



City of Arts & Innovation

City Council Memorandum

TO: HONORABLE MAYOR AND CITY COUNCIL DATE: MAY 8, 2018

FROM: GENERAL SERVICES DEPARTMENT WARDS: 4

SUBJECT: DESIGN BUILD AGREEMENT WITH ORANGE COAST PETROLEUM EQUIPMENT, INC. FROM ORANGE, CA FOR DESIGN AND INSTALLATION SERVICES FOR COMPLIANCE OF VARIOUS LIQUID PRODUCT AND HAZARDOUS WASTE TANKS FROM REQUEST FOR PROPOSALS NO. 1688 IN THE AMOUNT OF \$223,911.32; AND AUTHORIZE 15% CHANGE ORDER AUTHORITY UP TO \$33,586.70 FOR A TOTAL AMOUNT OF \$257,498.02

ISSUES:

Approve a Design Build Agreement with Orange Coast Petroleum, Inc. from Orange, CA for design and installation services for compliance of various liquid product and hazardous waste tanks from Request for Proposals No. 1688 in the amount of \$223,911.32; and authorize 15% change order authority up to \$33,586.70 for a total amount of \$257,498.02.

RECOMMENDATIONS:

That the City Council:

1. Approve a Design Build Agreement with Orange Coast Petroleum Equipment, Inc. from Orange, CA for design and installation services for compliance of various liquid product and hazardous waste tanks from Request for Proposals No. 1688 in the amount of \$223,911.32;
2. Authorize 15% change order authority in an amount up to \$33,586.70 for project changes including, but not limited to, unforeseen conditions and design improvements; and
3. Authorize the City Manager, or his designee, to execute the Design Build Agreement including making any minor, non-substantive changes.

LEGISLATIVE HISTORY

On November 17, 2014, the Fleet Management Division was notified by the County of Riverside that the City of Riverside was not in compliance with the requirements of Title 22 California Code of Regulations (CCR) Division 4.5, Chapter 15, article 10 66265.192(a) to maintain hazardous waste tank assessments, which must be conducted every five years by an independent, qualified professional engineer.

BACKGROUND:

The original permits, drawings and information for the existing liquid product and waste storage tanks are not available to prove that existing tanks and secondary containment equipment met the required qualifications at the time of construction 25 years ago. As a result, it is necessary to replace the existing liquid product and waste storage infrastructure to meet current regulatory requirements. Demolition and removal of the existing equipment, current permitting, and installation of new equipment is required.

The Fleet Maintenance Division of General Services operates three (3) Corporation Yard vehicle maintenance facilities: Fleet Maintenance, Fire Maintenance and Special Transportation. Each facility has various product tanks that have lapsed into non-compliance with various codes and regulations.

The Design Build Agreement includes design and installation services for compliance of all liquid products, hazardous waste storage, tanks and surrounding secondary containments at the three facilities. All design, plan checking, permitting, testing, demolition, construction, inspections, and compliance paperwork will be included. Once completed, all three facilities will qualify as Certified Unified Program Agencies (CUPA) for 5 year tank assessments and qualify for the CUPA Hazardous Waste Tank System Written Assessment Temporary 36 month Exemption.

DISCUSSION:

On August 10, 2017, the Finance Department Purchasing Division issued Request for Proposals (RFP) No. 1688 to design, install and establish current compliance for all Fleet Maintenance, Fire Maintenance and Special Transportation Maintenance liquid product and hazardous waste tanks. Two proposals were received. A selection committee consisting of representatives from the General Services and Finance Departments reviewed and evaluated the proposals based on evaluation criteria including company background, cost, technical design, proposed maintenance and support services. Orange Coast Petroleum Equipment, Inc. from Orange, CA was selected as the most qualified, responsive proposal to meet the objectives of the RFP.

The Purchasing Services Manager concurs the recommendations comply with City of Riverside's Purchasing Resolution No. 23256.

FISCAL IMPACT:

The fiscal impact of this action is \$257,498.02. Funds are available in the Fleet Fund (650) Buildings & Structure Improvements Account Number 2215000-470020 for this project.

Prepared by: Carl Carey, General Services Director
Certified as to
availability of funds: Adam Raymond, Chief Financial Officer/City Treasurer
Approved by: Marianna Marysheva, Assistant City Manager
Approved as to form: Gary G. Geuss, City Attorney

Attachments:

1. RFP Recommendation
2. Design Build Agreement