



City of Arts & Innovation

Board of Library Trustees

TO: BOARD OF LIBRARY TRUSTEES **DATE: JUNE 25, 2018**

FROM: RIVERSIDE PUBLIC LIBRARY

SUBJECT: ACCEPT TRUST FUND EXPENDITURES REPORT IN THE AMOUNT OF \$32,407.76

ISSUE:

Accept trust fund expenditures report in the amount of \$32,407.76 for the purchase of library materials.

RECOMMENDATION:

That the Board of Library Trustees accept the Trust Fund expenditures report in the total amount of \$32,407.76.

BACKGROUND:

The Library receives annual funding in various Trust Fund accounts, and, in accordance with the spending requirements for that specific fund, purchases library materials throughout the year. In accordance with library policy, trust fund purchases are reported to the Library Board of Trustees.

Below is a summary of Trust Fund expenditures for the month of April 2018.

Trust Fund Expenditures			
Vendor	Account	Description	Amount
Amazon	Gladys Pedlow (Wilcox) Memorial Fund and Margaret Morgan and Mary Morgan Pedlow Memorial Fund	Books, periodicals and other library materials	\$53.87
Brodart Company	Gladys Pedlow (Wilcox) Memorial Fund and Margaret Morgan and Mary Morgan Pedlow Memorial Fund	Books, periodicals and other library materials	\$15,211.19

Bibliotheca, LLC	Gladys Pedlow (Wilcox) Memorial Fund and Margaret Morgan and Mary Morgan Pedlow Memorial Fund	Books, periodicals and other library materials	\$14,782.42
Haines & Company	Gladys Pedlow (Wilcox) Memorial Fund and Margaret Morgan and Mary Morgan Pedlow Memorial Fund	Books, periodicals and other library materials	\$380.81
Scholastic Library Publishing	Gladys Pedlow (Wilcox) Memorial Fund and Margaret Morgan and Mary Morgan Pedlow Memorial Fund	Books, periodicals and other library materials	\$1,323.27
Smart Apple Media Creative Division	Gladys Pedlow (Wilcox) Memorial Fund and Margaret Morgan and Mary Morgan Pedlow Memorial Fund	Books, periodicals and other library materials	\$656.20
Total			\$32,407.76

FISCAL IMPACT:

The fiscal impact associated with this report is the expenditure of \$32,407.76 from Trust Fund Account No. 5145000-450200.

Prepared by: Erin Christmas, Acting Library Director
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