPOINTMENTS:**

Between 2010 and 2012 I served as a residential zone representative on the South Robertson Neighborhoods Council in the city of Los Angeles. I additionally served on the council's executive board and Public Safety committee.

- |                                      |                                   |
|--------------------------------------|-----------------------------------|
| - AIRPORT COMMISSION*                | - BOARD OF LIBRARY TRUSTEES*      |
| - COMMUNITY POLICE REVIEW COMMISSION | - MAYOR'S COMMISSION ON AGING     |
| - CULTURAL HERITAGE BOARD*           | - METROPOLITAN MUSEUM BOARD       |
| - COMMISSION ON DISABILITIES         | - PARK AND RECREATION COMMISSION* |
| - BOARD OF ETHICS                    | - PLANNING COMMISSION*            |
| - HUMAN RELATIONS COMMISSION         | - BOARD OF PUBLIC UTILITIES*      |
| - HUMAN RESOURCES BOARD              | - TRANSPORTATION BOARD*           |

\* A Statement of Economic Interests is required. Any information listed on this application is a matter of public record and will be disclosed upon request.

Under existing California law, a member of a board or commission may not make, participate in making, or attempt to influence a governmental decision if it is reasonably foreseeable that the decision could have a material financial effect on that member, the member's immediate family, or any of his or her financial interests. There is also a special category of conflicts of interest which strictly forbids members and/or their employers from having financial interests in city contracts. Careful consideration should be given to this issue and applicants are encouraged to contact the City Clerk's Office if they have any questions.

**COMMUNITY POLICE REVIEW COMMISSION:**

Have you ever been convicted of a felony or misdemeanor? ☐ Yes ☐ No

CPRC applicants must undergo a limited background check by the Police Department prior to serving on the Commission due to the sensitivity and confidentiality of the materials you will review that have certain legal restrictions. The background check consists of the following:

Completion of a Background Personal Information form; live scan fingerprint process through the FBI and Department of Justice, a local police records check, a records check of the National Crime Information Center (NCIC), and a DMV records check that includes vehicles registered to the applicant. The purpose of the DMV records check is due to liability issues since Commissioners occasionally drive their personal vehicles to public outreach events. The background check takes approximately two weeks to complete.

**CULTURAL HERITAGE BOARD:**

If applying for membership on the Cultural Heritage Board, please complete and return a supplemental application.

**COMMISSION ON DISABILITIES:**

If applying for membership on the Commission on Disabilities, please complete and return a supplemental application.

**HUMAN RELATIONS COMMISSION:**

So far as is reasonably possible, the Human Relations Commission shall include representation in the following fields: education, medicine, health and welfare, law, real estate, industry, business, finance, law enforcement, and labor. Further, the diversity of the Commission is important to achieving its stated objective.

Please state your field of endeavor as it applies to the Human Relations Commission: \_\_\_\_\_

## MAYOR'S COMMISSION ON AGING:

Members must be at least 55 years old and not be a paid representative of an elder service.

Are you age 55 or older?

☐ Yes

☐ No

Are you a paid representative of an elder service?

☐ Yes

☐ No

## NOTICE REGARDING INCOMPATIBLE OFFICES

Under existing California law, no member of City boards or commissions may simultaneously hold two public offices that are incompatible. (California Government Code Section 1099)

Offices are incompatible if one of the offices has supervisory, auditory or removal power over the other, if there would be any significant clash of duties or loyalties between the offices, or if public policy considerations make it improper for one person to hold both offices.

Do you currently hold a position as an appointed or elected member of a governmental board, commission, committee, or other body? ☐ Yes ☒ No

If "Yes", please state position: \_\_\_\_\_

Members of boards and commissions are covered by Workers' Compensation insurance while serving and must complete a fingerprinting prior to commencement of service.

Please call the City Clerk's Office at 826-5557 or visit [RiversideCA.gov/city\\_clerk](http://RiversideCA.gov/city_clerk) for more information.  
RETURN TO: City Clerk's Office, City Hall, 3900 Main Street, 7th floor, Riverside, CA 92522

SIGNATURE \_\_\_\_\_

DATE: 4/29/2016

## THANK YOU FOR YOUR INTEREST IN THE CITY OF RIVERSIDE.

How did you learn about the Board and Commission vacancies?

☐ Newspaper ☐ Utility Bill Insert ☒ Web Site ☐ Other \_\_\_\_\_

Are you interested in being contacted by the Registrar of Voters to volunteer as a poll worker? ☐ Yes ☒ No

This information will be detached from your application and used for research and statistical purposes only.

-----

## Nick Burkhardt

---

### CONTACT INFORMATION

4485 10th St  
Riverside, CA 92501 USA

Mobile (US): +1 951.374.0850  
E-mail: [nick@nickburkhart.com](mailto:nick@nickburkhart.com)  
WWW: [www.nickburkhart.com](http://www.nickburkhart.com)

### RESEARCH INTERESTS

Geographic information science (GIS), Web mapping and data visualization, online instruction, electoral and political geography, urban geography, transportation and mobility, Southern California

### EMPLOYMENT

**University of California, Los Angeles, Los Angeles, CA**

Academic Coordinator, Department of Geography, July 2014 - Present

- Responsible for coordinating participant affairs in GIS program for the Department of Geography
- Other responsibilities include online course development, teaching, and administration within certificate program offered jointly with UCLA Extension

### BUSINESSES

**Cartográfica, Mexico City, Mexico**

Founding Partner, October 2013 - February 2016

- Developed several comprehensive Web-based geographic information platforms, including *Cincuenta+Uno*, a political/electoral data analysis and decision support tool, and *Perimetral*, a business intelligence and location analytics platform.
- Engineered geographic data analysis and visualization platforms and tools for clients including the Office of the President of Mexico, the United Nations Development Program (UNDP), Tetra Tech ARD, *El Universal*, and others.

### EDUCATION

**University of California, Los Angeles, Los Angeles, CA**

Ph.D., Geography, expected July 2016

- Research focus: Online instruction methods and pedagogy for teaching geographic information science (GIS)
- Dissertation Title: *Models and Strategies for Online Instruction in Geographic Information Science and Technology*
- Advisor: Professor Michael Shin
- Committee: Professor David Rigby (Geography), Professor Yongwei Sheng (Geography), Professor Kathleen Bawn (Political Science)

M.A., Geography, March 2012

- Thesis Topic: *A Methodological Toolkit for the Collection, Organization and Content Analysis of Historical Photographs in Urban Geographical Research*
- Advisor: Professor Stephen A. Bell
- Areas of Study: Urban Geography, Visual Methods, Historical Geography

**Arizona State University, Tempe, AZ**

B.S. Geography, Certificate in Geographic Information Science, August 2010

- *Summa cum Laude*, With Highest Honors
- Named the 2010 ASU *Outstanding Social Sciences Graduate*; highest academic honor given to a single graduating undergraduate in the Social Sciences

- Thesis Topic: *Visualizing Commercial Landscape Change on Tijuana's Avenida Revolución*
- Advisor: Professor Daniel D. Arreola
- Focus: GIS, U.S.-Mexico borderlands, Southwestern United States, historical geography, GIS in human geography

REFEREED  
JOURNAL  
PUBLICATIONS

[1] Arreola, D.D. and N. Burkhart. Photographic Postcards and Visual Urban Landscape. *Urban Geography*. 31(7):885–904. 2010. doi:10.2747/0272-3638.31.7.885

TEXTBOOKS

[2] Shin, M., Campbell, J. and N. Burkhart. *Essentials of Geographic Information Systems, Version 2.0*. Flat World Knowledge. 2015.

