

**RIVERSIDE PUBLIC LIBRARY  
BOARD OF LIBRARY TRUSTEES**

Minutes of: Board of Library Trustees

Date of Meeting: March 27, 2018

Time of Meeting: 5:00 p.m.

Meeting Location: Main Library  
3581 Mission Inn Ave.  
Riverside, CA 92501

2855 McAllister Street  
Riverside, CA 92503

Present: Michael Yonezawa - President  
Tom Evans – Vice President via Skype  
Jose Alcala – Secretary  
Teresa Seipel  
Dwight Tate  
Donna Goldware  
Linda Manzo

Absent Art Angel

Staff: Erin Christmas, Acting Library Director  
George Guzman, Administrative Services Manager  
Angela Henson, Sr. Management Analyst  
Alex Nguyen, Assistant City Manager  
Adolfo Cruz, Parks Recreation and Community Services Director  
Carl Carey, General Services Director  
Jorge Villanueva, Capital Projects Manager

**CALL TO ORDER**

The meeting was called to order at 5:00 p.m. by President Yonezawa.

Board Secretary Calls Roll

**Item 1 Public Comment**

Barbara Purvis commented on Items 1, 6 and 7.

**Item 2 Approve February 26, 2018 minutes**

The minutes of the Board of Library Trustees meeting of February 26, 2018, were approved as presented.

Motion: Alcala  
Second: Seipel  
Ayes: Unanimous

### CONSENT CALENDAR

**Item 3 Accept Trust Fund Expenditures**

**Item 4 Formal Acceptance of Gift Fund Donations of \$1,000 or more**

**Item 5 Incident Reports**

All Consent Items

Motion: Tate  
Second: Alcala  
Ayes: Unanimous

### DISCUSSION AND ACTION CALENDAR

**Item 6 New Main Library Project Update**

Acting Library Director Christmas introduced Steve Johnson of Johnson Favarro Architects and Consultant Linda Demmers. Johnson provided a presentation of the design features such as elevator access during events and no access to the library after hours, natural lighting, views, flexible spaces for a variety of uses and programming, durable flooring materials, signage/wayfinding, parking, etc. of the new Main Library. Demmers provided a step by step walk through and detail on all floor levels.

No action taken.

**Item 7 SPC Jesus S. Duran Eastside Library Update**

Acting Library Director Christmas provided a presentation for the Board to consider the existing parking lot adjacent to the Chavez Community Center, 2060 University Avenue, as the new site for the proposed SPC. Jesus S. Duran Eastside Library and to recommend a project location to the City Council for their review.

General Services Director Carey and Parks and Recreation Director Cruz addressed questions from the board on parking options.

Following discussion, Acting Library Director Christmas informed the Board that staff would return in April with an update of the results from the March 28 Community Meetings at Stratton Community Center. Additionally, the Parks and Recreation Commission is scheduled to hear the matter on May 21 at 6:30 p.m. The Board unanimously approved the recommendations to consider the existing site at 2060 University Avenue and recommend the site for City Council approval.

Motion: Tate  
Second: Alcala  
Ayes: Unanimous

**Item 8 California State Library grant award in the amount of \$28,000 for Zip Books Project, an alternative to traditional interlibrary loan services participation through June 30, 2019**

Acting Library Director Christmas provided an update on the Library's participation in the California State Library Zip Books Project (Project) and a grant award in the amount of \$28,000. The Project is an alternative to traditional interlibrary loan services with participation through June 30, 2019. Through the project, the State Library provides funds to participating libraries to order materials requested from customers that the library does not already own. The materials are ordered through a credit line of \$28,000 through a Califa Amazon prime corporate credit line account from the California State Library. The materials are shipped directly to the customers.

The Library and the California State Library will monitor the Amazon account regularly to monitor Zip Books purchases.

No action taken.

**Item 9 Two-Year Budget Update Fiscal Year 2018-2020**

Acting Library Director Christmas provided an update on the proposed and development of the two-year budget for Fiscal Year 2018-2020.

No action taken.

**Item 10 Serving with a Purpose Conference**

The Board received an update on the Serving with a Purpose Conference from Acting Library Director Christmas. The conference is on May 2, 2018 from 9 a.m. to 4 p.m. at the Ontario Convention Center.

No action taken.

#### BOARD OF DIRECTORS COMMUNICATION

**Item 12      Brief reports on conferences, seminars, and meetings attended by Board of Library Trustees Members**

Acting Library Director Christmas announced that the Cultural Heritage Board is scheduled to meet on April 18, 2018 at 3 p.m. at the Art Pick Council Chambers for the Main Library Certificate of Appropriateness for the project, and determine that the planning case is exempt from the California Environmental Quality Act.

**Item 13      Items for future Board of Library Trustees consideration as requested by Board Members**

#### **Adjournment**

Meeting Adjourned at 6:55 p.m.  
Submitted by: Angela Henson

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Jose Alcala, Secretary