



*City of Arts & Innovation*

# City Council Memorandum

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**TO: HONORABLE MAYOR AND CITY COUNCIL      DATE: JUNE 26, 2018**  
**FROM: CITY CLERK'S OFFICE      WARDS: ALL**  
**SUBJECT: BOARD AND COMMISSION RESIGNATION AND APPOINTMENT**

**ISSUES:**

Accept the resignation of Sherry L. Merrott from the Human Resources Board and appoint Al Contreras to the Airport Commission Ward 3 seat.

**RECOMMENDATIONS:**

That the City Council:

1. Accept the resignation of Sherry L. Merrott (Ward 4) from the Human Resources Board, effective June 5, 2018;
2. Request the City Clerk to process the vacancy; and
3. Appoint Al Contreras to the Airport Commission Ward 3 seat for a term ending March 1, 2022.

**BACKGROUND/LEGISLATIVE HISTORY:**

On June 4, 2018, the City Clerk's Office received a resignation from Sherry L. Merrott of the Human Resources Board, effective June 5, 2018. Her term expires on March 1, 2019. Ms. Merrott held the Ward 4 seat on the Human Resources Board. The vacancy created by this resignation will be filled by a registered voter in compliance with the Charter requirement.

Councilmember Soubirous recommends appointment of Al Contreras to the Ward 3 seat on the Airport Commission. Mr. Contreras will fill an unexpired term through March 1, 2022. Pursuant to Charter Section 802, each board and commission must have at least one representative from each of the Council Wards. This appointment fills the seat by a registered voter in compliance with the Charter requirement.

**FISCAL IMPACT:**

Recruitment and appointment costs are included annually in the City Clerk's budget.

Prepared by: Colleen J. Nicol, City Clerk  
Approved as to form: Gary G. Geuss, City Attorney