CONFERENCE  
PRESENTATIONS

[3] Burkhart, N. "TextMapper": A Tool for Visualizing the Geography Stored in Bodies of Text. In: *California Geographical Society*, San Luis Obispo, California, April 26th–28th, 2013.

[4] Burkhart, N. "Locatestreet": Teaching Landscape Interpretation Using Web-Based Mapping and Gaming. In: *California Geographical Society*, Davis, California, April 27th–29th, 2012.

[5] Burkhart, N. and C. H. Ashraf. Visualizing Worldwide Internet Censorship and Filtered Network Access. In: *Association of American Geographers*, Seattle, Washington., April 15, 2011.

[6] Ashraf, C.H. and N. Burkhart. World Wide Web? Visualizing Spaces of Internet Censorship. In: *Association of American Geographers*, Seattle, Washington., April 16, 2011.

[7] Burkhart, N. Repeat Photographic Mashups: A New Way of Seeing Dynamic Urban Morphology and Cultural Landscapes. In: *Association of American Geographers*, Washington, D.C., April 18, 2010.

[8] Burkhart, N. A Photographic Landscape Inventory of Tijuana's Avenida Revolución. In: *Association of Pacific Coast Geographers*, San Diego, California, October 2009.

CONFERENCE  
POSTERS

[9] Youngs, Y., Burkhart, N., Dorn, Z., Allen, C. and D. D. Arreola. Impact of Border Crossers upon Environments in the Chiricahua Mountains, Arizona. In: *Association of Pacific Coast Geographers*, Fairbanks, Alaska, September 2008.

GRANTS AND  
AWARDS

Recipient, Amazon Web Services in Education Teaching Grant, 2015 (\$2,550).

Recipient, Amazon Web Services in Education Teaching Grant, 2014 (\$7,500).

Recipient, Amazon Web Services in Education Research Grant, 2012 (\$10,000).

First place award recipient, Digital Cartography Competition, *California Geographical Society*, April 27th–29th, 2012.

Recipient, *UCLA Chancellor's Prize*, 2010-2011 and 2011-2012 academic years.

Arizona State University Outstanding Graduate, Social Sciences, 2010.

Recipient, Outstanding Undergraduate Paper Award, *Association of Pacific Coast Geographers*, 2009.

Recipient, *Matthew J. Bailey Field Research Scholarship*, School of Geographical Sciences and Urban Planning, Arizona State University, 2009.

**TEACHING  
EXPERIENCE**

**Department of Geography, University of California, Los Angeles (UCLA)**

*Instructor* **Calendar Year 2016, Summer Sessions in 2013, 2014, and 2015**  
(student evaluations available upon request)

- Taught courses both through the UCLA Department of Geography and to professionals through UCLA Extension
- Developed fully online versions of GEOG 167: Cartography and GEOG 168: Intermediate Geographic Information Systems
  - First fully online and asynchronous courses offered by the Department of Geography
  - GEOG 167: Course content covered principles of Web-based mapping using JavaScript programming and open-source geospatial software tools
  - Recorded lecture videos and technical screencasts, drafted assignments and evaluation tools
  - Conducted individual meetings with students using online conferencing tools with audio/video communication and screensharing functionality (Blackboard Collaborate, Google Hangouts, Skype)
  - Beta-tested Social Sciences Computing streaming video service and Moodle 2.0 learning management system
  - Received very favorable evaluations from students despite the online delivery and experimental nature of the course

*Teaching Assistant* **September 2011 to May 2014**  
(student evaluations available upon request)

- Teaching Associate for GEOG 167: Cartography
  - Winter 2013, Fall 2013
  - Professor Michael Shin and I worked to re-develop this course as both a hybrid and an online course designed to teach cartography through the implementation of web-based mapping tools.
  - Authored assignments and evaluation tools, aided in development of course structure and content, graded assignments, provided assistance to students during instructional periods.
- Teaching Associate for GEOG 7: Introduction to Geographic Information Systems
  - Spring 2013, Fall 2013, Winter 2014, Spring 2014
  - Piloted and measured the efficacy of fully online lab section meetings using Blackboard Collaborate and other online communication tools
  - Authored assignments and evaluation tools, aided in development of course structure and content, graded assignments, provided assistance to students during instructional periods.
- Teaching Associate for GEOG 1: Earth's Physical Environment
  - Fall 2012
  - Responsible for conducting two lab sections and providing several course lectures.
- Teaching Assistant for GEOG 5: People and Earth's Ecosystems
  - Fall 2011, Winter 2012, Spring 2012
  - Responsible for conducting two lab sections, evaluating student work, and providing individual assistance to students.

**PROFESSIONAL  
SERVICE**

- Session Chair: "Dynamic Processes of Cultural and Technological Change", 2010 Association of American Geographers Annual Meeting and Conference (AAG 2010), Washington, D.C.

**PROFESSIONAL  
MEMBERSHIPS**

- Association of Pacific Coast Geographers
- California Geographical Society
- Apple Developer Program

**TECHNICAL  
PROFICIENCY AND  
SKILLS**

**Computer Programming:**

- C, C++, Objective-C, Java, JavaScript, Python, PHP, UNIX shell scripting, GNU make, AppleScript, SQL, MySQL, and others
- Web, desktop, and mobile development
- Published developer of several location-based applications for iPhone and iPad

**Geospatial and Statistical Analysis:**

- ArcGIS Desktop, ArcGIS Server, Quantum GIS (QGIS), GDAL Library, PostGIS, GRASS, DIVA-GIS, OpenGeoDa, R, STATA, SPSS
- Contributed code to numerous open-source GIS software projects, including QGIS

**Online Instruction and Course Delivery:**

- Development, deployment, and management of Learning Management Systems (Moodle, Instructure Canvas, Sakai)

**Web-based Mapping and Data Visualization:**

- GeoServer, MapServer, Leaflet, OpenLayers, D3 (Data Driven Documents), RaphaelJS
- Contributed code to open-source projects, including D3

**Information/Internet Technology:**

- Networking (UDP, TCP, DNS, Dynamic routing)
- Web server management (apache2, nginx, SQL)
- Web server performance and optimization
- Web frameworks (Drupal, WordPress, Plone, Joomla)

