



City of Arts & Innovation

Board of Library Trustees

TO: BOARD OF LIBRARY TRUSTEES

DATE: JUNE 25, 2018

FROM: RIVERSIDE PUBLIC LIBRARY

SUBJECT: DETERMINE WHETHER TRUSTEE ANGEL'S ABSENCE FROM THE SPECIAL BOARD OF LIBRARY TRUSTEES MEETING ON APRIL 23, 2018, SHOULD BE RECORDED AS AN EXCUSED OR UNEXCUSED ABSENCE

ISSUE:

Determine whether Trustee Angel's absence from the special Board of Library Trustees meeting on April 23, 2018, should be recorded as an excused or unexcused absence.

RECOMMENDATION:

That the Board of Library Trustees determine whether trustee Angel's absence from the special Board of Library Trustees meeting on April 23, 2018, should be recorded as an excused or unexcused absence.

BACKGROUND:

Pursuant to the Board/Commission Attendance Policy Resolution No. 23035, Board Members shall make every effort to notify the administrative staff 24 hours prior to any regular meeting of his/her intent not to attend said meeting. The board is required to express in its official minutes if the absence of the board member is excused or unexcused.

DISCUSSION:

According to the rules stated above, Trustee Angel did not notify Library Administration that he would not be in attendance at the April 23, 2018.

FISCAL IMPACT:

There is no fiscal impact associated with this report.

Prepared by: Erin Christmas, Interim Library Director
Approved by: Lea Deesing, Assistant City Manager