

# Museum Board Memorandum

City of Arts & Innovation

TO: METROPOLITAN MUSEUM BOARD DATE: JUNE 13, 2018

FROM: MUSEUM DEPARTMENT

SUBJECT: DETERMINE WHETHER MUSEUM BOARD MEMBER ABSENCES FOR THE

MAY 9, 2018 MUSEUM BOARD MEETING SHOULD BE RECORDED AS

**EXCUSED OR UNEXCUSED** 

### **ISSUE**:

Determine whether the absences of Board members Dawn Gleason and Chuck Wilson on May 9, 2018, should be recorded as excused or unexcused absences.

### **RECOMMENDATION:**

That the Museum Board determine whether the absences of Board members Dawn Gleason and Chuck Wilson from the May 9, 2018 Museum Board meeting should recorded as excused or unexcused.

## **BACKGROUND:**

Board member Chuck Wilson contacted Museum staff via email prior to the meeting to communicate that he would be unable to attend the May Board meeting due to conference attendance. Board member Dawn Gleason contacted Museum staff via email prior to the meeting to communicate that she would be unable to attend due to plumbing emergency at home.

#### **FISCAL IMPACT**:

There is no fiscal impact associated with this report.

Prepared by: Toni M. Kinsman, Senior Office Specialist Submitted by: Robyn G. Peterson, Ph.D., Museum Director Approved by: Alexander T. Nguyen, Assistant City Manager