**Desktop Editing and Productivity Software:**

- vim, emacs
- $\text{\LaTeX}$  ( $\text{\LTeX}$ ,  $\text{\BibTeX}$ ),
- Microsoft Office, OpenOffice.org, LibreOffice, Google Docs
- Adobe Photoshop, Adobe Illustrator, GIMP, InkScape

**Operating Systems:**

- Mac OS X, Linux, Microsoft Windows, all other UNIX variants

**TECHNICAL  
CONSULTING  
EXPERIENCE**

**GeoDa Center for Geospatial Analysis and Computation, School of Geographical Sciences and Urban Planning, Arizona State University, Tempe, AZ**

*Web and Geospatial Technology Consultant*

**September 2010 - January 2014**

- Development and management of Drupal website, including theme and module development in PHP
- Development of an integrated and secure single sign-on (SSO) authentication system for all center web services
- Management of several online learning and instruction platforms based on Moodle
- Development and management of a Web-based project management and collaboration platform
- Development and design of a Web-based spatial data visualization platform, integrating multivariate mapping of large geographic datasets with effective non-spatial interactive data visualizations

**Office of Instructional Development, University of California, Los Angeles (UCLA), Los Angeles, CA**

*Web Technology Consultant*

**February 2013 - January 2014**

- Design, development, and management of new OID web site built using the Drupal content management framework

- Design, development, and management of an “Online Instruction Resource Website”, designed to support the development of online instruction at UCLA and provide resources for instructors interested in offering online courses





# BOARDS AND

WARD: 1 Voter Registration: UB  
 Interviewed: 7-25-16  
 Term Dates: \_\_\_\_\_  
 Reactivated: \_\_\_\_\_  
 App'd BOE: 7-25-16

## RECEIVED

MAY 4 2016

City of Riverside  
City Clerk's Office

Date Received, For Official Use Onl

BOARD(S) OR COMMISSION(S) APPLYING FOR: Board of Ethics

☐ Mr. Ford Champagne M.  
☒ Ms. LAST NAME FIRST NAME MI

HOME ADDRESS United States ZIP \_\_\_\_\_ PHONE \_\_\_\_\_  
Citizenship + Immigration Services / Immigration Officer /  
 EMPLOYER JOB TITLE E-MAIL ADDRESS \_\_\_\_\_

24000 Avila Rd. Laguna Niguel, CA 92677  
 BUSINESS ADDRESS ZIP BUSINESS PHONE \_\_\_\_\_

LENGTH OF RESIDENCE IN CITY OF RIVERSIDE <u>20</u> YEARS <u>0</u> MONTHS	*ARE YOU A REGISTERED VOTER OF THE CITY OF RIVERSIDE? <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO	*HAVE YOU EVER BEEN CONVICTED OF A CRIME OF MORAL TURPITUDE? <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO	DO YOU HAVE ADEQUATE TIME TO SERVE? <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO
--	---	--	---

\*Eligibility requirement per City Charter Section 805.  
 Applications may be screened on the basis of information submitted with this form.  
 You are welcome to provide a resume and/or letters of endorsement.

WHY YOU WANT TO SERVE ON A CITY BOARD OR COMMISSION: I have enjoyed being on the Human Relations Commission and I'm thrilled at the gains we have made for the city + its residents. I would like to join the Board of Ethics to further their purpose + I can serve as an unbiased + level headed person

EXPERIENCE OR SPECIAL KNOWLEDGE PERTAINING TO AREA(S) OF INTEREST: I work closely with ICE and other Department of Homeland Security personnel to ensure full compliance with the law. I also review evidence + conduct interviews as an officer. I have experience doing investigation work

EDUCATIONAL BACKGROUND: I attended UC Riverside and obtained a bachelors degree in Liberal Studies. I pursued my graduate education in criminal justice at San Bernardino and the University of Illinois at Chicago where I pursued a masters and doctoral degree respectively.

OCCUPATIONAL EXPERIENCE: I currently work as an Immigration Services Officer for USCIS. I examine fraud and identify national security threats and public safety issues.

PROFESSIONAL OR TECHNICAL ORGANIZATION MEMBERSHIPS:

---

CIVIC OR COMMUNITY EXPERIENCE, MEMBERSHIPS, OR PREVIOUS PUBLIC SERVICE APPOINTMENTS:

Current human relations commissioner

---

- |                                      |                                   |
|--------------------------------------|-----------------------------------|
| - AIRPORT COMMISSION*                | - BOARD OF LIBRARY TRUSTEES*      |
| - COMMUNITY POLICE REVIEW COMMISSION | - MAYOR'S COMMISSION ON AGING     |
| - CULTURAL HERITAGE BOARD*           | - METROPOLITAN MUSEUM BOARD       |
| - COMMISSION ON DISABILITIES         | - PARK AND RECREATION COMMISSION* |
| - BOARD OF ETHICS                    | - PLANNING COMMISSION*            |
| - HUMAN RELATIONS COMMISSION         | - BOARD OF PUBLIC UTILITIES*      |
| - HUMAN RESOURCES BOARD              | - TRANSPORTATION BOARD*           |

\* A Statement of Economic Interests is required. Any information listed on this application is a matter of public record and will be disclosed upon request.

Under existing California law, a member of a board or commission may not make, participate in making, or attempt to influence a governmental decision if it is reasonably foreseeable that the decision could have a material financial effect on that member, the member's immediate family, or any of his or her financial interests. There is also a special category of conflicts of interest which strictly forbids members and/or their employers from having financial interests in city contracts. Careful consideration should be given to this issue and applicants are encouraged to contact the City Clerk's Office if they have any questions.

## COMMUNITY POLICE REVIEW COMMISSION:

Have you ever been convicted of a felony or misdemeanor? ☐ Yes ☐ No

CPRC applicants must undergo a limited background check by the Police Department prior to serving on the Commission due to the sensitivity and confidentiality of the materials you will review that have certain legal restrictions. The background check consists of the following:

Completion of a Background Personal Information form; live scan fingerprint process through the FBI and Department of Justice, a local police records check, a records check of the National Crime Information Center (NCIC), and a DMV records check that includes vehicles registered to the applicant. The purpose of the DMV records check is due to liability issues since Commissioners occasionally drive their personal vehicles to public outreach events. The background check takes approximately two weeks to complete.

## CULTURAL HERITAGE BOARD:

If applying for membership on the Cultural Heritage Board, please complete and return a supplemental application.

## COMMISSION ON DISABILITIES:

If applying for membership on the Commission on Disabilities, please complete and return a supplemental application.

## HUMAN RELATIONS COMMISSION:

So far as is reasonably possible, the Human Relations Commission shall include representation in the following fields: education, medicine, health and welfare, law, real estate, industry, business, finance, law enforcement, and labor. Further, the diversity of the Commission is important to achieving its stated objective.

