

# RIVERSIDE PUBLIC UTILITIES

## Board Memorandum

**BOARD OF PUBLIC UTILITIES**

**DATE:** JUNE 25, 2018

**ITEM NO:** 6

**SUBJECT:** AWARD BID NO. RPU-7571 TO FURNISH SODIUM HYPOCHLORITE FROM JULY 1, 2018 THROUGH JUNE 30, 2021 TO PACIFIC STAR CHEMICAL DBA NORTHSTAR CHEMICAL INC FROM SHERWOOD, OREGON, IN THE AMOUNT OF \$348,300

**ISSUE:**

Award Bid No. RPU-7571 to Pacific Star Chemical dba Northstar Chemical Inc., of Sherwood, Oregon, for furnishing sodium hypochlorite solution including two 1,700 gallon National Sanitation Foundation approved storage tanks, and one 2,000 gallon National Sanitation Foundation approved tank, for a term of July 1, 2018 through June 30, 2021, in the amount of \$348,300.

**RECOMMENDATIONS:**

That the Board of Public Utilities:

1. Reject the bid submitted by Allen Industries, LLC, as non-responsive; and
2. Award Bid No. RPU-7571 to Pacific Star Chemical dba Northstar Chemical Inc., of Sherwood, Oregon, for furnishing sodium hypochlorite solution including two 1,700 gallon National Sanitation Foundation approved storage tanks, and one 2,000 gallon National Sanitation Foundation approved tank, for a term of July 1, 2018 through June 30, 2021, in the amount of \$348,300.

**BACKGROUND:**

Riverside Public Utilities (RPU) operates under a Domestic Water Supply Permit (DWSP) issued by the State Water Resources Control Board, Division of Drinking Water. A condition in the DWSP is to comply with the federal groundwater rule which requires a continuous detectable chlorine residual to demonstrate 4-log virus inactivation. To achieve this, sodium hypochlorite is continuously injected at various locations along RPU's transmission lines. Sodium hypochlorite is the primary solution used to disinfect drinking water. In April 2018, bids were solicited from vendors for the supply sodium hypochlorite and three chemical storage tanks.

**DISCUSSION:**

Bid No. RPU-7571 for sodium hypochlorite was advertised on April 24, 2018, and bids were opened on May 10, 2018. Staff determined that the lowest bid, which was submitted by Allen Industries, LLC, is non-responsive due to the fact that the bid amounts listed did not include the sodium hypochlorite solution as requested in the scope of the bid. Consequently, the lowest responsive and responsible bid was submitted by Pacific Star Chemical. Staff has reviewed all provided documentation and has determined that Pacific Star Chemical has met all of the requirements of the specifications.

The four bids received are summarized in the table below:

<u>COMPANY</u>	<u>CITY LOCATION</u>	<u>BID TOTAL</u>
1. *Allen Industries, LLC (non-responsive)	Sedalia, MO	\$53,049
2. Pacific Star Chemical dba Northstar Chemical Inc.	Sherwood, OR	\$348,300
3. Univar USA, Inc.	Kent, WA	\$364,149
4. Waterline Technologies, Inc.	Santa Ana, CA	\$399,715
*non-responsive; see Bid Award Recommendations		

The Purchasing Manager concurs that the recommended actions are in compliance with Purchasing Resolution No. 23256.

**FISCAL IMPACT:**

The total fiscal impact for the three-year agreement is \$348,300. Sufficient funds are available in the Water Operations Division Chemical Account No. 6200000-426600, in fiscal years 2018/19 - 2019/20 budgets, pending City Council approval in June 2018. The subsequent year will be included as part of the following two-year budget process.

Prepared by: Michael L. Plinski, Interim Utilities Assistant General Manager/Water  
Approved by: Todd L. Jorgenson, Interim Utilities General Manager  
Approved by: Al Zelinka, City Manager  
Approved as to form: Gary G. Geuss, City Attorney

Certifies availability of funds: Laura M. Nomura, Utilities Assistant General Manager/Finance & Administration

Attachment: Bid Award Recommendation

