



# Implementation of Parking Citations Payment Plan Program

Public Works Department

Finance Committee  
June 13, 2018

RiversideCa.gov

## BACKGROUND

Assembly Bill (AB) 503

- a) Amended Section 40220 of the Vehicle Code – methods to collect unpaid parking penalties;
- b) Became effective January 1, 2018;
- c) Offers low-income payment plan before citations are sent to DMV for collections;
- d) Sets the effective date of July 1, 2018;



2

RiversideCa.gov

## BACKGROUND (CONT'D)

- e) Establishes a maximum processing fee of \$5 for low-income applicants;
- f) Indicates a payment plan shall have a \$25 minimum payment per month and term may be up to 18 months;
- g) Requires that all late penalties be waived; and
- h) Calls for the program availability to be published on citations and notices.



3

RiversideCa.gov

## PARKING CITATION PAYMENT PLAN PROGRAM

As of July 1, 2018:

1. All citations will include language of the payment plan program option.
2. Subsequent letters to the registered owner will include the payment plan program option.
3. Website will be updated and provide a link to the application form and instructions to apply.



4

RiversideCa.gov

## **PARKING CITATION PAYMENT PLAN PROGRAM (CONT'D)**

Eligibility requirements as set by AB 503

Applicant is to submit supporting documents showing they meet the conditions of Section 68632 (a) of the Government Code:

- a) Applicant receives benefits from public program(s); or
- b) Monthly income is 125 percent or less of the current poverty guidelines



5

RiversideCa.gov

## **PARKING CITATION PAYMENT PLAN PROGRAM (CONT'D)**

1. Public Works will administer the program in-house, begin with Phase One.
2. Staff to review applications with supporting documents.
3. Upon approval of payment plan:
  - a) Confirmation letter issued;
  - b) Installment schedule attached; and
  - c) Citation retrieved from DMV collections (if applicable).



6

RiversideCa.gov

## PARKING CITATION PAYMENT PLAN PROGRAM (CONT'D)

Parking Citations Payment Plan		
	Phase 1 Low-Income Effective July 1, 2018	Phase 2 Standard
<b>Application Fee</b>	\$5 Fee added to citation fine	\$25 Due at time of application
<b>Application Deadline</b>	60 days after citation issuance or 10 days after hearing result*	Prior to delinquent status
<b>Plan Term</b>	Up to 18 months	3 months for \$100-\$499 6 months for \$500 and more
<b>Minimum Payment/Month</b>	\$25	\$33
<b>Max Number of Plans/Calendar Year</b>	No maximum (unlimited)	2
<b>Max Value Per Plan/Year</b>	No maximum	\$1,000
<b>Concurrent Plans Allowed</b>	Yes (unlimited)	No
<b>Late Penalty/Fee Reduction</b>	Yes (fees reinstated if plan is not completed)**	No
<b>Default/Missed Payment</b>	45 days grace period	Not applicable



7

RiversideCa.gov

## FISCAL IMPACT

1. There is no fiscal impact associated with this report.
2. Staff will monitor and evaluate payment plan performance report back to Finance Committee after 12 months of data has been collected.



8

RiversideCa.gov

## RECOMMENDATIONS

That the Finance Committee recommend that City Council:

1. Approve the implementation of parking citation payment plan program phase one;
2. Approve an update to the FY 2018-19 fees and charges for Public Works to include a new user fee for qualified low-income persons to participate in a payment plan; and
3. Provide direction and input to staff as to implementation of the low-income payment plan for collecting delinquent parking penalties.



9

RiversideCa.gov