Please state your field of endeavor as it applies to the Human Relations Commission: \_\_\_\_\_

## MAYOR'S COMMISSION ON AGING:

Members must be at least 55 years old and not be a paid representative of an elder service.

Are you age 55 or older?

☐ Yes

☐ No

Are you a paid representative of an elder service?

☐ Yes

☐ No

## NOTICE REGARDING INCOMPATIBLE OFFICES

Under existing California law, no member of City boards or commissions may simultaneously hold two public offices that are incompatible. (California Government Code Section 1099)

Offices are incompatible if one of the offices has supervisory, auditory or removal power over the other, if there would be any significant clash of duties or loyalties between the offices, or if public policy considerations make it improper for one person to hold both offices.

Do you currently hold a position as an appointed or elected member of a governmental board, commission, committee, or other body? ☒ Yes ☐ No

If "Yes", please state position: Human Relations Commission

Members of boards and commissions are covered by Workers' Compensation insurance while serving and must complete a fingerprinting prior to commencement of service.

Please call the City Clerk's Office at 826-5557 or visit [RiversideCA.gov/city\\_clerk](http://RiversideCA.gov/city_clerk) for more information.  
RETURN TO: City Clerk's Office, City Hall, 3900 Main Street, 7th floor, Riverside, CA 92522

SIGNATURE: \_\_\_\_\_

DATE: 5/2/016

## THANK YOU FOR YOUR INTEREST IN THE CITY OF RIVERSIDE.

How did you learn about the Board and Commission vacancies?

☒ Newspaper ☐ Utility Bill Insert ☐ Web Site ☐ Other \_\_\_\_\_

Are you interested in being contacted by the Registrar of Voters to volunteer as a poll worker? ☒ Yes ☐ No

This information will be detached from your application and used for research and statistical purposes only.

-----



# BOARDS AND

WARD: 1 Voter Registration: YES  
Interviewed: \_\_\_\_\_  
Term Dates: \_\_\_\_\_  
Reactivated: \_\_\_\_\_

# RECEIVED

APR 29 2016

City of Riverside  
City Clerk's Office  
Date Received, For Official Use On

BOARD(S) OR COMMISSION(S) APPLYING FOR: Board of Ethics

☐ Mr. McKinley-Powell Charlene E.  
☒ Ms. LAST NAME FIRST NAME M.I.

HOME ADDRESS

ZIP

PHONE

San Bernardino County

Public Defender Office

Deputy Public Defender

EMPLOYER

JOB TITLE

E-MAIL ADDRESS

900 East Gilbert St

92415

909-387-7039

Building 7, San Bernardino

BUSINESS ADDRESS

ZIP

BUSINESS PHONE

LENGTH OF RESIDENCE  
IN CITY OF RIVERSIDE

2 YEARS 6 MONTHS

\*ARE YOU A REGISTERED VOTER OF  
THE CITY OF RIVERSIDE?

☒ YES ☐ NO

\*HAVE YOU EVER BEEN CONVICTED  
OF A CRIME OF MORAL TURPITUDE?

☐ YES ☒ NO

DO YOU HAVE ADEQUATE  
TIME TO SERVE?

☒ YES ☐ NO

\*Eligibility requirement per City Charter Section 805.

Applications may be screened on the basis of information submitted with this form.

You are welcome to provide a resume and/or letters of endorsement.

WHY YOU WANT TO SERVE ON A CITY BOARD OR COMMISSION: \_\_\_\_\_

Please see attached document

EXPERIENCE OR SPECIAL KNOWLEDGE PERTAINING TO AREA(S) OF INTEREST: \_\_\_\_\_

Please see attached document

EDUCATIONAL BACKGROUND: \_\_\_\_\_

Please see attached document

OCCUPATIONAL EXPERIENCE: \_\_\_\_\_

Please see attached document



**PROFESSIONAL OR TECHNICAL ORGANIZATION MEMBERSHIPS:**

Please see attached document

**CIVIC OR COMMUNITY EXPERIENCE, MEMBERSHIPS, OR PREVIOUS PUBLIC SERVICE APPOINTMENTS:**

Please see attached document

- |                                      |                                   |
|--------------------------------------|-----------------------------------|
| - AIRPORT COMMISSION*                | - BOARD OF LIBRARY TRUSTEES*      |
| - COMMUNITY POLICE REVIEW COMMISSION | - MAYOR'S COMMISSION ON AGING     |
| - CULTURAL HERITAGE BOARD*           | - METROPOLITAN MUSEUM BOARD       |
| - COMMISSION ON DISABILITIES         | - PARK AND RECREATION COMMISSION* |
| - BOARD OF ETHICS                    | - PLANNING COMMISSION*            |
| - HUMAN RELATIONS COMMISSION         | - BOARD OF PUBLIC UTILITIES*      |
| - HUMAN RESOURCES BOARD              | - TRANSPORTATION BOARD*           |

\* A Statement of Economic Interests is required. Any information listed on this application is a matter of public record and will be disclosed upon request.

Under existing California law, a member of a board or commission may not make, participate in making, or attempt to influence a governmental decision if it is reasonably foreseeable that the decision could have a material financial effect on that member, the member's immediate family, or any of his or her financial interests. There is also a special category of conflicts of interest which strictly forbids members and/or their employers from having financial interests in city contracts. Careful consideration should be given to this issue and applicants are encouraged to contact the City Clerk's Office if they have any questions.

**COMMUNITY POLICE REVIEW COMMISSION:**

Have you ever been convicted of a felony or misdemeanor? ☐ Yes ☐ No

CPRC applicants must undergo a limited background check by the Police Department prior to serving on the Commission due to the sensitivity and confidentiality of the materials you will review that have certain legal restrictions. The background check consists of the following:

Completion of a Background Personal Information form; live scan fingerprint process through the FBI and Department of Justice, a local police records check, a records check of the National Crime Information Center (NCIC), and a DMV records check that includes vehicles registered to the applicant. The purpose of the DMV records check is due to liability issues since Commissioners occasionally drive their personal vehicles to public outreach events. The background check takes approximately two weeks to complete.

**CULTURAL HERITAGE BOARD:**

If applying for membership on the Cultural Heritage Board, please complete and return a supplemental application.

**COMMISSION ON DISABILITIES:**

If applying for membership on the Commission on Disabilities, please complete and return a supplemental application.

**HUMAN RELATIONS COMMISSION:**

So far as is reasonably possible, the Human Relations Commission shall include representation in the following fields: education, medicine, health and welfare, law, real estate, industry, business, finance, law enforcement, and labor. Further, the diversity of the Commission is important to achieving its stated objective.

Please state your field of endeavor as it applies to the Human Relations Commission: \_\_\_\_\_

## MAYOR'S COMMISSION ON AGING:

Members must be at least 55 years old and not be a paid representative of an elder service.

Are you age 55 or older?

☐ Yes

☐ No

Are you a paid representative of an elder service?

