



City of Arts & Innovation

City Council Memorandum

TO: HONORABLE MAYOR AND CITY COUNCIL **DATE: FEBRUARY 27, 2018**

FROM: LIBRARY DEPARTMENT **WARD: 4**

SUBJECT: ACCEPT A \$10,000 GRANT AWARD FROM CALIFORNIA STATE LIBRARY FOR INNOVATION STATION PROJECT FUNDING AT SSGT SALVADOR J. LARA CASA BLANCA LIBRARY – 2985 MADISON AVE; AUTHORIZE A SUPPLEMENTAL APPROPRIATION IN THE SAME AMOUNT; APPROVE \$22,629 IN FUNDING TO MATCH THE GRANT AND IN-KIND CONTRIBUTIONS

ISSUES:

Accept a grant award from the California State Library in the amount of \$10,000 and appropriate all funds for use by the Riverside Public Library for the purchase of supplies towards the Innovation Station Project. Approve the cash match of \$22,629 as required under the current grant management policy.

RECOMMENDATIONS:

That the City Council:

1. Approve a cash match of \$22,629 as required per grant management policy to be funded from Gift Fund Account Number 5145000-450201 for the purchase of supplies for the Innovation Station Project;
2. Upon approval of the grant match, accept the award and authorize an increase in revenue in the amount of \$10,000 and appropriate expenditures in the same amount to the Innovation Station Project Account Number 9337000-440210; and
3. Authorize the City Manager, or his designee, to execute all documents and agreements related to the grant including making minor and non-substantive changes and amendments.

BACKGROUND:

In November 2017, the Riverside Public Library submitted a grant application to the California State Library for the Innovation Station Project (Project) at SSgt Salvador J. Lara Casa Blanca Library. The Project will include enhancements to current digital services provided to library users at SSgt Salvador J. Lara Casa Blanca Library and to refurbish the Storymobile to a STREAM (Science, Technology, Reading, Art, Engineering, and Mathematics) Bus for use throughout the Riverside Community. The Project helps California public libraries create innovation stations or labs that will promote user creativity, exploration, and innovation.

Digital Literacy is among Riverside Public Library's City Council approved Strategic Goals. The Performance Measure for this goal is to achieve a level of at least 80 percent of library customers noting an increase in knowledge of and confidence in using digital resources. This goal is supported by having the technology to offer programs that provide opportunities to enhance digital literacy. This grant is in alignment with the City Council's approved Riverside 2.1 Strategies to increase customers' digital literacy levels.

DISCUSSION:

On December 15, 2017, the California State Library awarded \$10,000 in grant funds to the Riverside Public Library. The funding is contingent upon a signed agreement with the Southern California Library Cooperative, the administrative and fiscal agent for this Project. Per the City's current Grant Management Administration Policy, if a grant requires matching City funds in any amount, or if the grant application requires the approval of the City Council, the grant application must be submitted to the City Council for consideration and approval prior to submittal to the funding agency. The cash match for \$22,629 is being presented for City Council approval subsequent to the submittal of the grant application, as the timeframe to submit the application was limited. The funds for the grant match and in-kind contributions for staffing are available within the Library Department's budget. A detail of itemized costs is in a table under the Fiscal Impact section of this report.

The SSgt Salvador J. Lara Casa Blanca Library was identified as the best location to provide an Innovation Station as it is centrally located in the City of Riverside, which means individuals from throughout the community would be able to access the resources provided. In addition, it has an underutilized computer lab separate from the rest of the Library that can be converted into the Innovation Station. This space is large enough to house equipment and can be reimaged into a space designed to encourage creative thinking in children, teens, and adults.

Technologies for this space include 20 laptop computers, action sport cameras, building kits, virtual reality equipment, 3D printers, and a CNC machine. These technologies were identified as enhancements to the innovative technologies the Riverside Public Library already provides through our system-wide Makerspace.

The grant is effective immediately upon City Council approval and ends March 31, 2019.

The Chief Innovation Officer concurs with this report.

FISCAL IMPACT:

The total fiscal impact of the action is \$10,000 of revenue from the grant funds with a commitment to a cash match of \$22,629 and in-kind contribution of staff hours valued at \$7,200. The grant funds will be appropriated in Grants and Capital Innovation Station Project Account Number 9337000-440210 and will be used for the purchase of supplies for the project at SSgt Salvador J. Lara Casa Blanca Library. The cash match of \$22,629 is available in Gift Fund Account Number 5145000-450201. The table below itemizes the costs.

Item Description	Funds Awarded	Cash Match	In-Kind Contribution
Furniture	\$4,572		
CNC/3D Printer/3D Pen/Cricut Maker	\$1,451	\$3,579	
Virtual Reality	\$1,567		
Action Camera/Drone	\$2,410		
S.T.E.A.M Items/Electronics		\$6,050	
Public Laptops		\$8,000	
Staff hours			\$7,200
Refurbish Storymobile to STREAM Bus		\$5,000	
Total	\$10,000	\$22,629	\$7,200

Prepared by: Erin Christmas, Acting Library Director
 Certified as to
 availability of funds: Adam Raymond, Chief Financial Officer/Treasurer
 Approved by: Alexander Nguyen, Assistant City Manager
 Approved as to form: Gary G. Geuss, City Attorney

Attachments: Grant Award Letter