

**RIVERSIDE PUBLIC LIBRARY
BOARD OF LIBRARY TRUSTEES**

Minutes of: Board of Library Trustees

Date of Meeting: April 23, 2018

Time of Meeting: 5:00 p.m.

Meeting Location: Main Library
3581 Mission Inn Ave.
Riverside, CA 92501

Present: Michael Yonezawa - President
Tom Evans – Vice President
Jose Alcala – Secretary
Teresa Seipel
Dwight Tate
Donna Goldware
Linda Manzo

Absent Art Angel

Staff: Erin Christmas, Acting Library Director
George Guzman, Administrative Services Manager
Angela Henson, Sr. Management Analyst
Alex Nguyen, Assistant City Manager

CALL TO ORDER

The meeting was called to order at 5:00 p.m. by President Yonezawa.

Item 1 Public Comment

Barbara Purvis spoke on Item 7.

Item 2 Approve March 27, 2018 minutes – Special Meeting

The minutes of the Board of Library Trustees meeting of March 27, 2018, were approved as presented.

Motion: Evans

Second: Alcala

Ayes: Unanimous

CONSENT CALENDAR

Item 3 Accept Trust Fund Expenditures

Item 4 Formal Acceptance of Gift Fund Donations of \$1,000 or more

Item 5 Incident Reports

All Consent Items

Motion: Alcala
Second: Seipel
Ayes: Unanimous

DISCUSSION AND ACTION CALENDAR

Item 6 SPC Jesus S. Duran Eastside Library Update

Acting Library Director Christmas provided an update on the SPC Jesus S. Duran Eastside Library Project (Project). The update included the input received from the community members at the community meeting on March 28, 2018, at Stratton Community Center. There were 20 members of the community that attended the meeting. General discussions with 8 community members were regarding land acquisition costs, 2018-2020 budget costs, safety, and parking. Some community members were concerned with parking. In contrast, other community members stated they walk to the Library and those that go to the community center at Stratton or Bobby Bonds also walk.

There are no land acquisition costs for 1 story, 15,000 square feet, street frontage campus, and shared security and maintenance costs for 2060 University Avenue. The other site the community identified as their preferred site at 2015-2039 University Avenue (Kansas/Douglass) is pending sale with a private buyer and is no longer available. The site at 1910 University and 3870 Ottawa Avenue requires land acquisition costs for 14,350 square feet, 1 story, 43 parking spaces across the street, front building entry street frontage. The 1910 University and 3870 Ottawa Avenue site was the preferred site previously selected by the Board. The community has expressed concern with the parking lot across the street.

The next community meeting will be held by the Parks and Recreation Commission on May 21, 2018, at 6:30 p.m. at the Art Pick Council Chambers.

Following discussion, the consensus was reached if the proposed site is endorsed and supported by the Parks Recreation Commission, then the Board

of Library Trustees is in full support of the proposed site at 2060 University Avenue for the new SPC Jesus S. Duran Eastside Library.

Motion: Tate
Second: Evans
Ayes: Unanimous

Item 7 New Main Library Project Update

Acting Library Director Christmas provided an update on the new Main Library project. On March 21, 2018, the Cultural Heritage Board received a report from General Services Department requesting a Certificate of Appropriateness to construct the new Main Library within the Seventh Street Historic District that would include a City Archive, a 100-seat community meeting room, and Friends of the Library bookstore. Following discussion the Cultural Board unanimously approved the report.

Acting Library Director Christmas is working on scheduling meetings with the Friends of the Library and the Design Consultant Linda Demmers to address concerns of the storefront for the bookstore.

No action taken.

Item 8 Library Director Resignation

Assistant City Manager Nguyen informed the Board of the resignation of the Library Director and the recruitment process. A Request for Proposal for an executive search firm to the national recruitment process is underway. The firm selected will contact Board members individually in May. The recruitment should take approximately five to six months with interviews in July/August.

The interview panel will consist of:

1. Outside library director from another system
2. Library Board Member
3. Library Board Member
4. Library Foundation Member
5. Friends of the Library Board Member
6. City Department Director
7. City Department Director
8. City Department Director
9. City Department Director

10. Assistant City Manager

Following discussion, President Yonezawa and Vice President Evans were selected to participate on the interview panel.

Motion: Tate
Second: Alcala
Ayes: Unanimous

Item 9 Cancel or reschedule the May 28, 2018, meeting in observation of Memorial Day Holiday

Acting Library Director Christmas recommended cancelling or rescheduling the May 28, 2018, meeting in observation of Memorial Day Holiday. There were no urgent items to be discussed and a motion was made to cancel the meeting.

Motion: Seipel
Second: Manzo
Ayes: Unanimous

Item 10 Determine whether Trustee Angel's absence from the Special Board of Library Trustees meeting on March 27, 2018, should be recorded as an excused or unexcused absence

The Board received a report on whether to record Trustee Angel's absence from the March 27, 2018, meeting as excused or unexcused. A motion was made to excuse the absence since Trustee notified Administration.

Motion: Tate
Second: Goldware
Ayes: Unanimous

BOARD OF DIRECTORS COMMUNICATION

Item 12 Brief reports on conferences, seminars, and meetings attended by Board of Library Trustees Members

Acting Library Director Christmas invited Trustees to the staff appreciation lunch on May 22 at 11:30 a.m. at the Main Library.

President Yonezawa attended an academic conference and Trustee Manzo participated in a webinar.

Item 13 Items for future Board of Library Trustees consideration as requested by Board Members

Adjournment

Meeting Adjourned at 5:54 p.m.
Submitted by: Angela Henson

Jose Alcala, Secretary