☐ Yes

☐ No

## NOTICE REGARDING INCOMPATIBLE OFFICES

Under existing California law, no member of City boards or commissions may simultaneously hold two public offices that are incompatible. (California Government Code Section 1099)

Offices are incompatible if one of the offices has supervisory, auditory or removal power over the other, if there would be any significant clash of duties or loyalties between the offices, or if public policy considerations make it improper for one person to hold both offices.

Do you currently hold a position as an appointed or elected member of a governmental board, commission, committee, or other body? ☐ Yes ☒ No

If "Yes", please state position: \_\_\_\_\_

Members of boards and commissions are covered by Workers' Compensation insurance while serving and must complete a fingerprinting prior to commencement of service.

Please call the City Clerk's Office at 826-5557 or visit [RiversideCA.gov/city\\_clerk](http://RiversideCA.gov/city_clerk) for more information.

RETURN TO: City Clerk's Office, City Hall, 3900 Main Street, 7th floor, Riverside, CA 92522

SIGNATURE: \_\_\_\_\_

DATE: 04/28/16

## THANK YOU FOR YOUR INTEREST IN THE CITY OF RIVERSIDE.

How did you learn about the Board and Commission vacancies?

☐ Newspaper ☐ Utility Bill Insert ☐ Web Site ☒ Other Spouse told me about it

Are you interested in being contacted by the Registrar of Voters to volunteer as a poll worker? ☐ Yes ☒ No

This information will be detached from your application and used for research and statistical purposes only.

\_\_\_\_\_

**Why you want to serve on a city board or commission:**

I would like to serve on the Board of Ethics because I feel like it is my civic duty to serve the community I live in and I would enjoy the position. I strive to be a very ethical person and give careful thought to situations where the ethical choice is not readily apparent. I would use that same thoroughness and deliberation to make decisions as a member of the Board of Ethics.

**Experience or special knowledge pertaining to area(s) of interest:**

Took a professional responsibility and ethics course in law school

Passed the professional responsibility and ethics section of the California Bar Exam

Regularly attends courses in professional and legal ethics put on by providers approved by the California Bar Association to teach mandatory continuing legal education classes

**Educational background:**

B.A., International Affairs and Religion, George Washington University, 2004

J.D., Santa Clara University School of Law, 2007

**Occupational experience:**

Deputy Public Defender, San Bernardino County Office of the Public Defender, December 2007 to present

**Professional or technical organization memberships:**

California Bar Association, December 2007 through present

San Bernardino County Public Attorneys' Association, December 2007 through present

**Civic or community experience, memberships, or previous public service appointments:**

President, Jewish Law Student Association of Santa Clara University School of Law, August 2005 through May 2007

Event organizer, Inland Empire Atheists and Agnostics, a 501(c)3 non-profit educational organization, 2009 to present

Secretary, Democrats of Greater Riverside, March 2014 through December 2015

CITY OF  
RIVERSIDE

## BOARDS AND

WARD: 1 Voter Registration: Yes  
 Interviewed: \_\_\_\_\_  
 Term Dates: \_\_\_\_\_  
 Reactivated: \_\_\_\_\_

RECEIVED

OCT 31 2016

City of Riverside  
City Clerk's Office

Date Received, For Official Use Only

BOARD(S) OR COMMISSION(S) APPLYING FOR: Human Relations  
district 1

Board of Ethics

☐ Mr.  
☐ Ms.
SurowskiPeterA

LAST NAME

FIRST NAME

M.I.

HOME ADDRESS

ZIP

PHONE

University of RedlandsWeb Editor

EMPLOYER

JOB TITLE

E-MAIL ADDRESS

1200 E. Cotton Ave., Redlands92373909 748 8914

BUSINESS ADDRESS

ZIP

BUSINESS PHONE

LENGTH OF RESIDENCE  
IN CITY OF RIVERSIDE3 YEARS 0 MONTHS\*ARE YOU A REGISTERED VOTER OF  
THE CITY OF RIVERSIDE?☒ YES ☐ NO\*HAVE YOU EVER BEEN CONVICTED  
OF A CRIME OF MORAL TURPITUDE?☐ YES ☒ NODO YOU HAVE ADEQUATE  
TIME TO SERVE?☒ YES ☐ NO

\*Eligibility requirement per City Charter Section 805.

Applications may be screened on the basis of information submitted with this form.

You are welcome to provide a resume and/or letters of endorsement.

## WHY YOU WANT TO SERVE ON A CITY BOARD OR COMMISSION:

I would like to serve on the Human Relations Commission for two central reasons. First, I love the City of Riverside and want to work to make it an even better place to live and work for others. Second, the mission of the Human Relations Commission is dear to me. I value diversity and want Riverside to communicate to visitors and residents that all are welcome and appreciated here.

## EXPERIENCE OR SPECIAL KNOWLEDGE PERTAINING TO AREA(S) OF INTEREST:

I believe my education and experience in the communications field will be a big help to the commission. I have a master's degree in communications and have worked for 10 years in the field. I also have special insight into the way messages can affect minorities. I am a religious minority and my wife is a racial minority, so I am sensitive to those issues. I am also a member of Central Middle School's Site Council, so public service is no stranger.

## EDUCATIONAL BACKGROUND:

I have a bachelor's degree in history and a master's degree in communications, both from Cal State Fullerton.

## OCCUPATIONAL EXPERIENCE:

I have worked for more than 10 years in the communications field. Much of that was spent as a journalist, including a 4-year stint at the Press-Enterprise. I'm now the web editor for University of Redlands and an adjunct ~~prof~~ professor teaching web design. I've also done volunteer work for numerous organizations, including for Central Middle School, Boys & Girls



PROFESSIONAL OR TECHNICAL ORGANIZATION MEMBERSHIPS:

I am a member of the Phi Alpha Theta History Honors Society + the Society of Professional Journalists.

CIVIC OR COMMUNITY EXPERIENCE, MEMBERSHIPS, OR PREVIOUS PUBLIC SERVICE APPOINTMENTS:

I am the chairman of the School Site Council at Central Middle School + have been a member for two years. I am an active member of several local clubs, including the Riverside Road Runners, Riverside Bicycle Club + Capoeira do Riverside.

- |                                      |                                   |
|--------------------------------------|-----------------------------------|
| - AIRPORT COMMISSION*                | - BOARD OF LIBRARY TRUSTEES*      |
| - COMMUNITY POLICE REVIEW COMMISSION | - MAYOR'S COMMISSION ON AGING     |
| - CULTURAL HERITAGE BOARD*           | - METROPOLITAN MUSEUM BOARD       |
| - COMMISSION ON DISABILITIES         | - PARK AND RECREATION COMMISSION* |
| - BOARD OF ETHICS                    | - PLANNING COMMISSION*            |
| - HUMAN RELATIONS COMMISSION         | - BOARD OF PUBLIC UTILITIES*      |
| - HUMAN RESOURCES BOARD              | - TRANSPORTATION BOARD*           |

\* A Statement of Economic Interests is required. Any information listed on this application is a matter of public record and will be disclosed upon request.

