



Budget Engagement Commission Special Meeting Minutes

January 30, 2018 – 4:00 pm,
Mayor's Ceremonial Room

Commission Chairperson Calls Meeting to Order

Commission Chairperson Mendez called to order the special meeting of the Budget Engagement Commission Meeting at 4:02 pm on January 30, 2018 at the Mayor's Ceremonial Room located on the seventh floor of Riverside City Hall.

Pledge of Allegiance to the Flag led by Commission Chairperson Mendez

Commission Secretary Calls Roll – Commissioners Arballo, Badger, Fierro, Mayes, Tavaglione, and Vice Chairperson Lee were not present during roll call. All other Commissioners were present. Commissioners Arballo and Vice Chairperson Lee arrived during public comment.

Public Comment

1. Public Comment

Chairperson Mendez called for public comments. Tom Evans expressed support for the construction of an Eastside Library.

Discussion Calendar

2. 2018-2020 Baseline Biennial Budget Presentations by City Departments

Adam Raymond, Chief Financial Officer/Treasurer, introduced the item. Following his presentations, the Commission heard budget Presentations from:

- 4:08pm City Manager presentation by Carlie Myers, Principal Management Analyst with the City Manager's Office
- 4:10pm City Council presentation by Carlie Myers, Principal Management Analyst with the City Manager's Office
- 4:12pm City Clerk presentation by Colleen Nicol, City Clerk
- 4:18pm City Attorney presentation by Gary Geuss, City Attorney
- 4:25pm Human Resources presentation by Stephanie Holloman, Human Resources director
- 4.30pm Community and Economic Development including contracts with Live Nation presentation by Rafael Guzman, Community and Economic Development Director
- 4:41pm Finance presentation by Kristie Thomas, Interim Budget and Revenue Manager

- 4:49pm Innovation and Technology presentation by Lea Deesing, Chief Innovation Officer
- 5:00pm Parks, Recreation, and Community Services presentation by Adolfo Cruz, Parks Recreation and Community Services Director
- 5:11pm Public Works presentation by Kris Martinez, Public Works Director.

Following all of the presentations by City personnel, Chairperson Mendez called for public comment but there were no requests for comment from the public. Each department was asked to return to the podium to answer questions and discuss its presentation with the Commission. Below is an overview of the discussion:

- City Manager and City Council – No questions or discussion.
- City Clerk – There was a general discussion about passport revenue and outsourcing versus permanent hire options for the function. There were also some discussion about the balancing measures and budget targets for the department.
- City Attorney – There was some discussion about the decision to provide legal services internally instead of outsourcing and the related cost savings and operational efficiencies. Kristi Smith, Deputy City Attorney also answered questions related the Ward specific program as well as the impact of balancing measures on special projects requested by City Council including the managing of Marijuana dispensaries.
- Human Resources – There was some discussion about the balancing measures and critical unfunded needs as presented in the department's presentation.
- Community and Economic Development – There was some discussion about the use of funds reserved for General Plan updates as well as unfunded needs. There was also some discussion about Code Enforcement and One Stop Shop staffing and an accountability report about funding used to attract new businesses and jobs created. There was also some discussion about the department's work towards promoting Riverside as a city of Arts and Innovation. There was also some discussion about Successor Agencies and Live Nation.
- Finance – There was some discussion about merchant fees and the impact on the Finance budget. There was also some discussion about the department's revenue enhancement.

- Innovation and Technology – There was some discussion about citywide computer replacement and maintenance. There was also some discussion about business process engineering and operations efficiencies related to IT updates and maintenance.
- Parks, Recreation, and Community Services – There was some discussion about the department's balancing measures and programs/services that would be eliminated. There was also clarification that the Friendly Stars program was not up for elimination. Also discussed the Arlington Youth and Innovation Center, unfunded projects, and funding for the department to improve quality of life by ensuring community parks are maintained.
- Public Works – There was discussion about spending for Homeless cleanup at the Santa Ana riverbed and the Quiet Zone. There was some discussion about upcoming transportation projects and funding for citywide tree trimming and landscape maintenance. Parking spaces and revenue enhancement ideas were also discussed.
- General Budget – There was some discussion about potential budget challenges related to vacation and sick leave payouts for employees that retire (during City Attorney discussion). Adam Raymond provided more information about the vacancy factor (during Community and Economic Development discussion).

Approval of Minutes

3. No minutes to approve.

Miscellaneous Budget Engagement Commission Items

4. Items for Future Agendas and Updates from City Staff

- Commissioner Montgomery requested confirmation that city is making a sufficient effort to contain personnel costs and maximize efficiencies.

5. Approve absence of Commissioners Badger, Fine, Segura, and Tavaglione from the January 24, 2018 Special Budget Engagement Commission Meeting.

Commissioner Hart moved that the absences be approved, Commissioner Plascencia seconded the motion. The motion was approved by 13 Commissioners. Commissioner Segura abstained from the vote. Commissioners Badger, Fierro, Mayes, and Tavaglione were not present for the vote.

Adjournment

Chairperson Mendez announced the next meeting would be January 31, 2018 and then adjourned the meeting at 7:11 pm.

Respectfully Submitted,

A handwritten signature in blue ink, appearing to read 'K. Johnson', with a long horizontal flourish extending to the right.

Karen Johnson
Principal Management Analyst – City of Riverside