



SERVICES AGREEMENT for LABORATORY TESTING AND ANALYTICAL SERVICES for RFP No. 1794

Board of Public Utilities
June 11, 2018

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BACKGROUND

1. Drinking Water must be tested to ensure compliance with State and Federal Regulations.
2. Over 25,000 water samples are collected from source water, treatment plant processes, and water within the distribution system before it is served to customers.
3. Samples must be analyzed by a state certified laboratory and reported to regulatory agencies.

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DISCUSSION

1. Three laboratories submitted proposals.
2. City staff with experience in working with environmental laboratories reviewed and scored the proposals.
3. The scoring deemed a tie between the top two laboratories.
4. A best and final offer was received from the laboratories resulting in Babcock Laboratories, Inc., being found to be the most responsive and responsible.

RECOMMENDATIONS

That the Public Utilities Board:

1. Award Request for Proposal No. 1794 for Professional Consultant Services Agreement with Babcock Laboratories, Inc. of Riverside, California, for Water Quality Laboratory Testing and Analytical Services, for a three-year term, in the annual amount of \$596,591;
2. Authorize the City Manager, or his designee, to execute the Professional Consultant Services Agreement with Babcock Laboratories, Inc. including making minor non-substantive changes and to execute the extensions under the same price, terms, and conditions.