

METROPOLITAN MUSEUM BOARD MINUTES
March 14, 2018
Riverside Metropolitan Museum
3580 Mission Inn Avenue, Riverside, CA 92501

Board Members Present

Mary Hughes, Chair
Todd Carpenter, Vice-Chair
Peggy Barnhart
Rose Monge
Chuck Wilson

City Staff Present

Robyn G. Peterson, Museum Director
Alexander Nguyen, Assistant City Manager
Brenda Focht, Curator of Collections
Toni Kinsman, Senior Office Specialist
Lauren Sanchez, Deputy City Attorney
Ann Lovell, Manager of Operations

Absent

Holly Evans
Dawn Gleason
Bergis Jules
Lovelyn Razzouk

CALL TO ORDER

The meeting was called to order at 4:09 p.m.

1. PUBLIC COMMENT

No public comments were submitted.

PRESENTATIONS

2. Board Chair Report - no report

3. Riverside Museum Associates (RMA)

RMA President Peggy Barnhart reported that her position as RMA President will end June 30, 2018. The RMA will host a planning workshop on April 18, 2018 from 2-5 p.m. at the Arlington Library. The RMA Annual Dinner and business meeting is May 10, 2018 at the Canyon Crest Country Club. The Annual Heritage House Ice Cream Social date is now Sunday, May 20, 2018.

4. Director's Report

In addition to the written Director's Report, the Museum has listed the vacancy for Curator of Historic Structures online, with expected start date by July 1, 2018. The following items are in progress: RFQ for architects, relocation of collections to offsite storage, planning the functional Museum needs, and exhibition ideas for the newly rebuilt Museum. Meetings with the community are still in progress to assess the public's views and hopes for the Museum.

DISCUSSION AND ACTION CALENDAR

5. Approval of Minutes for the meeting held on February 14, 2018

The minutes were approved as written.

Motion: P. Barnhart

Second: T. Carpenter

Abstain: C. Wilson due to absence

Ayes: M. Hughes, R. Monge, T. Carpenter, P. Barnhart

6. Determine Whether Museum Board Member Absences for the February 14, 2018 Museum Board Meeting Should be Recorded as Excused or Unexcused

The absences of Chuck Wilson and Bergis Jules were voted to be excused.

Motion: P. Barnhart

Second: T. Carpenter

Abstain: C. Wilson due to absence

Ayes: M. Hughes, R. Monge, T. Carpenter, P. Barnhart

7. Renovation and Reuse Plan for the Robinson House

Emilio Ramirez, Director, Office of Homeless Solutions, City of Riverside, presented a proposal for the renovation and reuse of the Robinson House until the Museum is ready to convert it to an interpretive center for Harada House. Museum Director Peterson stated she agrees with the proposal.

A motion was made for the Metropolitan Museum Board to:

1. Approve the renovation and reuse concept for the Robinson House, a Museum-owned property located at 3342 Lemon Street in Downtown Riverside; 2. Support the Riverside Metropolitan Museum's funding application for Community Development Block Grant Program funds for the renovation of the Robinson House; and 3. Authorize the issuance of a Request for Proposals for the renovation of the Robinson House if Community Development Block Grant funds are successfully awarded.

Motion: C. Wilson

Second: R. Monge

Ayes: All

8. Nominating Committee Update

The election of Board officers for Chair and Vice-Chair positions took place to confirm Mary Hughes as Board Chair and Todd Carpenter as Board Vice-Chair.

Motion: P. Barnhart

Second: C. Wilson

Ayes: All

COMMITTEE REPORTS (*written reports are requested for each Committee update*)

9. Harada House Project Committee - no report

10. Collections Committee - no report

11. Budget/ Development Committee - no report

12. RMM Exhibitions Committee - no report

BOARD MEMBER COMMUNICATIONS

13. Brief reports on conferences, seminars, and meetings attended by Riverside Metropolitan Museum Board Members - No updates

14. Items for future Riverside Metropolitan Museum Board consideration as requested by Board members.

C. Wilson requested a report to discuss the relationship between the Museum Board and the Harada House Foundation - should a Harada House Foundation representative be present at Museum Board meetings like the RMA?

Other future agenda items should be directed to Board Chair M. Hughes, Dr. Peterson, or Board liaison Toni Kinsman.

15. Adjournment

The meeting was adjourned at 4:44 p.m.

The next regular Metropolitan Museum Board meeting is scheduled for Wednesday, April 11, 2018 at 4:00 p.m. in the Museum's 2nd floor conference room.