

## **METROPOLITAN MUSEUM BOARD MINUTES**

**May 9, 2018**

### **Riverside Metropolitan Museum**

3580 Mission Inn Avenue, Riverside, CA 92501

#### **Board Members Present**

Mary Hughes, Chair  
Todd Carpenter, Vice-Chair  
Peggy Barnhart  
Bergis Jules  
Rose Monge  
Lovelyn Razzouk

#### **City Staff Present**

Robyn G. Peterson, Museum Director  
Ann Lovell, Manager of Operations  
Brenda Focht, Museum Curator  
Toni Kinsman, Senior Office Specialist

#### **Absent**

Dawn Gleason  
Chuck Wilson

#### **CALL TO ORDER**

The meeting was called to order at 4:00 p.m.

#### **1. PUBLIC COMMENT**

No public comments were submitted. Visiting North High School students Patience and Nicole were present for a government class assignment.

#### **PRESENTATIONS**

##### **2. Board Chair Report - no report**

##### **3. Director's update regarding staffing, collections, facilities, Main Museum renovation, exhibitions and programs, and community engagement.**

Director Peterson reported that interviews will take place May 10-11, 2018 for the Curator of Historic Structures position. The Harada House structural assessment report has been received for staff review. The Harada House Foundation is moving forward on phase one of fundraising.

##### **4. Riverside Museum Associates (RMA)**

Robin Whittington reported that the elections for the RMA Board positions will take place at the RMA's May 10, 2018 Annual Dinner & business meeting at the Canyon Crest Country Club. The new officers will begin July 1, 2018. The Annual Heritage House Ice Cream Social date is coming up on Sunday, May 20, 2018 from 12-4 p.m. Director Peterson coordinated a visioning workshop for the RMA for strategic planning.

#### **DISCUSSION AND ACTION CALENDAR**

##### **5. Approval of Minutes for the meeting held on April 11, 2018**

The minutes were approved as written.

Motion: B. Jules

Second: T. Carpenter

Abstain: R. Monge due to absence

Ayes: M. Hughes, T. Carpenter, P. Barnhart, B. Jules, L. Razzouk

**6. Determine Whether Museum Board Member Absences for the April 11, 2018 Museum Board Meeting Should be Recorded as Excused or Unexcused**

The absences of Chuck Wilson, and Todd Carpenter and Rose Monge were approved to be excused.

Motion: P. Barnhart

Second: B. Jules

Ayes: All

**7. The Community Foundation Clark Fund Annual Contribution - Supplemental Appropriation**

The annual disbursement from this endowment fund to the Museum is restricted for development and maintenance of the botanical collection and programs.

A motion was made by the Metropolitan Museum Board to recommend that the City Council approve acceptance of the 2018 annual distribution from The Community Foundation Charles F. and Wilhelmina E. Clark Fund in the amount of \$7,952, and increase revenues and appropriate expenditures in the amount of \$7,952 to the Clark Fund Botany Gallery (Account No. 5305000-450011).

Motion: R. Monge

Second: P. Barnhart

Ayes: All

**8. Approve or decline the accession of 2014 commissioned painting *Núkat (Cahuilla Creation)* by Cahuilla artist Manuel Monguia into the permanent collection**

A motion was made by the Metropolitan Museum Board to approve a recommendation to City Council to accession a 2014 commissioned painting, *Núkat (Cahuilla Creation)* by Cahuilla artist Manuel Monguia, into the permanent collection of the Riverside Metropolitan Museum.

Motion: P. Barnhart

Second: R. Monge

Ayes: All

**9. Discussion revisions to Metropolitan Museum Board Standing Rules**

A motion was made to approve proposed revisions, copyedits, and updates to the Metropolitan Museum Board Standing Rules (RMC Section 2.12.020) as attached to the agenda report and to forward the revisions to the City's legal department for the next stage of review.

Motion: B. Jules

Second: P. Barnhart

Ayes: All

**10. Discussion regarding expanding Metropolitan Museum Board size**

A motion was made to recommend that City Council adopt an ordinance to amend the RMC Section §2.12.010 to increase the Metropolitan Museum Board size by two at-large members, following appropriate City legal review.

Motion: P. Barnhart

Second: T. Carpenter

Abstain: R. Monge

Ayes: M. Hughes, T. Carpenter, P. Barnhart, B. Jules, L. Razzouk

**COMMITTEE REPORTS** (*written reports are requested for each Committee update*)

**11. Harada House Project Committee** – a meeting was held in April. Minutes will be included in the June Metropolitan Museum Board packet. The meetings dates have changed to the first Friday of each month.

**12. Budget/ Development Committee** – no report

**BOARD MEMBER COMMUNICATIONS**

**13. Brief reports on conferences, seminars, and meetings attended by Riverside Metropolitan Museum Board Members** – no updates

**14. Items for future Riverside Metropolitan Museum Board consideration as requested by Board members.**

Report to discuss re-organization and assignments for standing and ad-hoc committees, update on renovation project, and appointing a permanent nominating committee.

**15. Adjournment**

The meeting was adjourned at 4:40 p.m.

*The next regular Metropolitan Museum Board meeting is scheduled for  
Wednesday, June 13, 2018 at 4:00 p.m. at LaSierra University Center for Archaeology*