Under existing California law, a member of a board or commission may not make, participate in making, or attempt to influence a governmental decision if it is reasonably foreseeable that the decision could have a material financial effect on that member, the member's immediate family, or any of his or her financial interests. There is also a special category of conflicts of interest which strictly forbids members and/or their employers from having financial interests in city contracts. Careful consideration should be given to this issue and applicants are encouraged to contact the City Clerk's Office if they have any questions.

## COMMUNITY POLICE REVIEW COMMISSION:

Have you ever been convicted of a felony or misdemeanor? ☐ Yes ☐ No

CPRC applicants must undergo a limited background check by the Police Department prior to serving on the Commission due to the sensitivity and confidentiality of the materials you will review that have certain legal restrictions. The background check consists of the following:

Completion of a Background Personal Information form; live scan fingerprint process through the FBI and Department of Justice, a local police records check, a records check of the National Crime Information Center (NCIC), and a DMV records check that includes vehicles registered to the applicant. The purpose of the DMV records check is due to liability issues since Commissioners occasionally drive their personal vehicles to public outreach events. The background check takes approximately two weeks to complete.

## CULTURAL HERITAGE BOARD:

If applying for membership on the Cultural Heritage Board, please complete and return a supplemental application.

## COMMISSION ON DISABILITIES:

If applying for membership on the Commission on Disabilities, please complete and return a supplemental application.

## HUMAN RELATIONS COMMISSION:

So far as is reasonably possible, the Human Relations Commission shall include representation in the following fields: education, medicine, health and welfare, law, real estate, industry, business, finance, law enforcement, and labor. Further, the diversity of the Commission is important to achieving its stated objective.

Please state your field of endeavor as it applies to the Human Relations Commission: education + business

## MAYOR'S COMMISSION ON AGING:

Members must be at least 55 years old and not be a paid representative of an elder service.

Are you age 55 or older?

☐ Yes

☐ No

Are you a paid representative of an elder service?

☐ Yes

☐ No

## NOTICE REGARDING INCOMPATIBLE OFFICES

Under existing California law, no member of City boards or commissions may simultaneously hold two public offices that are incompatible. (California Government Code Section 1099)

Offices are incompatible if one of the offices has supervisory, auditory or removal power over the other, if there would be any significant clash of duties or loyalties between the offices, or if public policy considerations make it improper for one person to hold both offices.

Do you currently hold a position as an appointed or elected member of a governmental board, commission, committee, or other body? ☐ Yes ☒ No

If "Yes", please state position: NA

Members of boards and commissions are covered by Workers' Compensation insurance while serving and must complete a fingerprinting prior to commencement of service.

Please call the City Clerk's Office at 826-5557 or visit [RiversideCA.gov/city\\_clerk](http://RiversideCA.gov/city_clerk) for more information.

RETURN TO: City Clerk's Office, City Hall, 3900 Main Street, 7th floor, Riverside, CA 92522

SIGNATURE

DATE: 9/20/16

## THANK YOU FOR YOUR INTEREST IN THE CITY OF RIVERSIDE.

How did you learn about the Board and Commission vacancies?

☐ Newspaper ☐ Utility Bill Insert ☒ Web Site ☐ Other \_\_\_\_\_

Are you interested in being contacted by the Registrar of Voters to volunteer as a poll worker? ☐ Yes ☐ No

This information will be detached from your application and used for research and statistical purposes only.



# BOARDS AND COMMISSIONS

WARD: 1 Voter Registration: Yes  
 Interviewed: \_\_\_\_\_  
 Term Dates: \_\_\_\_\_  
 Reactivated: \_\_\_\_\_

## RECEIVED

JAN 23 2018

City of Riverside  
 City Clerk's Office  
 Date Received, For Official Use Only

### BOARD(S) OR COMMISSION(S) APPLYING FOR:

Ethics, Human Relations, Planning, Disabilities, Heritage - Any area where I am most needed.

<input type="checkbox"/> Mr.	<u>Edwards</u>	<u>Erin</u>	<u>E.</u>
<input checked="" type="checkbox"/> Ms.	LAST NAME	FIRST NAME	M.I.
HOME ADDRESS		ZIP	PHONE
<u>Non Profit Consultant</u>		<u>Communications Strategist</u>	
EMPLOYER		JOB TITLE	E-MAIL ADDRESS
		<u>92501</u>	<u>815-793-4957</u>
BUSINESS ADDRESS		ZIP	BUSINESS PHONE

LENGTH OF RESIDENCE IN CITY OF RIVERSIDE <u>2 YEARS 8 MONTHS</u>	*ARE YOU A REGISTERED VOTER OF THE CITY OF RIVERSIDE? <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO	*HAVE YOU EVER BEEN CONVICTED OF A CRIME OF MORAL TURPITUDE? <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO	DO YOU HAVE ADEQUATE TIME TO SERVE? <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO
--	---	--	---

\*Eligibility requirement per City Charter Section 805.  
 Applications may be screened on the basis of information submitted with this form.  
 You are welcome to provide a resume and/or letters of endorsement.

WHY YOU WANT TO SERVE ON A CITY BOARD OR COMMISSION: I strongly believe in the power and responsibility of local government. I am new to Riverside, and I look forward to offering my skills, talents, and time on a Riverside Board or Commission

EXPERIENCE OR SPECIAL KNOWLEDGE PERTAINING TO AREA(S) OF INTEREST: My career in the non-profit sector has allowed me to become a subject expert in many areas: public education, college access, immigrant + refugee rights, women's rights, LGBT rights, housing/homelessness, food security, and community health. My niche is in Communications as a strong writer, speaker, and advocate.

EDUCATIONAL BACKGROUND: I hold a master's degree in International Development and Bachelor's degrees in French and English literature.

OCCUPATIONAL EXPERIENCE: I have worked in the non profit sector for my entire career. Within the sector, I have held roles in direct service, fundraising, communications, philanthropy (grant-making), and leadership. Currently I am a consultant in non-profit sector.

PROFESSIONAL OR TECHNICAL ORGANIZATION MEMBERSHIPS:

Emerging Practitioners in Philanthropy (Steering Committee)

CIVIC OR COMMUNITY EXPERIENCE, MEMBERSHIPS, OR PREVIOUS PUBLIC SERVICE APPOINTMENTS:

DANA, Pick Group, RDP Board, Board of Globally Connected (a Riverside-based, refugee-serving non-profit)

- |                                      |                                   |
|--------------------------------------|-----------------------------------|
| - COMMISSION ON AGING                | - HUMAN RESOURCES BOARD           |
| - AIRPORT COMMISSION*                | - BOARD OF LIBRARY TRUSTEES*      |
| - BUDGET ENGAGEMENT COMMISSION       | - METROPOLITAN MUSEUM BOARD       |
| - COMMUNITY POLICE REVIEW COMMISSION | - PARK AND RECREATION COMMISSION* |
| - CULTURAL HERITAGE BOARD*           | - PLANNING COMMISSION*            |
| - COMMISSION ON DISABILITIES         | - BOARD OF PUBLIC UTILITIES*      |
| - BOARD OF ETHICS                    | - TRANSPORTATION BOARD*           |
| - HUMAN RELATIONS COMMISSION         |                                   |

\* A Statement of Economic Interests is required. Any information listed on this application is a matter of public record and will be disclosed upon request.

