

RIVERSIDE PUBLIC UTILITIES

Board Memorandum

BOARD OF PUBLIC UTILITIES

DATE: JUNE 11, 2018

ITEM NO: 19

SUBJECT: AWARD REQUEST FOR PROPOSAL NO. 1794 PROFESSIONAL CONSULTANT SERVICES FOR WATER QUALITY LABORATORY TESTING AND ANALYTICAL SERVICES WITH BABCOCK LABORATORIES, INC., OF RIVERSIDE, CALIFORNIA FOR THE DURATION OF THREE-YEARS, WITH THE OPTION OF TWO ONE-YEAR EXTENSIONS, IN THE ANNUAL AMOUNT OF \$596,591

ISSUE:

Award Request for Proposal No. 1794 for Professional Consultant Services with Babcock Laboratories, Inc., of Riverside, California, to provide water quality laboratory testing and analytical services to comply with the Federal and State Safe Drinking Water Act water testing requirements, for three years, with two one-year extensions, in the annual amount of \$596,591.

RECOMMENDATIONS:

That the Board of Public Utilities:

1. Award Request for Proposal No. 1794 for Professional Consultant Services Agreement with Babcock Laboratories, Inc. of Riverside, California, for Water Quality Laboratory Testing and Analytical Services, for a three-year term, in the annual amount of \$596,591;
2. Authorize the City Manager, or his designee, to execute the Professional Consultant Services Agreement with Babcock Laboratories, Inc. including making minor non-substantive changes and to execute the extensions under the same price, terms, and conditions.

BACKGROUND:

The Public Utilities Department Water Division is required by the United States and California Environmental Protection Agencies to comply with both the Federal and State Safe Drinking Water Acts and environmental laws pertaining to drinking and environmental water quality. The water division collects over 25,000 water samples for laboratory testing from its drinking water sources, treatment plants, distribution system, and non-potable sources. The testing results from these samples are required to be reported to various regulatory agencies by a state certified laboratory. The current Professional Consultant Services Agreement with Eurofins Eaton Analytical, Inc. expires on June 30, 2018.

DISCUSSION:

Request for Proposal (RFP) No.1794 was posted on the City's Online Bid System, Planet Bids, on February 5, 2018, and closed February 27, 2018. Three vendors submitted proposals and presented virtual tours of their facilities. Key staff members reviewed the proposals based on the criteria described in the RFP. Staff utilized a predetermined scoring methodology, as outlined in the RFP to rank the laboratories. The evaluation scores from Babcock Laboratories, Inc. and Eurofins Eaton Analytical, LLC, were deemed a tie with BSK Associates ranking third. A best and final offer was requested from the top two laboratories which resulted in Babcock Laboratories, Inc., the best overall solution. The proposal amount is within the allotted Public Utilities Department Water Operations annual budget for laboratory testing and analytical services. The proposals are summarized in the table below:

Laboratory	Evaluation Result Ranking
Babcock Laboratories, Inc.	1
Eurofins Eaton Analytical, LLC	2
BSK Associates	3

The Purchasing Manager concurs that the recommended actions comply with Purchasing Resolution No. 23256.

FISCAL IMPACT:

The total fiscal impact is \$596,591 per year. Sufficient funds are available in Public Utilities Account No. 6200000-421000, in fiscal year 2018/19 and 2019/20 budgets, pending City Council budget approval in June 2018. The subsequent year will be budgeted as part of the budget process.

Prepared by: Michael L. Plinski, Interim Utilities Assistant General Manager/Water
 Approved by: Todd L. Jorgenson, Interim Utilities General Manager
 Approved by: Marianna Marysheva, Assistant City Manager
 Approved as to form: Gary G. Geuss, City Attorney

Certifies availability of funds: Laura M. Nomura, Utilities Assistant General Manager/Finance & Administration

Attachments:

1. Presentation
2. RFP Award Recommendation
3. Professional Consultant Services Agreement