

5. Authorize the City Manager, or his designee, to execute the Summer Food Service Program Standard Food Service Agreement with Riverside Unified School District, including making minor and non-substantive changes.

BACKGROUND:

Through a grant from the California Department of Education Nutrition Services Division, the Parks, Recreation and Community Services Department (PRCSD) has offered the Summer Food Program for many years at sites throughout the City. This program allows the City to provide free lunches to economically disadvantaged children at sites that are directly supervised by the Department.

This year, the eleven sites listed below qualified under federal guidelines for the program:

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|-----|------------------|-----------------------------------|
| 1. | Bobby Bonds Park | 2060 University Avenue |
| 2. | Bordwell Park | 2008 Martin Luther King Boulevard |
| 3. | Bryant Park | 7950 Philbin Street |
| 4. | Fairmount Park | 2601 Fairmount Blvd |
| 5. | Hunt Park | 4015 Jackson Street |
| 6. | La Sierra Park | 5215 La Sierra Avenue |
| 7. | Lincoln Park | 4261 Park Avenue |
| 8. | Nichols Park | 5505 Dewey Avenue |
| 9. | Patterson Park | 1864 Linden Street |
| 10. | Reid Park | 701 N. Orange Street |
| 11. | Villegas Park | 3091 Esperanza Street |

The grant allows for a \$3.86 reimbursement per meal, which helps cover the cost of food, operating and administrative costs. Based on the number of daily BBQ lunch meals served last summer, and the shorter summer school break, the City anticipates serving approximately 1,150 meals daily during the eight-week program. The maximum meal reimbursement for an estimated 46,000 meals is \$177,560.

DISCUSSION:

For the past 15 years, the City has contracted with Riverside Unified School District (RUSD) for the Summer Food Program, with only periodic minimal cost increases and continuous high customer satisfaction. RUSD will provide meals that meet the standards for the National School Lunch Program and deliver meals to the eleven sites listed above. RUSD staff follows State nutritional guidelines, offers a variety of lunch choices to participants, and provides delicious food and hot meals each day. With fair pricing and professional services provided by RUSD, the City is able to provide a quality program with high customer satisfaction directly benefitting the Riverside communities.

The competitive procurement process to acquire services for this program has been waived in accordance with Purchasing Resolution No. 23256, Section 702 (f), which waives the competitive procurement requirement when payment will be made to a Federal, State and/or public entity. The Purchasing Services Manager concurs that this report is in compliance with Purchasing Resolution No. 23256.

FISCAL IMPACT:

The grant from the California Department of Education will reimburse the City for approximately \$177,560 for the 2018 Summer Food Program and will be deposited into account 9337557102-334100. Upon receipt of the grant award, the City will execute a contract with RUSD to provide lunches for the 2018 Summer Food Program in the amount of \$133,400 and the remaining \$44,160 will be used for PRCSD Administrative costs associated with running the program.

Expenditure Account No.	Description	Supplemental Appropriation
5225000-9337557102-421000	Professional Services	\$133,400
5225000-9337557102-411100	Salaries Regular	\$14,218
5225000-9337557102-411110	Salary Temp & Part Time	\$28,314
5225000-9337557102-425400	General Office Expense	\$1,032
5225000-9337557102-427100	Travel	\$596

Prepared by: Adolfo Cruz, Parks, Recreation and Community Services Director
 Certified as to availability of funds: Adam Raymond, Chief Financial Officer/City Treasurer
 Approved by: Al Zelinka, FAICP, City Manager
 Approved as to form: Gary G. Geuss, City Attorney

Attachment: Summer Food Service Program Standard Food Service Agreement