



SERVICES AGREEMENT FOR WELL PUMP AND MOTOR REPAIRS for RFP No. 1721

Board of Public Utilities
April 23, 2018

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BACKGROUND

1. RPU operates a total of about 216 pumps:
 - a) 44 booster pump stations (3 to 4 pumps per station)
 - b) 66 wells
2. Wells are RPU's sole source of potable water.
3. Mechanical and electrical equipment is running 24/7 and break unexpectedly.
4. Staff needs to address defective pumps and motors in a timely manner in order to ensure adequate water supply and prevent service interruptions to RPU customers.



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DISCUSSION

1. RPU is in need to hire a contractor for urgent repairs of pump and motors in order to ensure adequate water supply.
2. Staff expects to use the contractor for routine maintenance projects in which City forces do not have the ability or the capacity to repair the equipment within the time period required.
3. Repairs will not exceed \$50,000 per project. Projects over \$50,000 will go through the normal formal bidding and award process.



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DISCUSSION

4. On January 5, 2018 a Request for Proposal (RFP) No. 1721 for Services for Well Pump and Motor Repairs on the City's public facing purchasing website.
5. Key staff members utilized a predetermined scoring methodology, as outlined in the RFP, to rank the contractors and has determined that Tri County Pump Company has met all of the requirements of the RFP.



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RECOMMENDATIONS

That the Board of Public Utilities:

1. Approve a Services Agreement with Tri County Pump Company, of San Bernardino, California, from Request for Proposals No. 1721, for a three-year term, for an amount not-to-exceed \$600,000; and
2. Authorize the City Manager, or his designee, to execute the Services Agreement Tri County Pump Company, including making minor and non-substantive changes and to sign all documents and instruments necessary to complete the transactions.



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