Under existing California law, a member of a board or commission may not make, participate in making, or attempt to influence a governmental decision if it is reasonably foreseeable that the decision could have a material financial effect on that member, the member's immediate family, or any of his or her financial interests. There is also a special category of conflicts of interest which strictly forbids members and/or their employers from having financial interests in city contracts. Careful consideration should be given to this issue and applicants are encouraged to contact the City Clerk's Office if they have any questions.

**BUDGET ENGAGEMENT COMMISSION:**

If applying for the Budget Engagement Commission, please complete and return a supplemental application. The budget Engagement Commission consists of nine resident members and nine business members advising the Mayor and City Council on spending and policy priorities based on information received through quarterly financial and performance reports including revenues from transaction and use tax, work with City staff to maximize public engagement on municipal budgetary issues, and provide input on performance measures and reporting programs.

**COMMUNITY POLICE REVIEW COMMISSION:**

Have you ever been convicted of a felony or misdemeanor? ☐ Yes ☐ No

CPRC applicants must undergo a limited background check by the Police Department prior to serving on the Commission due to the sensitivity and confidentiality of the materials you will review that have certain legal restrictions. The background check consists of completion of a Background Personal Information form, live scan fingerprint process through the FBI and Department of Justice, a local police records check, a records check of the National Crime Information Center (NCIC), and a DMV records check that includes vehicles registered to the applicant. The DMV records check relates to City liability issues since Commissioners occasionally drive their personal vehicles to public outreach events. The background check takes approximately two weeks to complete.

**CULTURAL HERITAGE BOARD / COMMISSION ON DISABILITIES:**

If applying for membership on the Cultural Heritage Board or the Commission on Disabilities, please complete and return a supplemental application.

**HUMAN RELATIONS COMMISSION:**

So far as is reasonably possible, the Human Relations Commission shall include representation in the fields of education, medicine, health and welfare, law, real estate, industry, business, finance, law enforcement, and labor. The diversity of the Commission is important to achieving its stated objective.

Please state your field of endeavor as it applies to the Human Relations Commission: Health + welfare

## COMMISSION ON AGING:

Members must be at least 55 years old and not be a paid representative of an elder service.

Are you age 55 or older?

☐ Yes ☒ No

Are you a paid representative of an elder service?

☐ Yes ☒ No

## NOTICE REGARDING INCOMPATIBLE OFFICES

Under existing California law, no member of City boards or commissions may simultaneously hold two public offices that are incompatible. (California Government Code Section 1099)

Offices are incompatible if one of the offices has supervisory, auditory or removal power over the other, if there would be any significant clash of duties or loyalties between the offices, or if public policy considerations make it improper for one person to hold both offices.

Do you currently hold a position as an appointed or elected member of a governmental board, commission, committee, or other body? ☐ Yes ☒ No

If "Yes", please state position: \_\_\_\_\_

Members of boards and commissions are covered by Workers' Compensation insurance while serving and must complete a fingerprinting prior to commencement of service.

Please call the City Clerk's Office at 826-5557 or visit [RiversideCA.gov/city\\_clerk](http://RiversideCA.gov/city_clerk) for more information.  
RETURN TO: City Clerk's Office, City Hall, 3900 Main Street, 7th floor, Riverside, CA 92522

SIGNATURE: \_\_\_\_\_

DATE: Jan 15, 2018

## THANK YOU FOR YOUR INTEREST IN THE CITY OF RIVERSIDE.

How did you learn about the Board and Commission vacancies? ☒ Referred by Councilman Mike Gardner

☐ Newspaper ☐ Utility Bill Insert ☐ Web Site ☐ Social Media ☐ Other \_\_\_\_\_

Are you interested in being contacted by the Registrar of Voters to volunteer as a poll worker? ☒ Yes ☐ No

The following information will be detached from your application and used for research and statistical purposes only.

\_\_\_\_\_

# Erin E. Edwards

---

## Key Qualifications:

- Talented writer, speaker, and communications professional
- Strategic and creative team leader
- Nonprofit leader with over 10 years experience

## Relevant Professional Experience:

### Senior Communications Strategist

Feb. 2015-Present

#### *Nonprofit Consultant*

- Led Communications and Fundraising teams, directly supervising staff members
- Managed a multi-phase national brand campaign, coordinating PR, design, and media buying partners
- Led digital and print marketing strategy
- Wrote and launched strategic plan
- Wrote regular blogs, op-eds, direct mail, funding proposals, and appeals
- Piloted new monitoring and evaluation tools to improve impact monitoring
- Conducted site visits of global grantees, establishing a precedent for future visits

### Community Investment Manager: Individual and Family Health Portfolio

Aug. 2013-Jan. 2015

#### *United Way of Winnipeg: Winnipeg, Canada*

- Managed a portfolio of 36 Francophone and Anglophone agencies totaling \$7 million
- Led special grantmaking initiatives such as allocations for Indigenous-led and immigrant-serving agencies
- Evaluated agencies' indicators and benchmarks within United Way's 13 common outcomes
- Led annual site visits and prepared investment recommendations for a board-led committee
- Oversaw and evaluated United Way's small grant program

### Corporate and Foundation Grant Manager

Nov. 2011-Aug. 2013

#### *UCAN: Chicago, IL*

- Managed a portfolio of nearly 40 private funders within a \$38 million annual budget
- Liaised with finance, program, and administrative staff across eight sites to write grants and reports
- Analyzed and reported upon project budgets
- Created and maintained an internal database for cultivating current and prospective donors
- Led a 20-person Auxiliary Board and recruited five new members within the first year

### Network Director and Local Hunger Fellow

Oct. 2009-Oct. 2011

#### *Northside Anti-Hunger Network: Chicago, IL*

- Developed strategic partnerships to engage a collaboration of 21 anti-hunger organizations
- Managed a two-year strategic plan and grew network membership by 38% in 12 months
- Created, led, and evaluated network events and curricula
- Designed and maintained the network's web content, communication, and marketing strategy

### Research Assistant and Grant Writer

June-Aug. 2009

#### *Sant Pon Ayiti: Port-au-Prince, Haiti*

- Conducted and analyzed surveys, interviews, and research in French and Haitian Creole
- Provided data and context for organizational programming and a five-year report
- Wrote grants for cultural and international development projects
- Traveled throughout Haiti for site visits, outreach events, and trainings

