



City of Arts & Innovation

City Council Memorandum

TO: HONORABLE MAYOR AND CITY COUNCIL **DATE: MAY 1, 2018**

FROM: PUBLIC WORKS DEPARTMENT **WARDS: ALL**

SUBJECT: PROFESSIONAL CONSULTANT SERVICES AGREEMENT WITH LARRY WALKER ASSOCIATES OF CARLSBAD, CA FROM REQUEST FOR PROPOSALS NO 1799 TO ANALYZE TRASH CAPTURE PROGRAM OPTIONS AND PREPARE A TRASH CAPTURE IMPLEMENTATION PLAN IN THE AMOUNT OF \$59,070

ISSUE:

Approve a Professional Consultant Services Agreement with Larry Walker Associates of Carlsbad, CA from Request for Proposals No 1799 to analyze trash capture program options and prepare a Trash Capture Implementation Plan, in the amount of \$59,070.

RECOMMENDATION:

That the City Council:

1. Approve a Professional Consultant Services Agreement with Larry Walker Associates of Carlsbad, CA from Request for Proposals No. 1799 to analyze trash capture program options and prepare a Trash Capture Implementation Plan, in the amount of \$59,070; and
2. Authorize the City Manager, or his designee, to execute the Professional Consultant Services Agreement with Larry Walker Associates, including making minor and non-substantive changes.

BACKGROUND:

The State Trash Amendments require all agencies with regulatory authority over Priority Land Uses (PLU) to install Full Capture Systems and/or implement programs that achieve Full Capture System equivalency. The objective of these regulations is to fully capture all trash from PLU areas by no later than the year 2030.

On October 24, 2017, the Riverside City Council selected Track 2 as the City's method to comply with the State Trash Amendments. Track 2 requires submission of an Implementation Plan to the Regional Water Quality Control Board by November 30, 2018.

DISCUSSION:

The Implementation Plan will provide a detailed plan of action showing how the City will comply with the State Trash Amendments within a 10-year period. This plan will describe:

- A. Final Priority Land Use areas;
- B. The combination of full capture controls selected and the rationale for the selection;
- C. The rationale for how the selected combination of controls is designed to achieve Full Capture System Equivalency;
- D. The methodology used to assess trash levels within Priority Land Use areas; and
- E. How Full Capture System Equivalency will be demonstrated (potential development of a before/after monitoring program).

Staff prepared a Request for Proposals (RFP 1799) for qualified vendors to submit their proposals to develop the Track 2 Implementation Plan. In addition to developing the Implementation Plan, the RFP asked qualified vendors to perform the following:

- A. **Analyze Institutional Control options** – An analysis of trash reduction programs (i.e. street sweeping, anti-littering campaigns, increased trash bins, public education, etc.) that can be implemented within the City to comply with the State Trash Amendments;
- B. **Analyze PLU areas and the City storm drain system to determine control option placement** – An analysis of PLU areas and available control options to determine the most cost effective mix of small and large trash capture devices and Institutional Controls to comply with State Trash Amendments;
- C. **Develop a Monitoring Plan to prove compliance** – Any location utilizing Institutional Controls to comply is required to implement a monitoring plan to prove compliance.

The City received proposals from four vendors. All proposals were evaluated based on approach and methodology, cost of services, and vendor experience. After a thorough review, Larry Walker Associates was the highest scoring vendor.

The Purchasing Manager concurs that the recommended action to award is in compliance with Purchasing Resolution 23256.

FISCAL IMPACT:

The fiscal impact of this action is \$59,070. The funds are available in NPDES Storm Drain Fund account number 4140200-450376.

Prepared by: Kris Martinez, Public Works Director
Certified as to
availability of funds: Adam Raymond, Chief Financial Officer/City Treasurer
Approved by: Al Zelinka, FAICP, Assistant City Manager
Approved as to form: Gary G. Geuss, City Attorney

Attachments:

1. RFP Award Recommendation
2. Professional Services Contract