



SERVICES AGREEMENT FOR BOOSTER STATION PUMP AND MOTOR REPAIRS for RFP No. 1720

Board of Public Utilities
April 23, 2018

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BACKGROUND

1. RPU operates a total of about 216 pumps:
 - a) 44 booster pump stations (3 to 4 pumps per station)
 - b) 66 wells
2. Booster Pump Stations maintain necessary pressure in the system.
3. Mechanical and electrical equipment is running 24/7 and break unexpectedly.
4. Staff needs to address defective pumps and motors in a timely manner in order to ensure adequate water supply and prevent service interruptions to RPU customers.



2

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DISCUSSION

1. RPU is in need to hire a contractor for urgent repairs of pump and motors in order to provide continuous pressure in all zones.
2. Staff expects to use the contractor for routine maintenance projects in which City forces do not have the ability or the capacity to repair the equipment within the time period required.
3. Repairs will not exceed \$50,000 per project. Projects over \$50,000 will go through the normal formal bidding and award process.



3

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DISCUSSION

4. On December 19, 2017 a Request for Proposal (RFP) No. 1720 for Services for Booster Station Pump and Motor Repairs on the City's public facing purchasing website.
5. Key staff members utilized a predetermined scoring methodology, as outlined in the RFP, to rank the contractors and has determined that Legend Pump & Well Service, Inc. has met all of the requirements of the RFP.



4

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RECOMMENDATIONS

That the Board of Public Utilities:

1. Approve a Services Agreement with Legend Pump & Well Service, Inc., of Riverside, California, from Request for Proposals No. 1720, for a three-year term, for an amount not-to-exceed \$500,000; and
2. Authorize the City Manager, or his designee, to execute the Services Agreement Legend Pump & Well Service, Inc., including making minor and non-substantive changes and to sign all documents and instruments necessary to complete the transactions.



5

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