## Recent Leadership and Volunteer Experience:

### Glocally Connected

*Board member for a local refugee-serving organization*

March 2017-Present

### Emerging Practitioners in Philanthropy

*Los Angeles Steering Committee Member and Giving Circle Coordinator*

October 2016-Present

### Manitoba Council for International Cooperation

*Overseas Projects and Fair Trade Committee Member*

June 2014-Feb. 2015

### Chicago Foundation for Education

*Proposal evaluator for teaching fellowships*

July 2013

### Chicago Women in Philanthropy

*Women's Leadership and Mentoring Program*

Oct. 2012-Sept. 2013

## Education:

### University of Wisconsin: Madison, WI

Professional French Master's Degree

Concentration in International Development

Dec. 2009

### Augustana College: Rock Island, IL

Bachelor of Arts in French and English

May 2006

## Recent Trainings and Certifications:

- **Spring Forward** October 2016  
*"Financial Resilience for Nonprofits – Three-Day Intensive"*
- **Informed Opinions: Amplifying Women's Voices** May 2015  
*"Writing Compelling Commentary"*
- **Grantmakers for Effective Organizations** May-June 2014  
*"Learning for Improvement," "Rethinking how Grantmakers Support Scale," "Collaborating for Greater Impact," "Strengthening Relationships with Grantees," "Supporting Nonprofit Resilience"*
- **Tamarack Institute** March 2014  
*"Collective Impact: Collaboration Across Sectors and Systems"*

## Presentations and Publications:

- *Supporting Women's Rights in Troubled Times*: Stanford Social Innovation Review, Winter 2018.
- *Working to Make Women's Rights the New Normal in Nepal*: Huffington Post Canada: What's Working, April 2016 (And all other articles under the name "Jess Tomlin.")
- *Bridging the Gap between Foundations and Corporations*: Presenter and Panelist for the Women's Funding Network Conference, San Francisco, October 2015
- *Disruptive Philanthropy*: Presentation to the Sister-to-Sister activists through the Nobel Women's Initiative: August 2015

## Memberships:

- Riverside Downtown Partnership – Board Member: December 2017-Present
- Pick Group – Member: October 2017-Present
- Downtown Area Neighborhood Alliance (DANA) – Member: September 2017-Present
- Emerging Practitioners in Philanthropy – Steering Committee Member: April 2016-Present

## Languages and Skills:

- Fluent in French, Conversational in Haitian Creole; trained in basic Arabic
- Proficient in Excel, Microsoft Word, PowerPoint, Raiser's Edge, SharePoint, MailChimp, and Salesforce





# CULTURAL HERITAGE BOARD

## SUPPLEMENTAL APPLICATION

JAN 23 2018

### Professional experience in one or more of the following fields or disciplines

City of Riverside  
City Clerk's Office

- |  |  |   |
|--|--|---|
| <input type="checkbox"/> Historic Rehabilitation _____ years | <input type="checkbox"/> Architectural History _____ years | <input type="checkbox"/> Planning _____ years       |
| <input type="checkbox"/> American Studies _____ years        | <input type="checkbox"/> American Civilization _____ years | <input type="checkbox"/> Architecture _____ years   |
| <input type="checkbox"/> Archaeology _____ years             | <input type="checkbox"/> Cultural Geography _____ years    | <input type="checkbox"/> Urban Planning _____ years |
| <input type="checkbox"/> Cultural Anthropology _____ years   | <input type="checkbox"/> Other: _____ years                |   |

PLACE OF EMPLOYMENT: Nonprofit Consultant

### WORK EXPERIENCE

On the surface, I have no experience in historic rehabilitation, architecture or anthropology. However, I recently purchased a home in Heritage Square. Built in 1923, this home has needed some work to make it livable. I have enjoyed learning more about the history of my home and of Riverside in general. I am eager to deepen this knowledge by serving on the Heritage Board.

### Preservation-Related Knowledge And Education

HIGH SCHOOL DIPLOMA OR EQUIVALENT: \_\_\_\_\_

### BACHELOR'S DEGREE

College or University: Augustana College - Illinois

Major Field of Study: English

Minor Field of Study: French

### GRADUATE WORK

Master's Degree: French + Int'l Development

Doctoral: \_\_\_\_\_

University: UW Madison

Field of Study: \_\_\_\_\_

Other: Please describe \_\_\_\_\_

Thank you for your interest in serving on the Cultural Heritage Board

City Clerk's Office - City Hall 3900 Main Street, 7th floor Riverside, CA - [RiversideCA.gov/City\\_Clerk](http://RiversideCA.gov/City_Clerk)





Edwards

Erin

Jan 23, 2018



# COMMISSION ON DISABILITIES

## SUPPLEMENTAL APPLICATION

Date Received  
For Official Use Only

Edwards

Erin

Jan 23, 2018

LAST NAME

FIRST NAME

DATE

It is the policy of the City of Riverside to promote the full integration and participation of persons with disabilities into all areas of economic, political and community life. In order to adequately represent the needs of residents with access and functional needs, the following criteria applies:

RECEIVED

JAN 23 2018

Members should consist of both persons with and without disabilities.

City of Riverside  
City Clerk's Office

Members should represent a cross-section of the City's disability groups and include persons with professional experience representing or supporting persons with disabilities.

HOW WOULD YOUR EXPERIENCE OR QUALIFICATIONS HELP THE COMMISSION ON DISABILITIES MEET ITS MEMBERSHIP GOALS?

I, myself, am a person without disabilities but I have both personal and professional experience with this marginalized population. My father has lived with Parkinson's Disease for the last 20 years. I have watched a vibrant, healthy math teacher turn into a person who cannot drive, cannot live alone, and cannot move around without a walker/wheelchair. Even facilities that claim to be accessible are not entirely. My father's world has shrunk, just like his body. It is heart breaking. In addition to this personal experience, I have supported disability rights organizations in my former role at United Way (in Canada). I believe both perspectives would serve me well on this Commission.

### The powers, duties and functions of the Commission on Disabilities are:

- Advise the City Council on all matters affecting persons with disabilities in the community.
- Review community policies, programs, and actions which affect persons with access and functional needs and make appropriate recommendations to the City Council.
- Render advice and assistance as requested to other City boards and commissions, to City departments, and to private agencies on matters affecting persons with disabilities.
- Identify the needs of persons with access and functional needs and create a public awareness of these needs in areas such as employment, housing, transportation, media, physical, and communication accessibility and other needed areas.
- Promote greater awareness of the changing life patterns, opportunities, and responsibilities of persons with access and functional needs.
- Promote the total integration of persons with disabilities into all aspects of community life.
- To participate in various public outreach activities and functions that require a commitment of time on evenings and weekends.
- Perform other functions and duties as may be directed by the City Council.

Thank you for your interest in serving on the Commission on Disabilities

City Clerk's Office - City Hall 3900 Main Street, 7th floor Riverside, CA - [RiversideCA.gov/City\\_Clerk](http://RiversideCA.gov/City_Clerk)