



Finance Department Action Plan Update for FY2016 Performance Assessment and Financial Audit

Office of Organizational Performance &
Accountability

City Council
April 10, 2018

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BACKGROUND

1. July 2016 - a Performance Assessment and Financial Expenditure Audit for the Finance Department by Matrix Consulting Group was presented to the City Council.
2. September 2016 - the Finance Department presented to the City Council an Action Plan for 27 recommendations. Council approved the Action Plan and directed staff to return in six months with a status update.
3. March 2017 - the Governmental Affairs Committee reviewed and approved for Council the Finance Department's Action Plan update, and directed staff to return in twelve months with a current update to the Action Plan.
4. March 7, 2018 - the Governmental Affairs Committee received an Action Plan update and unanimously voted to forward it to the City Council for approval.

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DISCUSSION

To date, 24 of the 27 recommendations from Matrix Consulting Group have been completed. The remaining three (3) will be completed by June 2018:

Recommendations	Action Plan
1.5 & 7.1 – Evaluate the Risk Management function; enhance claims management and enable reporting of claims status.	In FY2017, Council approved an in-house claims management system and in-house processing of claims. Staffing to be completed June 2018.
6.6 – Establish a formal vendor performance evaluation process to mitigate risks posed by known problem vendors.	Staff is working with the City Attorney's Office to identify any legal issues/challenges, process issues and how to best accomplish the vendor evaluation legislatively via the City's Municipal Code. To be completed June 2018.

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RECOMMENDATIONS

That the City Council receive, review, provide input on, and approve the Finance Department Action Plan update for the FY2016 Performance Assessment and Financial Expenditure Audit.

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